

Minutes  
Spring Hope Board of Commissioners Meeting  
January 10, 2011

A regular meeting of the Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor Buddy Gwaltney, Commissioners Drew Griffin, Bill Newkirk, Clyde Best and Stanley Hawley. Commissioner Lee Bissett was absent.

Also present were Town Manager John Holpe, Town Clerk Michele Collins, Town Attorney Mark Edwards and Police Chief Tim Denton. Newspapers represented were Amanda Clark from the Nashville Graphic and Ken Murchison from the Spring Hope Enterprise.

Citizens present included members of St. Stephens Missionary Baptist Church and Kathy Nall from the park committee.

Associate Pastor Ernest Pope of Saint Stephens Missionary Baptist Church gave the invocation.

Mayor Gwaltney asked the board for consideration of December 13, 2010 minutes.

Commissioner Best made a motion to approve the minutes as written; Commissioner Hawley seconded and the motion passed unanimously.

Kathy Nall of the Community Park Committee asked the board to consider revised plans for park improvements, which included the comprehensive master plan. Ms. Nall gave each board member a copy of the plan. She pointed out that it included the background of the original plan along with site analysis and the final master plan. She said that they wanted to make sure that their plan coincided with the Community in Schools Plan for the sidewalks. She said this was one of the main reasons for the revisions. She also mentioned that the green items that were being worked on would be covered by the grant. Commissioner Newkirk asked her if the town coming up with the \$55,000.00 in a 3-year period was still part of the plan. Ms. Nall told him it yes, as it was a 50/50 type of grant that they were applying for.

Commissioner Griffin made a motion to approve the revised site plan and comprehensive master plan; Commissioner Best seconded and the motion passed unanimously.

Mr. Holpe took the floor and explained to the board that there was a piece of property bordering the town's park property that the owners needed to obtain an easement for

from the town to have access to their property. He said the owners; Glen Tellefsen and John Tate had plans to develop this land and may be willing to donate a portion in exchange for the easement. Mr. Tellefsen said that he had appeared before the board several years earlier concerning the same subject. He said that they were in the talking stage but they knew that they had to do this first. He told the board that they would be more then willing to donate some land that was close to the park. Mr. Holpe said he was wondering if the Boy Scout Hut was going to be an issue. He said that Town Attorney Mark Edwards was going to look into the deed for the Hut. Commissioner Hawley said that the town had already promised to grant an easement. Commissioner Best asked if anyone knew how the town had obtained the park property. Mr. Edwards said that he believed it was given to the town by the school. Everyone agreed to table this issue until the information about the hut and the prior agreements concerning the easement could be located.

Mayor Gwaltney told the board that they needed to consider the Nash County Multi-Jurisdictional Hazard Mitigation Plan. Mr. Holpe told the board that he had participated in this plan and that it was to allow the county to take the lead in cases of hazardous threats. Mr. Edwards told the board that it was required that all municipalities adopted a plan. Mr. Holpe told the board that this was a matter of public health and safety and that the county's resources would be needed in the event of a hazardous threat. He also told them that the county is eligible for federal assistance with this plan therefore the town would also be as long as the plan was adopted.

Commissioner Hawley made a motion to approve the plan; Commissioner Griffin seconded and the motion passed unanimously.

Mr. Edwards told the board that the rental rates on the tower were the same and that the lease with Strickland Industries was ready to be signed. He said that the board had the option to increase the rates in the future.

Mr. Holpe told the board that the weather had slowed down the progress of paving on Main Street. He said that the temperature had been too cold to apply the asphalt mixture. Commissioner Newkirk said that he had been getting many complaints about the unpaved roads and that he did not understand why they started if the could not finish it. Mr. Holpe said that they would begin as soon as the weather permitted and that he had straightened out the miscommunication about only paving on Mondays. He said he did not know where that issue came from but that it was not anything that the town had agreed to.

Mr. Holpe asked the board if the date of February 14 for the next meeting was agreeable to them since it was Valentines Day. Everyone agreed that it was fine.

Mayor Gwaltney asked if there were any new items by the members.

Commissioner Hawley said he would like Mr. Holpe to address an issue concerning the ad in the paper about the budget. He said that the people in town think that the budget is over. Mr. Holpe said that he would look into it.

Commissioner Griffin said he thought they should give considerable thought into renewing the lease with Waste Industries.

Commissioner Best commented on the fact that Danny Perry had worked at least 10 hours plowing the streets around town. Mr. Holpe said that the cost of that would come out of streets.

Mayor Gwaltney said he thought it would benefit the town to buy a snowplow attachment that would fit on one of the trucks. He said the money that had been spent to pay someone to plow could have bought an attachment. He also commented on the shape of the sidewalk located by Skips and the daycare. He said he wondered if trucks coming in and out of there had caused it. He also asked if it would be a Powell Bill project or if the owners of Skips would be willing to help offset the cost. Mr. Holpe said that he was not sure but that he would look in to it.

Commissioner Hawley made a motion to adjourn; Commissioner Griffin seconded and the motion passed unanimously.

Submitted by:



Michele K. Collins  
Town Clerk



Attest:

  
\_\_\_\_\_  
Mayor

Minutes  
Spring Hope Board of Commissioners Meeting  
February 14, 2011

A regular meeting of the Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor Buddy Gwaltney, Commissioners Lee Bissett, Drew Griffin, Stanley Hawley, and Bill Newkirk. Commissioner Clyde Best was absent.

Also present were Town Clerk Michele Collins, Town Attorney Mark Edwards, and Police Chief Tim Denton. Town Manager John Holpe was absent. Newspapers present were Amanda Clark; The Nashville Graphic and Ken Murchison; The Spring Hope Enterprise.

Citizens present were Ricky Tucker, Warren Boone and Nash County Commissioner Lou Richardson.

Mayor Gwaltney called the meeting to order.

Reverend Roy Porter of the Spring Hope First Baptist Church gave the invocation.

Commissioner Hawley made a motion to approve the minutes of January 10, 2011 as written, Commissioner Newkirk seconded and the motion passed unanimously.

Mayor Gwaltney asked the board to consider the request of the tax collector to obtain permission to advertise delinquent taxes once between March and June. They all agreed it was something that had to be done. Commissioner Hawley made a motion to have the taxes advertised, Commissioner Newkirk seconded and the motion passed unanimously.

Mayor Gwaltney asked the board to consider the request of the chamber to renew the special use permit to allow the farmer's market to operate in the depot area. Commissioner Hawley said he saw no reason not to have the same conditions as last year having the market on Tuesday's, Friday's, and Saturday's from 8am to 2pm. He then made a motion to approve the special use permit, Commissioner Bissett seconded and the motion passed unanimously.

Mayor Gwaltney told the board that the snowplow purchased by the town needed a new hydraulic pump. He suggested that it should wait until next fiscal year so that the budget does not go over in the current 2010-2011 year.

In the absence of the Town Manager, the Town Clerk Michele Collins told the board that according to Town Engineer Kevin Varnell the paving of Main St. was complete and in

very good shape. Ms. Collins also told the board that a Board of Adjustments meeting was to be held to decide on the request from Edwin and Richard Brantley to operate an outdoor entertainment venue on their farm off Peachtree Hills Rd. Lastly, she told the board that the manager wanted to consider moving the April 12, 2011 meeting because it was the same night as the annual sheriff's dinner. The board agreed saying that they would like the opportunity to attend the dinner.

Chief Denton gave the board a copy of the activity report. He also said that the new hire should be ready soon; he was waiting for the psychological and medical exams to be completed.

Town Attorney Mark Edwards told the board that he would need to go into closed session to talk about what he was working on. Commissioner Hawley also said that he wanted to bring up some personnel issues.

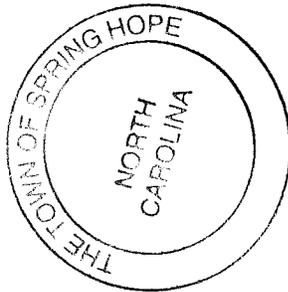
Commissioner Hawley made a motion to go into closed session; Commissioner Bissett seconded and the motion passed.

Commissioner Bissett made a motion to adjourn, Commissioner Newkirk seconded and the motion passed unanimously.

Submitted by:



Michele K. Collins  
Town Clerk



Attest:

  
Mayor James F. Gwaltney III

**BUDGET ORDINANCE AMENDMENT**

BE IT ORDAINED BY THE Governing Board of the Town of Spring Hope, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2011:

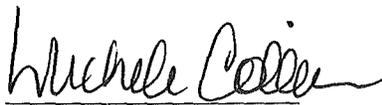
Section 1. To amend the General Fund, the appropriations are to be changed as follows:

<u>Account No.</u>	<u>Increase</u>	<u>Decrease</u>
30-8100-0200	\$4300.00	
30-8100-3300		\$4300.00

Section 2: Copies of this Budget Ordinance shall be furnished to the Clerk to the Governing Board and to the Budget Officer for their direction.

Adopted this 14<sup>th</sup> day of March 2011

Attest:



Michele Collins  
Town Clerk



Buddy Gwaltney  
Mayor

Minutes  
Spring Hope Board of Commissioners Meeting  
March 14, 2011

A regular meeting of the Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor Buddy Gwaltney, Commissioners Bill Newkirk, Stanley Hawley, Lee Bissett, Drew Griffin and Clyde Best.

Also present were Town Manager John Holpe, Town Clerk Michele Collins, Town Attorney Mark Edwards, Police Chief Tim Denton and new officer Kevin Perry. Newspapers represented Ken Murchison; Spring Hope Enterprise and Amelia Harper; The Nashville Graphic.

Citizens present were Edna Denton, Ricky Tucker, Carol Avent and Jeff Breedlove.

Mayor Gwaltney called the meeting to order.

Associate Pastor Pam Denton of the Oasis of Love Tabernacle gave the invocation.

Commissioner Griffin made a motion to accept the minutes of February 14, 2011 as written: Commissioner Hawley seconded the motion and it passed unanimously.

Mayor Gwaltney opened the floor to Public Forum,

Edna Denton approached the podium and told the members that she wanted to address unfavorable conduct committed by members of the board. She stated that they had used inaccurate, misleading and scandalous statements against former employee Officer Hillery Thompson. Mrs. Denton said that she had cause to believe that they had violated several sections of N.C. General Statute 160-168 and put the town in bad light and may have open the town up for liable action. She said she thought that Commissioners Hawley and Newkirk should be removed for spreading slanderous words in the papers and around town. Mrs. Denton said that she want a meeting with the Town Manager, Town Attorney, Mayor and Commissioners to discuss the matter.

Mr. Holpe asked the board to consider a budget amendment in water and sewer. He explained that it was to bring back James Long to help with grass cutting in the months of April, May and June. He told them that it was not new money but just moving money from materials and supplies to the salaries line item. He also said that it would be 40 hours a week at \$10.00 an hour. Commissioner Best asked Mr. Holpe how the material and supplies line item looked financially. Mr. Holpe said that it looked good.

Commissioner Bissett made a motion to approve the budget amendment; Commissioner Best seconded and the motion passed unanimously.

Mr. Holpe asked the board to consider raising the price that the vendors pay for their privilege license at the Pumpkin Festival. He told them last year the town got a total of \$510.00 from the license fees but had to spend over \$4500.00 in overtime pay for public works and police presence. Mr. Holpe told the board that the budget was bad and that he was looking everywhere to try to save. He said it would be a big help if the Chamber would agree to share more of the revenue. Commissioner Best said he realized that the town could not keep losing money but that he did not want it to seem like the town is not cooperating with the Chamber. Mark Edwards said he thought that the Chamber understood and wanted to do something to offset the cost to the town. He did remark that the Chamber does buy the Christmas Decorations and that the increase could cut into the amount that they buy. Mr. Holpe said that he was willing to go back to the Chamber and make some kind of arrangement to take some of the burden off the town.

Mr. Holpe told the board that Bob Murphrey from the Small Town Main St. program would be attending the Revitalization meeting and that they were all welcome to attend. He said he hoped that this meeting could help the town to start going in the right direction as far as developing the downtown area. He also said that Spring in Spring Hope would be held on April 30, 2011 this year.

Mr. Holpe then said that the Board of Adjustments had approved the special use permit submitted by Richard and Edwin Brantley to hold an outdoor entertainment facility at their farm on Peachtree Farm Rd.

Mr. Holpe told the board that the first draft of the budget had been completed. He said that each line item had been thoroughly talked about and that at this time there were no pay increases, no new equipment and no tax hike included. Mr. Holpe asked the board if they would like to have a Saturday budget retreat meeting or just come in an hour before the regular board meetings. The board decided to come in an hour early to several meetings to discuss the budget.

Finally, Mr. Holpe told the board that on Fireman's Day in August the organizers would like to have a band instead of a DJ this year. He said that fire chief said during past years there were no complaints from residents living near the park about the music and that the band wouldn't be any louder than the DJ. Mr. Holpe told the board that it is held on a Saturday and that they are done by 10:00pm. The board said that they saw no issue with it as long as residents did not complain.

Leon Parks, Acting Public Works Supervisor told the board that he was thankful for being able to go to the Rural Water Association Expo. He said that he was able to see all of the new equipment and talk with other public works employees from different towns. He said he felt that the hand on approach to learning about the new things out there

was much better then going to a seminar. Carol Avent of the Spaulding Alumni Association was there to honor Leon for all his help and dedication to the town. She presented him the Tiger Award from the Association and said that Leon was an honorary lifetime member.

Chief Denton introduced new officer Kevin Perry. He told the board he was waiting for some final paperwork before swearing him in.

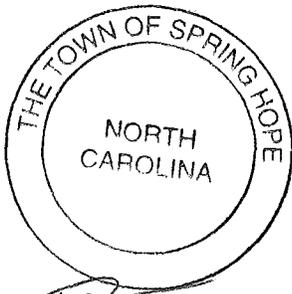
Mayor Gwaltney asked the board member if they had any new business. Commissioners Bissett, Griffin and Hawley said no. Commissioner Best asked if anyone had noticed that the banners hanging in town looked bad. Mr. Holpe said that when they are brought to his attention they are taken to be fixed. Commissioner Best also asked about abandon cars in town. Chief Denton said he was aware of the car on Branch Street and was taking action to have it removed. Commissioner Newkirk said that he hoped that the letters being sent out were to everyone who needed to clean their lots and not to just a few residents. Mr. Holpe said that Sandra Morris was in charge of that and that she sent letter to everyone that had an issue with their lawns or lots.

Commissioner Griffin made a motion to adjourn; Commissioner Bissett seconded and the motion passed unanimously.

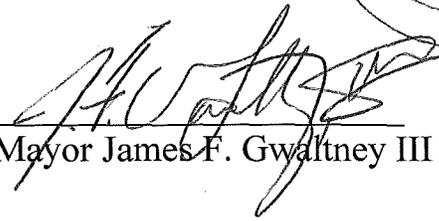
Submitted by:



Michele K. Collins  
Town Clerk



Attest:

  
Mayor James F. Gwaltney III

**TOWN OF SPRING HOPE**  
**RESOLUTION ACCEPTING AND ENDORSING**  
**A THREE YEAR UPDATE TO THE**  
**NASH COUNTY TEN YEAR SOLID WASTE MANAGEMENT PLAN**

WHEREAS, it is a priority of this community to protect human health and the environment through safe and effective management of municipal solid waste; and

WHEREAS, a goal of this community is a reduction in the amount of locally generated solid waste that has to be disposed of; and

WHEREAS, equitable and efficient delivery of solid waste management services is an essential characteristic of the local solid waste management system; and

WHEREAS, it is a goal of the community to maintain and improve its physical appearance and to reduce the adverse effects of illegal disposal and littering; and

WHEREAS, the Town of Spring Hope recognizes its role in the encouragement of recycling markets by purchasing recycled products; and

WHEREAS, involvement and education of the citizenry is critical to the establishment of an effective local solid waste program; and

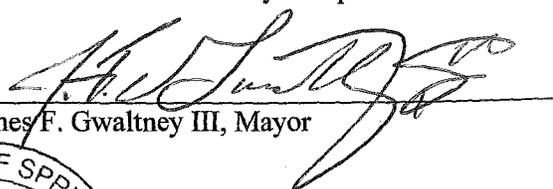
WHEREAS, the State of North Carolina has placed planning responsibility on local government for the management of solid waste; and

WHEREAS, NC General Statute 130A-309.09A(b) requires each unit of local government, either individually or in cooperation with other units of local government, to update the Ten Year Comprehensive Solid Waste Management Plan at least every three years; and

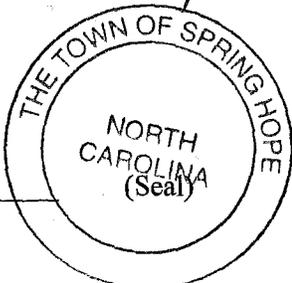
WHEREAS, the Nash County Health Department, Upper Coastal Plain Council of Governments, and Solid Waste Management Plan Update Committee have undertaken and completed a long-range planning effort to evaluate the appropriate technologies and strategies available to manage solid waste effectively in Nash County and the municipalities located therein;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE TOWN OF SPRING HOPE:

That the current three year update to the Nash County Ten Year Solid Waste Management Plan, which includes the Town of Spring Hope is accepted and endorsed on this the 12<sup>th</sup> day of April 2011.

  
James F. Gwaltney III, Mayor

ATTEST:  
  
Michele Collins, Town Clerk



Minutes  
Spring Hope Board of Commissioners Meeting  
April 12, 2011

A regular meeting of the Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present were Mayor Buddy Gwaltney, Commissioners Bill Newkirk, Clyde Best, Lee Bissett and Drew Griffin. Commissioner Stanley Hawley was absent.

Also present were Town Manager John Holpe, Town Clerk Michele Collins, Town Attorney Mark Edwards and Police Chief Tim Denton. Newspapers represented were Amanda Clark Nashville Graphic and Ken Murchison Spring Hope Enterprise.

Citizens present were Phillip Mills, Michael Wheless, Jeff Breedlove and Robyn Perkerson.

Mayor Gwaltney called the meeting to order.

Commissioner Best gave the invocation.

Commissioner Best made a motion to accept the minutes of the March 14, 2011 as written, Commissioner Newkirk seconded and the motion passed unanimously.

Mayor Gwaltney opened the public forum. Robyn Perkerson asked to speak on the activities on Ash St. She said her mother in law that lives on Branch St is close to this area and that some illegal activity has been witnessed by them. She said she thought that the citizens of Spring Hope had turned a blind eye to the activity for too long and thought it needed to be addressed. She said that she was afraid that this activity could spread to other areas of the town. Mrs. Perkerson said she thought this was hurting the town as far as growth. She thinks that police officers should be visible to the people in this area.

Mr. Holpe began the next item which was in reference to the easement requested by John Tate and Glen Tellefsen. Mr. Holpe explained that there had been discussion about granting an easement to Mr. Tate and Mr. Tellefsen through the park to be able to access their land. He said that they had also talked about Mr. Tate and Mr. Tellefsen donating land and the town using it as part of the local match for the park grant. Mr. Holpe said that they had hoped to get an exemption for the conversion process. However, he said that the exemption would not apply because the requested easement was not for utilities and that the road would not benefit the park. He also said that there was a question with the Scout Hut and whether it was actually on park property. Mr. Holpe said that Town Attorney Mark Edwards and State park official Steve Mohler

both said it was the same parcel and the hut was on the park property. Mr. Holpe said that Mr. Tate and Mr. Tellefsen had offered to pay for the surveying, appraisals and half of the legal costs. Mayor Gwaltney asked what the land was presently zoned as, Mr. Holpe said Residential. Commissioner Best asked if the 2.1 acreage shown on the map was right or the 3.5. Mr. Holpe said the 3.5 was right. Commissioner Best and Bissett asked if the scout hut was going to be able to stay, Mr. Holpe said probably not. Mr. Tate said there maybe a way to keep it but it would be difficult. Mr. Holpe told the board that the full conversion process would have to take place because the park was given a federal grant years ago and that there was not any way around it. Mayor Gwaltney asked Town Attorney Mark Edwards what would be an estimated cost for the legal fees. Mr. Edwards said it could cost \$5000.0 to \$7000.00.

Commissioner Best made a motion to consider granting an easement pending the completion of the conversion process and giving permission to begin the process; Commissioner Bissett seconded and the motion passed unanimously.

Mark Meyers thanked the board for the business the town had given Waste Industries. He said that the leaf and limb pick up was a little more then they thought it was going to be. Mr. Meyers said that they were looking to extend the contract to a 3year deal or terminate the contract at the end of July. He said to maintain the current level of service including picking up yard waste the price would have to go up \$3.00 a cart. He also told the board that if the town would take the yard waste back they would reduce the rate \$2.25. Mr. Holpe asked if there could be some assurance that after the rise in diesel fuel costs this year they would not be coming back for another increase next year. Mr. Meyers said only a act of god could make the prices go up. He said they are renegotiating contracts with many towns. Commissioner Best asked if it would be possible to sign a one-year agreement. Mr. Meyers said that they are starting to have to replace carts so they would like to have a three year since they are spending capital now. Commissioner Best asked if they could go to a vacuum type pick up for the leaves, Mr. Meyers said that was not a option. Commissioner Best also said that the bagging of the leaves was the biggest complaint. Mr. Holpe said that there would be a savings of \$18,000.00 if the town were to pick up the leaves and limbs. The board decoded to table this decision until the meeting of April 18, 2011.

Wyatt McGee from Nash County presented the 10yr. plan made by the county for solid waste disposal.

Commissioner Griffin made a motion to accept the plan; Commissioner Best seconded the motion passed unanimously.

Mr. Holpe told the board that Michael Ward; owner of the Showside Grill and Bakery was appointed by the Chamber to replace Dawn Ray on the Revitalization Committee. He said that it was necessary for the board to make a motion on the appointment. Commissioner Bissett made a motion to accept the appointment; Commissioner Griffin seconded and the motion passed unanimously.

Commissioner Griffin made a motion to accept the increase in the vendor fees for the Pumpkin Festival; Commissioner Best seconded and the motion passed unanimously.

Police Chief Tim Denton told the board that they were considering a few new applicants for the final open positions in the Police Department.

There was no new business by the Commissioners.

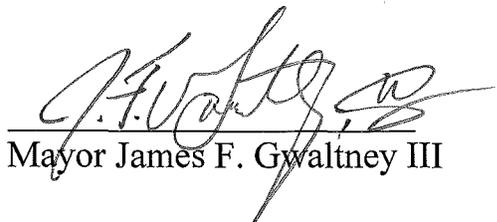
Commissioner Bissett made a motion to recess the meeting until Monday April 18, 2011 at 6:30pm; Commissioner Griffin seconded and the motion passed unanimously.

Submitted by:



Michele K. Collins  
Town Clerk

Attest:



Mayor James F. Gwaltney III

Minutes of  
Recessed  
Spring Hope Board of Commissioners Meeting  
Of April 12, 2011

April 18, 2011

The Spring Hope Board of Commissioners held a reconvened meeting of the recessed meeting of April 12, 2011 on April 18, 2011 at 6:30pm in the Commissioners Room in the Spring Hope Town Hall.

Members present: Mayor Buddy Gwaltney, Commissioners Drew Griffin, Bill Newkirk, and Clyde Best. Commissioners Stanley Hawley and Lee Bissett were absent.

Also, present Town Manager John Holpe, and Town Clerk Michele Collins. Newspapers present were Amanda Clark with the Nashville Graphic and Ken Murchison with the Spring Hope Enterprise.

Mark Meyers with Waste Industries was also present.

Mayor Gwaltney determined there was a quorum and called the meeting to order.

Mr. Meyers gave an update on the services provided by Waste Industries. He said that there was a 25%-30% participation in recycling, which is picked up weekly. Commissioner Best asked if it would be feasible to go back to every other week pick up to cut costs. Mr. Holpe said that if they decided to do that it would save an extra \$7000.00. He said that would make the total saving \$25000.00 with the \$18000.00 the town would save by picking up the leaves and limbs. Mr. Holpe said that the phone tree could be used to remind people that recycling would be every other week. Commissioner Newkirk asked if the people who complain would be allowed extra bins, Mr. Meyers said yes at no extra cost. Commissioner Best asked if there would be any problem with the town picking up the limbs and leaves. Mr. Holpe said no that the Public Works crew could use the two dump trucks. Commissioner Griffin asked if the recycling pick up could be amended later if the new schedule did not work, Mr. Meyers said yes that it could be arranged.

Commissioner Griffin made a motion to renew the contract with Waste Industries for 3 years with the town picking up the leaves and limbs and recycling being picked up every other week; Commissioner Best seconded and the motion passed unanimously.

Commissioner Best asked if this would begin on August 1. Mr. Meyers said yes and thanked the board for continuing to use Waste Industries.

The board decided to schedule the next meeting for Tuesday May 17, 2011 at 6 pm.

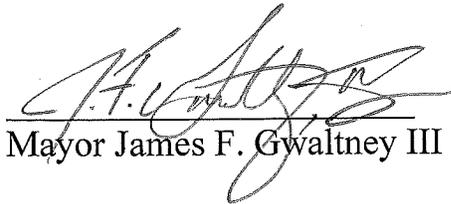
Commissioner Best made a motion to adjourn; Commissioner Griffin seconded and the motion passed unanimously.

Submitted by:



Michele K. Collins  
Town Clerk

Attest:

  
Mayor James F. Gwaltney III

*Government of the Town of Spring Hope  
North Carolina*

**MAYORAL PROCLAMATION**

*Proclaiming the Week of May 15-21, 2011 as  
National Police Week and Sunday, May 15, 2011  
as Peace Officers Memorial Day*

**WHEREAS**, The Congress and President of the United States have designated the week of May 15-21, 2011 as National Police Week and Sunday, May 15, 2011 as Peace Officers Memorial Day, and

**WHEREAS**, the members of the law enforcement play an essential role in safeguarding the rights and freedoms of the citizens of the Town of Town Spring Hope, and

**WHEREAS**, it is important that all citizens know and understand the duties, responsibilities, hazards and sacrifices of their law enforcement officers, and

**WHEREAS**, the men and women of the law enforcement agency of the Town of Spring Hope serve the people by safeguarding life and property, protecting them against violence and disorder and providing a vital public service.

**NOW, THEREFORE**, the Town of Spring Hope Board of Commissioners, does hereby proclaim the week of May 15-21, 2011 as National Police Week and May 15, 2011 as Peace Officers Memorial Day for the Town of Spring Hope and urges all citizens to recognize these officers' faithful and loyal devotion to their responsibilities and directs all flags on Municipal property to be flown at half-staff on this day.

This the 17th day of May 2011.

  
\_\_\_\_\_  
Mayor James F Gwaltney III

Attest:  
  
\_\_\_\_\_  
Michele K Collins  
Town Clerk

*Office of the Mayor  
Town of Spring Hope  
North Carolina*

**PROCLAMATION**

**WHEREAS,** public works services provided in our community are an integral part of our citizen's everyday lives; and

**WHEREAS,** the support of an understanding and informed citizenry is vital to the efficient provision of public works systems and programs such as drinking water, sanitary and storm sewers, streets and highways, public buildings, and solid waste collection and disposal; and

**WHEREAS,** the health, safety and comfort of this community greatly depends on these Services; and

**WHEREAS,** such facilities and services could not be provided without the dedicated efforts of public works professionals, engineers, and administrators, representing all levels of government, who are responsible for and must plan, design, construct, operate and maintain the public works facilities essential to serve our citizens; and

**WHEREAS,** the efficiency of the qualified and dedicated personnel who staff public works functions is materially influenced by the people's attitude and understanding of the importance of the work they perform; and

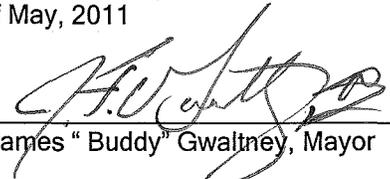
**WHEREAS,** these public works functions are performed by multiple departments with the Town of Spring Hope

**NOW, THEREFORE,** The Spring Hope Board of Commissioners does hereby proclaim the week of May 15-21, 2011 as

**" NATIONAL PUBLIC WORKS WEEK"**

in the Town of Spring Hope, North Carolina, and I call upon all citizens and civic leaders in the community to gain knowledge of , and maintain a progressive interest in, the public works needs and programs vital to our everyday lives. And to recognize the daily contributions which public works officials make to ensure our health, safety, comfort, and quality of life.

**IN WITNESS WHEREOF,** I have hereunto set my hand on this 17<sup>th</sup> day of May, 2011

  
James "Buddy" Gwaltney, Mayor

Minutes  
Spring Hope Board of Commissioners Meeting  
May 17, 2011

A regular meeting of the Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor Buddy Gwaltney, Commissioners Lee Bissett, Clyde Best, Drew Griffin and Bill Newkirk. Commissioner Stanley Hawley was absent.

Also present were Town Manager John Holpe, Town Clerk Michele Collins, Town Attorneys Mark Edwards and Elizabeth Fairman, and Chief Tim Denton. Newspapers represented were Amanda Clark; Nashville Graphic and Ken Murchison; The Spring Hope Enterprise.

Citizens present were Allan Newcomb and Edna Denton

Mayor Gwaltney called the meeting to order.

Reverend Elizabeth Polk from Gibson Memorial United Methodist Church gave the invocation. She also said thank you to the town and informed everyone that she would be leaving for her new church assignment.

Commissioner Best made a motion to approve the minutes of the April 12, 2011 meeting and the reconvened meeting of April 18, 2011 as written; Commissioner Newkirk seconded and the motion passed unanimously.

Mayor Gwaltney opened the public forum.

Allan Newcomb took the floor and began to address the board. He said he was there to talk about all the tires and junk automobiles that were behind Denton's Auto and how they directly affected his property. Mr. Newcomb handed out photos that he took of the area in which he had concerns. He said he thought there was a town ordinance against having so much stuff built up outside. Mr. Holpe said that a letter was sent out to the owners of Denton Auto on May 2 asking him to clear up some of the excess materials. He said that he had given them 14 days to reply and if no reply another letter would be written. Mr. Holpe told the board that only after the second letter could he start fining the owners. He then said after that along with a third letter he could take them to court to get permission to clean the property and put a lien on it for the cost. Mr. Newcomb said he would appreciate any help. He also said this was keeping him from renting the building that is directly behind the auto shop.

Edna Denton had also signed up to speak on public forum. She said that several churches, law enforcement officers and private citizens had contacted her in reference to the termination of Officer Hillery Thompson. Mrs. Denton also said that she had been in touch with the School of Government and the ACLU and all had agreed that a comment made saying that Officer Thompson was terminated for allegedly taking a candy bar and a drink was wrong since it was not true. She said that she wanted an apology from Commissioners Newkirk and Hawley for making this statement in the paper. She noted that Commissioner Hawley was not there and that he had missed many meeting since the comments were published. She said that she had been told by many people that Commissioner Hawley had been spreading slanderous information about many people including other Commissioners, business owners, town officers and town employees. She told the board that the people of the town were tired of the talk and wanted something done.

Mr. Holpe asked the board to consider approving a proclamation to make May 15 thru May 20, 2011 Public Works and Police Appreciation Week. Commissioner Best made a motion to approve the proclamation; Commissioner Bissett seconded and the motion passed unanimously.

Mr. Holpe told the board that he needs some kind of action on the business license subject so that the licenses could be mailed out. He told them that the current licenses would expire on June 30. Commissioner Griffin made a motion to approve the new business license fee schedule for the 2011-2012 fiscal year; Commissioner Newkirk seconded and the motion passed unanimously.

Town Attorney Mark Edwards said that no action was required on the easement for the park as the survey still had to be conducted. He also said that the easement for the Waste Water Treatment Plant had not yet been signed and was holding up the project.

Mr. Holpe gave his report and said that the debt set off program had collected \$3496.00 and \$1000.00 had been collected from the State Treasurer. He said that \$276.00 had been collected from wage garnishment for a total of \$4766.00 in collections of bad debt. Mr. Holpe also said that a coordinated effort is being made to save and cut spending as much as possible.

Chief Denton said that they were in the final stages of the investigation of the new prospective officer. He said that he and the town manager had interviewed the candidate and that everything was looking very positive to be able to bring him on board soon.

Mayor Gwaltney asked the Commissioner if they had any new items. Commissioner Newkirk said he thought the grass letters were doing their job since the town looked very good. He also said that he had received many complaints about the yard that was over by Commissioner Best's home. He said he was not sure who it was but that there

was a lot of wood and things in the area. Commissioner Best said it was Dennis Perkinson. Mr. Holpe said that he had a lot of landscaping equipment out there and even though it is zoned residential, he was grandfathered in. He said that he would check into again if the board wanted him to. Commissioner Griffin said that he has had many people make comments to him about what goes on at the park. He said that there seems to be a lot of loud music and obscenities being thrown around. He asked if the police officers could pay more attention to patrolling the area. Commissioners Best and Bissett had no new business.

Commissioner Griffin made a motion to go into closed session to discuss contract negotiations regarding the Waste Water Treatment Plant; Commissioner Bissett seconded and the motion passed unanimously.

Closed Session

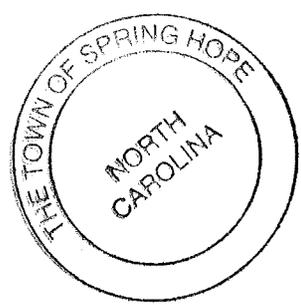
Commissioner Bissett made a motion to go back into open session; Commissioner Griffin seconded and the motion passed unanimously.

Commissioner Griffin made a motion to go into closed session to discuss a complaint about a public officer; Commissioner Bissett seconded and the motion passed unanimously.

Closed Session

Commissioner Bissett made a motion to go back into open session; Commissioner Griffin seconded and the motion passed unanimously.

Commissioner Bissett made a motion to adjourn; Commissioner Newkirk seconded and the motion passed unanimously.



Submitted by:  
*Michele K. Collins*  
Michele K. Collins  
Town Clerk

Attest:

*[Signature]*  
\_\_\_\_\_  
Mayor

Spring Hope Board of Commissioners  
Recessed Budget Meeting  
Wednesday, June 1, 2011  
At Town Hall  
6:00 pm

A recessed budget meeting was held at 6:00pm in the Commissioners' Room at the Spring Hope Town Hall on Wednesday June 1, 2011.

Members present were Mayor Buddy Gwaltney, Commissioners Lee Bissett, Clyde Best, Drew Griffin, and Bill Newkirk. Commissioner Stanley Hawley was absent. Also present were Town Manager John Holpe, and Town Clerk Michele Collins.

Commissioner Griffin made a motion to take the money that had been earmarked for employee raises and save it in a separate fund with the exception of \$2,000.00 to be given to the new officers to increase their starting pay; Commissioner Bissett seconded and the motion passed 3 to 1 with Commissioner Newkirk voting against the motion.

Commissioner Newkirk made a motion to purchase the new Hustler mower; Commissioner Bissett seconded and the motion passed unanimously.

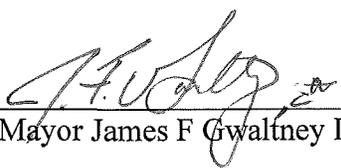
Commissioner Griffin made a motion to renew the contract with Blue Cross Blue Shield and to stay with the same agency; Commissioner Best seconded and the motion passed unanimously.

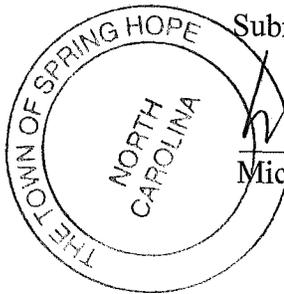
Commissioner Griffin made a motion to declare the garbage truck as surplus property and move forward to sell the truck to the town that made an offer; Commissioner Bissett seconded and the motion passed unanimously.

Mr. Holpe told the board that the Budget Hearing was set for June 13.

Commissioner Newkirk made a motion to adjourn; Commissioner Best seconded and the motion passed unanimously.

Attest:

  
\_\_\_\_\_  
Mayor James F Gwaltney III



Submitted by

  
\_\_\_\_\_  
Michele Collins Town Clerk

**TOWN OF SPRING HOPE  
BUDGET ORDINANCE  
FISCAL YEAR 2011-2012**

BE IT ORDAINED by the Governing Board of the Town of Spring Hope, North Carolina:

Section 1: The following amounts are hereby appropriated in the General Fund for the operation of the town government and its activities for the fiscal year beginning July 1, 2011, and ending June 30, 2012, in accordance with the chart of accounts heretofore established for this Town:

Governing Body	\$ 7,000
Administration	198,701
Buildings	112,500
Public Safety	339,664
Streets	104,470
Powell Bill	37,514
Sanitation	184,009
Recreation	7100
Library	8,500
Cemetery	5,000
Museum	503
Total	\$ 1,004,961

Section 2: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2011, and ending June 30, 2012:

Ad Valorem Taxes	\$ 423,477
Other Taxes and Licenses	8,675
Motor Vehicles Taxes	42,851
Penalties & Interest	3,000
Permits and Fees	2,210
Powell Bill Funds	37,516
Franchise Fees	60,000
Local Option Sales Taxes	171,500
Hold Harmless Funds	40,500
Beer & Wine Tax	1,000
Rental on Buildings	17,000
Sales Tax/Video Program	7,000
Cable TV Franchise	650
Cemetery Revenues	6,000

Sales/Telecommunications	18,000
Garbage Fees	151,382
Other Revenues	14,200
Total	\$ 1,004,961

Section 3: The following amounts are hereby appropriated in the Water and Sewer Fund for the operation of the water and sewer utilities for the fiscal year beginning July 1, 2011, and ending June 30, 2012, in accordance with the chart of accounts heretofore approved for the Town:

Water and Sewer operations department	\$ 267,000
Water and Sewer maintenance department	<u>170,500</u>
Total	\$ 437,500

Section 4: It is estimated that the following revenues will be available in the Water and Sewer Fund for the fiscal year beginning July 1, 2011, and ending June 30, 2012:

Water usage charges	\$ 200,000
Sewer usage charges	223,000
Taps and connection fees	3500
Other Revenues	<u>11,000</u>
Total	\$ 437,500

Section 5: There is hereby levied a tax at the rate of fifty seven (\$.57) per one hundred Dollars (\$100) valuation of property as listed for taxes as of January 1, 2011, for raising the revenue listed "Ad Valorem Taxes" in the General Fund in Section 2 of this ordinance.

This rate is based on a total valuation of property for the purposes of taxation of \$76,057,900

Section 6: The Budget Officer is hereby authorized to transfer appropriations as Contained herein under the following conditions:

- a. He/She may transfer amounts between line item expenditures within a department without limitation and without a report being required. These changes should not result in increased in recurring obligations such as salaries.
  
- b. He/She may transfer amounts up to \$ 1,000 between departments within the same fund. He must make an official report on such transfers at the next regular meeting of the Governing Board.

c. He/She may not transfer any amounts between funds, except as approved by the Governing Board in the Budget Ordinance as amended.

Section 7: The Budget Officer may make cash advances between funds for periods not to exceed 60 days without reporting to the Governing Board. Any advances that extend beyond 60 days must be approved by the Board. All advances that will be outstanding at the end of the fiscal year must be approved by the Board.

Section 14: Copies of this Budget Ordinance shall be furnished to the Clerk to the Governing Board and to the Budget Officer to be kept on file by them for their Direction in the disbursement of funds.

Adopted this 13<sup>TH</sup> day of June, 2011



*[Handwritten Signature]*  
Mayor

Attest:

*[Handwritten Signature]*

Town Clerk

**RESOLUTION**  
**ADOPTING AN AGREEMENT TO CONTINUE PARTICIPATION IN THE**  
**NORTH CAROLINA SMALL TOWN MAIN STREET PROGRAM**  
**2011-2012**

**WHEREAS;** the North Carolina Department of Commerce, Urban Development Division has established a Small Town Main Street Program to provide technical assistance in downtown revitalization, utilizing the "Main Street Four-Point Approach" of Organization, Design, Promotion and Economic Restructuring, to selected small towns in North Carolina; **and**

**WHEREAS;** several towns were selected to receive a more detailed level of service incorporating all of the "Main Street Four Points"; **and**

**WHEREAS;** the Department of Commerce selected the Town of Spring Hope to participate in the program and the Town wishes to continue its participation for an additional year; **and**

**WHEREAS;** both parties agree that a high level of community participation and commitment is required on the part of the Town and community in order to ensure that the program is as successful as possible: **and**

**WHEREAS;** on-site technical assistance will be provided only as requested by the Town, reimbursement for travel related expenses will be required of the Town for site visits made at the Town's request;

**THEREFORE, BE IT RESOLVED;** that the Town agrees to continue its participation in the Small Town Main Street Program and to abide by the following conditions:

1. The Town will actively participate in the Small Town Main Street Program for an additional period of no less than twelve (12) months beginning July 1, 2011.
2. The Town will designate a contact person in the community for the technical assistance team to coordinate with in order to provide continuity and leadership for the effort.
3. The Town will continue to maintain a volunteer committee and working subcommittees that are representative of the entire community, to provide focus for the program.
4. The Town will continue its support for the volunteer committee and will assist the committee and team in conducting community projects and any other necessary activities.
5. The Town will cooperate with the technical assistance team and support the community vision and plan of action.
6. The Town will continue to implement the plan of action to the fullest extent possible.
7. The Town will continue to develop and actively participate in local and regional partnerships and networks, and share resources and information gained through the Program with other communities in the region.
8. The Town agrees to reimburse the Urban Development Division for travel related expenses for site visits requested by the Town as submitted.

**ADOPTED BY THE TOWN BOARD of Spring Hope THIS 13 DAY OF June, 2011**

  
Mayor

  
Clerk



### BUDGET ORDINANCE AMENDMENT

BE IT ORDAINED by the Governing Board of the Town of Spring Hope, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2011:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

Account No.	Decrease	Increase
10-6400-4500 Cemetery	\$5000.00	
10-5600-3100 Automotive Fuel	\$4000.00	
10-5800-4500 Contracted Services	\$4000.00	
10-4200-5403 Unemployment	\$3000.00	
10-5100-0200 Police Department		\$16000.00

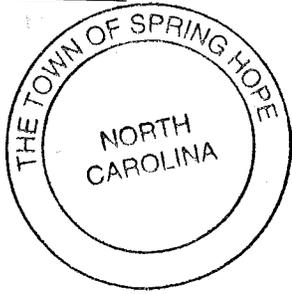
Section 3. Copies of this budget amendment shall be furnished to the Clerk to The Governing Board, and to the Budget Officer for their direction.

Adopted this 27<sup>th</sup> day of June 27, 2011.

Attest:

*Michele K Collins*  
 Michele K Collins  
 Town Clerk

*James F. Gwaltney III*  
 James F. Gwaltney III  
 Mayor



Minutes  
Spring Hope Board of Commissioners Meeting  
June 13, 2011

A regular meeting of the Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor Buddy Gwaltney, Commissioners Clyde Best, Lee Bissett and Bill Newkirk. Commissioners Drew Griffin and Stanley Hawley were absent.

Also present were Town Manager John Holpe, Town Clerk Michele Collins, Town Attorney Mark Edwards and Police Chief Tim Denton. Newspapers represented were Ken Murchison; The Spring Hope Enterprise and Amelia Harper; The Nashville Graphic.

About 20 citizens were present at the meeting.

Mayor Gwaltney called the meeting to order.

Commissioner Best gave the invocation, he also asked everyone to say a special prayer for Commissioner Griffin who had surgery.

Commissioner Best made a motion to approve the minutes of the May 17, 2011 meeting as written; Commissioner Newkirk seconded and the motion passed unanimously.

Mayor Gwaltney opened the public forum.

Chief Denton presented Boy Scout Austin Smith to the board. Scout Smith told the board that he was doing an Eagle Scout project with the Fire Department to paint the curbs red. He said that it would help the firefighters in an emergency to be able to see where the fire hydrants were. Mayor Gwaltney asked if there was anything that that board could do to help. Scout Smith thanked him and said he was ok for now. Mayor Gwaltney asked if he needed a map of the hydrants and told him that the town probably had one. Mr. Holpe said that he had already spoken with the Town Engineer and that they would provide one.

Edna Denton was next on public forum. She said that on May 17 in a closed session Commissioner Newkirk apologized for his actions concerning her son Officer Hillery Thompson. She commented that Commissioner Hawley had been constantly absent since she started to come to the meetings and voice her opinion on his actions. She said she felt like the town employees were working in constant fear of retaliation from the board if they were to make a comment or bring up an issue that the board did not like. Ms. Denton said she thinks that Commissioner Hawley needed to be exposed for who and what he actually is. She asked the board where he was and why he had been

00-20

allowed to miss so many meetings. Commissioner Bissett said that he was on call at the funeral home.

Robyn Perkerson was the next person to take the floor. She said that she was there to discuss the alleged criminal activities on Ash St, the park and the L&L parking lot. She said she was told she could not show video's during her 3 minutes. She said she understood and she gave the website to the people at the Town Hall, but was disappointed that several hours later the town manager had not yet viewed them. Ms. Perkerson asked the board why the activities had been allowed to continue for so long. She said it seemed like Batchelor's was not a problem since the police monitor there quite frequently. She commented that she did not understand why if there was no problem there why they only go there. She also said that a park was a good idea but that it would not be nice long with all the illegal type activity that occurs there. She said that she thinks community leadership would help some of the people that hang out on the street find a better way of life. She asked Commissioner Newkirk to try to step up and help the people out there with some of the programs that he is privy to at the Spaulding Resource Center.

Debra Jeffery took the floor and began to speak. Mayor Gwaltney said that she was not on the public forum. She apologized and said that she was not from here and they did things different where she was from. Mayor Gwaltney said that he would allow her to speak. She said she felt like Ms. Perkerson had some good ideas and that the community needed to get involved also. She asked about a community watch group. Mayor Gwaltney told her that Clint Smith from the police department was heading that up in the past and that she should speak with him.

Commissioner Best made a motion to go into public hearing to discuss adopting the 2011-2012 General Fund and Water and Sewer budget; Commissioner Newkirk seconded and the motion passed unanimously.

Mr. Holpe took the floor and told the board that he had made the requested changes in General fund for \$4771.00 and in Water and Sewer for \$2227.00 and had put those amounts in a capital fund instead of employee raises. He then mentioned that he would like to revisit the subject of employee raises in January. He reminded the board that there was money that had been absorbed into the budget because the health insurance had not gone up as much as expected.

Commissioner Bissett made a motion to go back into open session; Commissioner Best seconded and the motion passed.

Commissioner Best made a motion to accept the new budget for fiscal year 2011-2012; Commissioner Bissett seconded and the motion passed unanimously.

Mr. Holpe told the board that he received a copy of the park grant and that some the information needed to be changed. He told them that the grant states that the town can withdraw from the agreement if no money is spent. He also state that a donation of \$1000.00 had been pledged by a local business and that it would be given each year for three years. Mr. Holpe read a letter from the Town of Momeyer that stated their intention to help in the future with some funding. He said that the town could accept the grant and begin fund raising efforts and see how things progress from there. Mr. Holpe asked Town Attorney Mark Edwards if he had looked over the contract, he said yes. Mr. Edwards said the only thing was they needed to make sure that all the sub contractors were state qualified. Commissioner Newkirk said he thought there had been enough discussion on the subject so he made a motion to accept the grant; Commissioner Bissett seconded and the motion passed unanimously.

Commissioner Best made a motion to approve the tax and water bill write-offs and the tax discoveries; Commissioner Newkirk seconded and the motion passed unanimously.

Mr. Holpe told the board it was time to renew the Small Main St. Program membership. He told the board that this program would help the town qualify for grants that helped with revitalizing downtown areas. Commissioner Bissett made a motion to continue being a part of the main st. program; Commissioner Best seconded and the motion passed unanimously.

Commissioner Best made a motion for the two public works trucks and one police car to be classified as surplus property; Commissioner Bissett seconded and the motion passed unanimously.

Commissioner Newkirk made a motion to continue the audit contract with Gerrelene Walker for the 2011-2012 fiscal year; Commissioner Bissett seconded and the motion passed unanimously.

Commissioner Best made a motion to renew the contract with Fields and Cooper law firm for the 2011-2012 fiscal year; Commissioner Newkirk seconded and the motion passed unanimously.

Chief Denton asked everyone to remember the family of the slain officer killed in Kinston that was part of the Nash County Sheriff's department.

Mayor Gwaltney asked the board if they had any new business, Commissioners Bissett and Newkirk said no. Commissioner Best asked about the issue over at Denton's garage. Mr. Holpe said it looked like he was cleaning things up. He also said that he would check on the easement that was concerning that alley.

Commissioner Best made a motion to go into closed session for personnel; Commissioner Bissett seconded and the motion passed unanimously.

Closed Session

Commissioner Best made a motion to return to regular session; Commissioner Newkirk seconded and the motion passed unanimously.

The board announced that they had decided with Chief Denton to take a more proactive role in the areas of Ash St, the park and L&L parking lot.

Commissioner Best made a motion to recess; Commissioner Newkirk seconded and the motion passed unanimously.



Submitted by:

A handwritten signature in black ink, appearing to read "Michele K. Collins".

Michele K. Collins  
Town Clerk

Attest:

A handwritten signature in black ink, appearing to read "J. F. Ward".  
\_\_\_\_\_  
Mayor

Minutes  
Spring Hope Board of Commissioners Meeting  
June 27, 2011

A recess meeting of June 13, 2011 of the Spring Hope Board of Commissioners was held at 6 p.m. on June 27, 2011 in the Commissioners Room at the Spring Hope Municipal Building.

Members present were Mayor Gwaltney, Commissioners Newkirk, Bissett, Best and Griffin. Commissioner Stanley Hawley was absent.

Also present were Town Manager John Holpe and Town Clerk Michele Collins.

Mayor Gwaltney reconvened the meeting.

Commissioner Best made a motion to accept the tax discoveries; Commissioner Bissett seconded and the motion passed unanimously.

Commissioner Griffin made a motion to approve the budget amendment; Commissioner Newkirk seconded and the motion passed unanimously.

Commissioner Best made a motion to adjourn; Commissioner Bissett seconded and the motion passed unanimously.

Submitted by:

*Michele K. Collins*  
Michele K. Collins  
Town Clerk



Attest:

*J. F. Gwaltney*  
\_\_\_\_\_  
Mayor

**A Resolution Declaring the Intention of the  
Town of Spring Hope to Consider the Closing of  
An Unopened Alley**

**Whereas**, North Carolina General Statute §160A-299 authorizes the Town of Spring Hope to close public streets and alleys; and

**Whereas**, the Town of Spring Hope considers it advisable to conduct a public hearing for the purpose of giving consideration to the closing of that unopened alley between the lots on Pine Street and North Walnut Street and beginning at the northern right of way of Nash Street to the southern right of way of Franklin Street, all as shown on that map recorded in Book 73, Page 474 of the Nash County Registry.

**Now, therefore**, be it resolved by the Town of Spring Hope that:

(1) A meeting will be held at 7:00 p.m. on the 12th day of September, 2011, in the Spring Hope Board of Commissioners Room to consider a resolution closing of that unopened alley between the lots on Pine Street and North Walnut Street and beginning at the northern right of way of Nash Street to the southern right of way of Franklin Street, all as shown on that map recorded in Book 73, Page 474 of the Nash County Registry.

(2) The Town Clerk is hereby directed to publish this Resolution of Intent once a week for four successive weeks in *The Spring Hope Enterprise*, or other newspaper of general circulation in the area.

(3) The Town Clerk is further directed to transmit by registered or certified mail to each owner of property abutting upon that portion of said street a copy of this Resolution of Intent.

(4) The Town Clerk is further directed to cause adequate notices of this Resolution of Intent and the scheduled public hearing to be posted as required by North Carolina General Statute §160A-299.

Upon motion duly made by Commissioner BEST and duly seconded by Commissioner GRIFFIN, the above resolution was duly adopted by the Spring Hope Board of Commissioners at the meeting held on the 8<sup>th</sup> day of August, 2011, in the Spring Hope Board of Commissioners Room.

This the 8<sup>th</sup> day of August, 2011.



[Signature]  
Mayor

Attest:  
[Signature]  
Town Clerk

Minutes  
Spring Hope Board of Commissioners Meeting  
August 8, 2011

A regular meeting of the Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor Buddy Gwaltney, Commissioners Clyde Best, Drew Griffin and Bill Newkirk. Commissioners Lee Bissett and Stanley Hawley were absent.

Also present were Town Manager John Holpe, Town Clerk Michele Collins, Town Attorney Mark Edwards and Police Chief Tim Denton. Newspapers represented were Ken Murchison; The Spring Hope Enterprise and Amanda Clark; The Nashville Graphic.

Citizens present were Robyn and Dennis Perkerson, Jan Bryant, Ricky Tucker, Nancy Walker, Charles Greene, Phillip Mills, Glen Edwards, Lillie Brodie and Jeff Breedlove.

Mayor Gwaltney called the meeting to order.

Commissioner Newkirk made a motion to approve the minutes of the June 13 and 27 meetings as written; Commissioner Griffin seconded and the motion passed unanimously.

Jan Bryant addressed the board about renovating the Boy Scout Hut. He said that there were monies left by a donor to the town for that purpose. Commissioner Best said he remembered that but the money was given to the boy scouts. Commissioner Griffin said that they did not want to fix the building because they would have to share the building with the public. Commissioner Best said that they would need to hear from the scouts to see if that is what they wanted.

Mr. Holpe asked the board to look at the copy of the Resolution of Intent to close the alley behind Denton's Auto. He said that it seemed like things had been cleaned up and that Mr., Denton had done what was asked of him. Mr. Holpe told the board that a public hearing would be held on September 12 so that the closing could be discussed with the public. He also said that a copy of the resolution would be sent to adjoining property owners. Mr. Holpe asked Mark if there was a land survey necessary for this, he said no and there would be no monetary cost to the town. Commissioner Best made a motion to approve the resolution of intent to close the alley; Commissioner Griffin seconded the motion and it passed unanimously.

Mr. Holpe asked to the board to look at their copy of the Nash County Comprehensive Transportation Plan. He said that he had been involved in many of the meetings. Mr. Holpe pointed out that this was a 25-year plan and that improvements had been planned for certain streets and sidewalks. He pointed out these areas on the maps provided by the county. He said that Nash County officials were hoping for the support from the town for the plan. Mr. Holpe referred to the resolution provided by the county and said they want the town to sign it. He said it was possible to have someone from the county to come and

Speak to the board and that the town would not have to commit any funds to the project. Commissioner Griffin said he thought it would be a good idea to have someone come and speak to board before they voted on it. Mr. Holpe said that he would be glad to arrange for someone to come and speak before the vote.

Mr. Holpe told the board that a business owner wanted to pave his parking lot. He said that it would also include a part of the North Hazel Street Alley and that to do this it may have to go to public hearing to actually close this section. Commissioner Best said that he thought that they needed more information from the town engineer as he believed that area was part of the CDBG project for Montgomery Street. Mr. Holpe said that he and Kevin Varnell, Town Engineer had already visited the site once but that he would ask Mr. Varnell to check to see if it would affect the grant for the Montgomery Street project. The board decided to wait and see what the engineer could find out before they made a decision on the issue.

Mr. Holpe asked the board to consider renewing the contract with Perry, Pittard and Crone the bookkeepers that help with the audit. Commissioner Griffin made a motion to approve the renewal of the contract; Commissioner Newkirk seconded and the motion passed unanimously.

Town Attorney Mark Edwards said he really had no new business just that the easement with Bonnie Edwards had been signed.

Mr. Holpe said the first thing on his agenda to speak about was the subject of the garbage packer. He said the town that showed the interest with an offer of \$25,000.00 dollars had not come up with the money yet. But that they want to put a down payment of \$10,000.00 down to hold the truck until they could get the rest of the money. Mr. Holpe asked if they wanted to consider this offer and keep the down payment if they did not come up with the rest of the money. He said the town had called him this afternoon and made this offer because they were getting a better offer from the USDA to borrow the money, then they did from the bank but now had to wait longer to receive the funds. Mr. Holpe also mentioned that they could put the truck on Govdeals.com and see if they could get an offer on there. Commissioner Griffin asked if the USDA deal was a sure thing for them. Mr. Holpe said he did not know since he had not seen anything in writing but that funds probably would not be released until October. He said that he was a little concerned with all the changes and that he thought that the town would have already collected the money for this deal. Mr. Holpe asked the board for their consensus on the issue and if they thought, it was worth still waiting for. Commissioner Best asked if they did not get the truck after a specific time would they want their \$10,000.00 back. Mr. Holpe said he asked and never got an answer to the question. Commissioner Griffin said he thought that it was only fair for the town to be able to keep some of the \$10,000.00 if the other town did not come up with the rest of the money. He said to continue holding the truck for them was not fair when it might have a chance to be sold to some other town. Mayor Gwaltney mentioned that if the truck was advertised and a lower offer came in the other town would not pay the \$25,000.00. He asked if it would be possible to

keep a portion of the \$10,000.00. The rest of the board agreed that keeping only a portion of the down payment would be acceptable.

Commissioner Griffin made a motion to hold the truck for an additional 60 days, take the \$10,000.00 deposit with the understanding that if the other town could not come up with the money Spring Hope would keep \$2000.00 of the deposit and have the other town pay legal fees; Commissioner Best seconded and the motion passed unanimously.

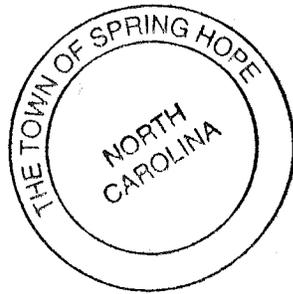
Mr. Holpe mentioned that a part of South Ash Street is giving way and that it seems to happen from time to time. He said that for now, they had it patched but it was a problem. He said that he has an estimate from Braswell of \$7500.00 to fix the area. Mr. Holpe said that Powell Bill funds could cover this but that at this time Powell Bill still owed \$73000.00 dollars to Fund Balance. He reminded the board that for the last two years monies had been borrowed and not repaid to fund balance. Mr. Holpe asked the board if they want to pay back fund balance with this years money or fix Ash St and Poplar St. The board decided to pay back the \$15000.00 that was borrowed in the 2010-2011 fiscal year and take the rest to fix Ash Street and to do more research on fixing Poplar Street.

Mr. Holpe told the board that The Town of Momeyer had donated \$3000.00 toward the park effort.

Police Chief Tim Denton said that they had been a part of two operations with Sharpsburg and Rocky Mount at DWI checkpoints and that several arrests had been made. He said that Debra Jeffery, a citizen in town was working with the Police Department to start up the community watch. Chief Denton introduced Chris Hess as the new officer that had been hired for the town.

Mayor Gwaltney asked the board if they had any new business, Commissioners Newkirk said no. Commissioner Griffin mentioned that the driveways in Oakdale Cemetery needed some attention. Mr. Holpe said that he had plans to look at them the next day and see what could be done. Commissioner Best asked if the monies that had been earmarked for recreation had been spent. Mr. Holpe said that the town had already made a payment this fiscal year. Commissioner Best said he thought there was money left over from last year. Mayor Gwaltney asked why the money that was left over could not be used for the park. Mr. Holpe told him that the budget only came out a little over a thousand over. Mayor Gwaltney asked where the money went to and was told it was absorbed into last year's budget. He asked that an itemized bill be requested from the county.

Commissioner Best made a motion to adjourn; Commissioner Griffin seconded and the motion passed unanimously.



Submitted by:  
*Michele K. Collins*  
Michele K. Collins  
Town Clerk

Attest:

*[Handwritten Signature]*  
\_\_\_\_\_  
Mayor

RESOLUTION ADOPTING A  
COMPREHENSIVE TRANSPORTATION PLAN  
FOR NASH COUNTY, NORTH CAROLINA

The following resolution was offered by Commissioner Newman, seconded by Commissioner Griffin  
and, upon being put to a vote, was carried 4-0 on the 13<sup>TH</sup> day of SEPTEMBER, 2011.

WHEREAS, Town of Spring Hope, Upper Coastal Plain Rural Planning Organization, and the Transportation Planning Branch, North Carolina Department of Transportation, have actively worked to develop a Comprehensive Transportation Plan for Nash County, North Carolina; and

WHEREAS, the County and the Department of Transportation are directed by North Carolina General Statutes 136-66.2 to reach agreement for a transportation system that will serve present and anticipated volumes of traffic in the County; and

WHEREAS, it is recognized that the proper movement of traffic within and through Nash County is a highly desirable element of the comprehensive plan for the orderly growth and development of the County; and

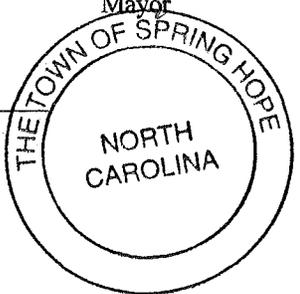
WHEREAS, after full study of the plan and providing an opportunity for public comments, the Town Commissioners feel it to be in the best interests of the County to adopt a plan pursuant to General Statutes 136-66.2;

NOW THEREFORE, BE IT RESOLVED: That the Town of Spring Hope Board of Commissioners hereby adopts the Nash County Comprehensive Transportation Plan dated July 15, 2011, that is within its planning jurisdiction. This plan should be approved and adopted as a guide in the development of the transportation system in Nash County and the same is hereby recommended to the North Carolina Department of Transportation for its subsequent adoption:

I, Michele K. Collins, Clerk of the Town of Spring Hope, North Carolina, hereby certify that the above is a true and correct copy of the excerpts from the minutes of the Town of Spring Hope Board of Commissioners meeting. WITNESS my hand and the official seal of the Town of Spring Hope this the 13 day of September, 2011

[Signature]  
Mayor

[Signature]  
Clerk of the Town of Spring Hope



Minutes  
Spring Hope Board of Commissioners  
September 13, 2011

A regular meeting of the Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor Buddy Gwaltney, Commissioners Lee Bissett, Drew Griffin, Clyde Best and Bill Newkirk. Commissioner Stanley Hawley was absent.

Also present were Town Manager John Holpe, Town Clerk Michele Collins, Town Attorney Mark Edwards, Town Engineer Kevin Varnell and Police Chief Tim Denton. Newspapers represented were Ken Murchison; the Spring Hope Enterprise and Amanda Clark; The Nashville Graphic.

Citizens present were Lillie Brodie, Ricky Tucker and Jeff Breedlove.

Mayor Gwaltney called the meeting to order

Reverend Scott Shaffer of Gibson Memorial United Methodist Church gave the invocation in memory of September 11, 2001.

Commissioner Best made a motion to approve the minutes of the August 8, 2011 minutes as written; Commissioner Griffin seconded and motion passed unanimously.

#### Public Forum

Lille Brodie informed the board that she thought people were driving too fast down Wilder Drive where she lives. She asked if there could be speed bumps or a bigger police presence. The board suggested that they may be able to put speed limit signs on the street.

Commissioner Best made a motion to go into public hearing to discuss the closing of the alley located behind Denton's garage; Commissioner Bissett seconded and the motion passed unanimously.

Commissioner Best asked if it would be a good idea to include an easement for the town in case they needed to get to that area for water and sewer improvements. Town Engineer Kevin Varnell said that to his knowledge there were no water lines in the area of the alley that the town would need to get to. He also said that they would need at least a 20ft wide easement to do these kinds of improvements and he felt like that would not be necessary. Town Attorney Mark Edwards said he thought that the easement would defeat the purpose and that the town would still be in between the two land owners. Mayor Gwaltney asked if there was any comment from the public, no one responded.

Commissioner Best made a motion to close the public hearing and go back into regular session; Commissioner Griffin seconded and the motion passed unanimously.

Commissioner Best made a motion to approve the resolution to close the alley; Commissioner Griffin seconded and the motion passed unanimously.

Daniel Van Liere from the Upper Coastal Plains Council of Governments directed the boards' attention to the Nash County Comprehensive Transportation Plan. He pointed out on maps the planned improvements for Spring Hope. He told the board that these were future plans that would not cost the town any money. Mr. Holpe told the board that he has attended several of the meetings to work on the specific plans for Spring Hope. Commissioner Bissett asked if other Nash County towns had passed a resolution to approve the plan, Mr. Van Liere said yes that several towns had already passed it. Commissioner Newkirk made a motion to accept the Resolution for the Nash County Comprehensive Transportation Plan and the Spring Hope Plan; Commissioner Griffin seconded and the motion passed unanimously.

Town Engineer Kevin Varnell said that the hole on Ash Street was actually a sink hole. He said that it would take 15inch pipe to fix it and that it would go from one end of the street to the other. He told the board that he had an estimate of \$7500.00 to fix it and that it would be a permanent fix. Mr. Holpe asked the board if they wanted to do that and if they wanted to take the money out of the upcoming Powell Bill funds. Commissioner Bissett said he thought that they didn't have a choice that it had to be done. Commissioner Best asked if there was any other place to take the money from. Mr. Holpe said no. Commissioner Griffin asked what did the board need to do to get this going, Mr. Holpe said he needed a motion to use Powell Bill funds to fix the issue.

Commissioner Griffin asked about the hole on Montgomery Street. Mr. Varnell told him that all the issues on Montgomery would be taken care of in the CDBG Montgomery/Franklin Street project. He reminded the board that the bidding would actually open for that project on October 6<sup>th</sup> @ 2:00 pm at the Town Hall.

Mr. Holpe asked the board if there was a consensus among them to have the clerk draft a budget amendment paying back fund balance the \$15000.00 borrowed last year by Powell Bill. They all agreed to pay back the full amount and have the clerk draft an amendment.

Kevin asked the board about the closing of the rest of the Hazel Street Alley. Mr. Holpe said that he spoke with David Harris who is heading up the CDBG project and he said that closing it would not affect the project.

Mr. Varnell told the board that the town had finally received the easement from the property owner near the Waste Water Treatment Plant and that the deal to purchase the plant from Harnett County could proceed. He said that it would cost an additional \$4000.00 to extend the current option to buy and that the money would eventually go toward the purchase price.

Commissioner Griffin made a motion to approve the extension of the contract for the option to purchase; Commissioner Best seconded and the motion passed unanimously.

Commissioner Best made a motion to use \$7500.00 of the upcoming Powell Bill money to permanently fix the South Ash St. sink hole and to pay back the \$15000.00 borrowed from Fund Balance; Commissioner Griffin seconded and the motion passed unanimously.

Commissioner Griffin made a motion to have the town attorney write a resolution of intent to close the Hazel St. alley and have a public hearing; Commissioner Bissett seconded and the motion passed unanimously.

Mr. Holpe asked the board to consider closing Nash, Walnut, Ash, Main and Railroad Streets for the Pumpkin Festival; September 30 and October 1, 2011.

Commissioner Bissett made a motion to close the streets for the Pumpkin Festival; Commissioner Newkirk seconded and the motion passed unanimously.

Town Attorney Mark Edwards said that all of his business had been covered already and he had nothing new.

Mr. Holpe told the board that the town had incurred damage at the park when a tree fell on the picnic shelter. He said that he would be attending a FEMA meeting in Halifax County in the next week to discuss debris removal. Mr. Holpe also said that the town that wants to buy the garbage truck plans on applying for a \$25000.00 loan from the USDA.

Chief Denton said that they were in the process of acquiring additional law enforcement from other agencies to help with the Pumpkin Festival. He also reminded the board that the Chamber would be having fireworks at the park for the 40<sup>th</sup> anniversary.

Commissioners Best, Bissett and Griffin had no new items. Commissioner Newkirk reminded everyone that there was a food stamp drive at Spaulding and asked for it to be put on the phone tree.

Commissioner Bissett made a motion to go into closed session for advice from the attorney; Commissioner Griffin seconded and the motion passed.

Closed Session

Commissioner Best made a motion to go back into regular session; Commissioner Bissett seconded and the motion passed.

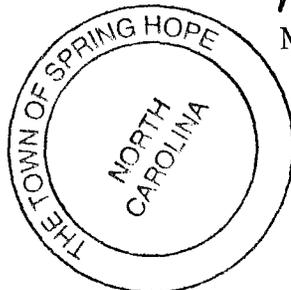
Commissioner Bissett made a motion to adjourn; Commissioner Griffin seconded and the motion passed unanimously.

Submitted by:

Michele Collins-Town Clerk

Attest:

James F Gwaltney-Mayor



**A Resolution Declaring the Intention of the  
Town of Spring Hope to Consider the Closing of  
That Portion Of Hazel Street Northwest Of Nash Street**

**Whereas**, North Carolina General Statute §160A-299 authorizes the Town of Spring Hope to close public streets and alleys; and

**Whereas**, the Town of Spring Hope considers it advisable to conduct a public hearing for the purpose of giving consideration to the closing of that portion of Hazel Street located between the northwest of the northwestern right-of-way of Nash Street and the southwestern right-of-way of now or formerly Nash County Railroad, all as shown on that map recorded in Book 73, Page 474 of the Nash County Registry, less and except an access and maintenance easement to the Town of Spring Hope for any utilities located on, over, under or across the said street.

**Now, therefore**, be it resolved by the Town of Spring Hope that:

(1) A meeting will be held at 7:00 p.m. on the 14<sup>th</sup> day of November, 2011, in the Spring Hope Board of Commissioners Room to consider an ordinance closing of that portion of Hazel Street located between the northwest of the northwestern right-of-way of Nash Street and the southwestern right-of-way of now or formerly Nash County Railroad, all as shown on that map recorded in Book 73, Page 474 of the Nash County Registry, less and except an access and maintenance easement to the Town of Spring Hope for any utilities located on, over, under or across the said street.

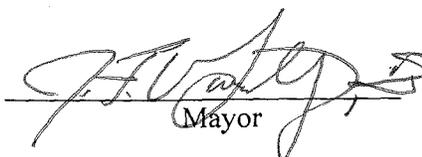
(2) The Town Clerk is hereby directed to publish this Resolution of Intent once a week for four successive weeks in *The Spring Hope Enterprise*, or other newspaper of general circulation in the area.

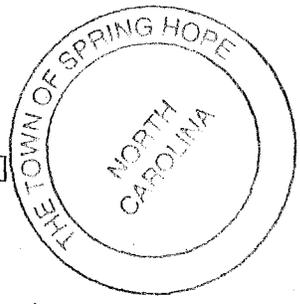
(3) The Town Clerk is further directed to transmit by registered or certified mail to each owner of property abutting upon that portion of said street a copy of this Resolution of Intent.

(4) The Town Clerk is further directed to cause adequate notices of this Resolution of Intent and the scheduled public hearing to be posted as required by North Carolina General Statute §160A-299.

Upon motion duly made by Commissioner BEST and duly seconded by Commissioner GRIFIN, the above resolution was duly adopted by the Spring Hope Board of Commissioners at the meeting held on the 10<sup>th</sup> day of October, 2011, in the Spring Hope Board of Commissioners Room.

This the 10<sup>th</sup> day of October, 2011.

  
Mayor



[Seal of the Town of Spring Hope]

Attest:  
  
Town Clerk

**RESOLUTION BY THE BOARD OF COMMISSIONERS  
OF THE TOWN OF SPRING HOPE, NORTH CAROLINA**

**APPROVAL OF PLANS AND SPECIFICATIONS  
WASTEWATER TREATMENT PLANT UPGRADE**

WHEREAS, The Town of Spring Hope Wastewater Treatment Plant has recently experienced quality issues with the effluent discharged, leading to the commissioning of an analysis of a wastewater treatment plant upgrade and the conclusion that a wastewater treatment plant upgrade is needed, and

WHEREAS, the Town of Spring Hope has requested the development by C. T. Clayton, Sr., P.E., Inc., of plans and specifications for the upgrade of the Wastewater Treatment Plant to allow it to function more effectively, and

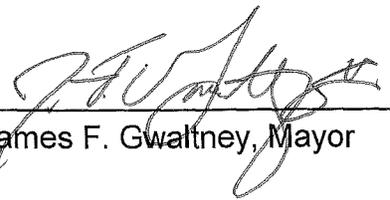
WHEREAS, those plans and specifications have been developed and have been submitted to USDA-Rural Development, and

WHEREAS, the Town of Spring Hope will be accepting financial assistance from USDA-Rural Development, and

WHEREAS, USDA-Rural Development requires the Town of Spring Hope to formally approve these plans and specifications,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Town of Spring Hope that the plans and specifications prepared by C. T. Clayton, Sr., P.E., Inc., are approved in matter and form, knowing that minor changes in these documents may occur as necessary in the course of approval by USDA-Rural Development and construction of the Town of Spring Hope Wastewater Treatment Plant Upgrade.

Adopted this 10<sup>TH</sup> day of OCTOBER, 2011 at the Town of Spring Hope, North Carolina

  
James F. Gwaltney, Mayor



**A Resolution Declaring the Intention of the  
Town of Spring Hope to Consider the Closing of  
That Portion Of Hazel Street Northwest Of Nash Street**

**Whereas**, North Carolina General Statute §160A-299 authorizes the Town of Spring Hope to close public streets and alleys; and

**Whereas**, the Town of Spring Hope considers it advisable to conduct a public hearing for the purpose of giving consideration to the closing of that portion of Hazel Street located between the northwest of the northwestern right-of-way of Nash Street and the southwestern right-of-way of now or formerly Nash County Railroad, all as shown on that map recorded in Book 73, Page 474 of the Nash County Registry, less and except an access and maintenance easement to the Town of Spring Hope for any utilities located on, over, under or across the said street.

**Now, therefore**, be it resolved by the Town of Spring Hope that:

(1) A meeting will be held at 7:00 p.m. on the 14<sup>th</sup> day of November, 2011, in the Spring Hope Board of Commissioners Room to consider an ordinance closing of that portion of Hazel Street located between the northwest of the northwestern right-of-way of Nash Street and the southwestern right-of-way of now or formerly Nash County Railroad, all as shown on that map recorded in Book 73, Page 474 of the Nash County Registry, less and except an access and maintenance easement to the Town of Spring Hope for any utilities located on, over, under or across the said street.

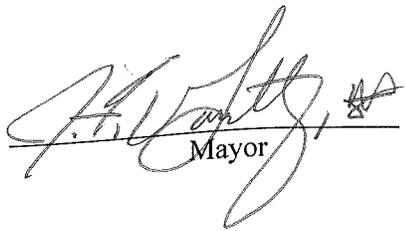
(2) The Town Clerk is hereby directed to publish this Resolution of Intent once a week for four successive weeks in *The Spring Hope Enterprise*, or other newspaper of general circulation in the area.

(3) The Town Clerk is further directed to transmit by registered or certified mail to each owner of property abutting upon that portion of said street a copy of this Resolution of Intent.

(4) The Town Clerk is further directed to cause adequate notices of this Resolution of Intent and the scheduled public hearing to be posted as required by North Carolina General Statute §160A-299.

Upon motion duly made by Commissioner Griffin and duly seconded by Commissioner Bissett, the above resolution was duly adopted by the Spring Hope Board of Commissioners at the meeting held on the 10<sup>th</sup> day of October, 2011, in the Spring Hope Board of Commissioners Room.

This the 10<sup>th</sup> day of October, 2011.

  
Mayor



[Seal of the Town of Spring Hope]

Attest:  
  
Town Clerk

Minutes  
Spring Hope Board of Commissioners Meeting  
October 10, 2011

A regular meeting of the Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor Buddy Gwaltney, Commissioners Bill Newkirk, Drew Griffin and Clyde Best.

Also present were Town Manager John Holpe, Town Clerk Michele Collins, Town Attorney Mark Edwards, Town Engineer Kevin Varnell and Police Chief Tim Denton. Newspapers represented Ken Murchison; Spring Hope Enterprise and Amelia Harper; The Nashville Graphic.

Citizens present were: Lillie Brodie, Jeff Breedlove and Ricky Tucker.

Mayor Gwaltney called the meeting to order.

Commissioner Clyde Best gave the invocation

Commissioner Griffin made a motion to accept the minutes of September 12, 2011 as written; Commissioner Newkirk seconded and the motion passed unanimously.

Commissioner Best made a motion to accept the resignation of Commissioner Stanley Hawley from the board; Commissioner Griffin seconded and the motion passed unanimously.

Public Forum

Ricky Tucker told the board that he had many concerns about things going on in the town. He asked if there was an official hiring freeze since the Police Department did not get the extra officer that they said they wanted. He said he noticed that the town hall had hired someone else and that he didn't think administration staff should be hired before a Police Officer. Mr. Holpe told him that the Police Department wanted a new car and new radios so due to budget constraints the position got cut. Mr. Tucker also said that he wanted to know what the board did about constant absences from Commissioners. He said that he thought that the board should take more interest in what was going on with the town and be accountable.

Town Engineer Kevin Varnell told the board that he thought there should be a sewer cleanout policy for the town. He said that the issue of the town providing all the materials and labor for sewer cleanouts was wrong and could potentially become

expensive. Commissioner Best said he felt like the town should be responsible for the work if the problem goes to the street and the homeowner could pay for the materials. He said that he thought a 50/50 split on costs with the town would be fair. Mayor Gwaltney said that the town had to be able to recoup the costs of using the backhoe, time and materials. He said he felt like putting in a sewer cleanout should be the responsibility of the homeowner and the only time the town should be involved is when the problem is in the street. The board decided that each particular case should be judged at the time of the problem. Kevin said that he would rewrite the policy incorporating the suggestions listed above and bring it back to the board at the November meeting.

Mr. Varnell told the board that a resolution for the upgrade of the Waste Water Treatment Plant needed to be passed and signed. He said that all of the permits were in place and that now they just needed the resolution approving the specifications and upgrade signed.

Commissioner Griffin made a motion to approve the resolution to approve the upgrade plans and specifications; Commissioner Best seconded and the motion passed unanimously.

Kevin thanked the board and then reminded them about the resolution of intent to close North Hazel Street. He told them that this action would have no affect on the CDBG project that was beginning on Montgomery and Franklin Streets. Commissioner Best asked if the streets would revert back to the property owners. Mark Edwards said yes. Commissioner Best also asked Mr. Varnell if he knew whether the town would be forgoing any Powell Bill funds by closing this alley. Kevin told the board that Powell Bill funds would not be affected since this wasn't a thru street that could be traveled on.

Commissioner Best made a motion to approve the resolution of intent to close N Hazel Street and have the public hearing on November 14, 2011; Commissioner Griffin seconded and the motion passed unanimously.

Town Attorney Mark Edwards said that everything was moving along with the Harnett County deal to obtain the new treatment plant. He said he would give more information as it became available.

Mr. Holpe asked the board to look at the resolution for FEMA naming him and Sandra Morris the two agents involved in obtaining FEMA funds. He told them that the town was applying for FEMA relief due to the large amount of debris and the damage to the picnic shelter at the park. Mr. Holpe said that he hoped that the time and effort the town crew spent cleaning up the town would be reimbursable. He asked that the board consider approving the resolution.

Commissioner Griffin made a motion naming Mr. Holpe and Sandra Morris official agents for the town and approving the resolution; Commissioner Newkirk seconded and the motion passed unanimously.

Mr. Holpe told the board that this year the Powell Bill funds would be allocated in two payments, one in October and one in January. He said when the second one arrived the \$15000.00 borrowed last year from Fund Balance would be paid back. He also mentioned that the town that was going to purchase the garbage truck was still very interested and planned on applying for a USDA loan. Commissioner Best said that he felt like the town had waited long enough and that it was time to put the truck up for sale. Commissioner Griffin agreed and said he thought putting the truck for sale in some trade magazines would be a good idea to start with. The rest of the board agreed.

Chief Tim Denton said that the Pumpkin Festival had been a success in terms of very little trouble for law enforcement. He said there were several other agencies represented during the two day festival and only 3 arrests had been made. He also said that at this time he had 3 cars at the radio shop that were having equipment installed, including the new car.

Commissioner Best said he had no new items. Commissioner Griffin asked if the policy was to leave an area that was being fixed back in the same condition that it was found. Mr. Holpe said yes that every effort is made to leave the area in the same condition. Commissioner Newkirk said he wanted to congratulate the Police Dept. and Public Works for the great job they did during the Pumpkin Festival. He said he notice on the Sunday right after the festival the town looked really good and that the police had kept order.

Commissioner Best made a motion to go into closed session; Commissioner Griffin seconded and the motion passed unanimously.

Closed Session

Commissioner Newkirk made a motion to come out of closed session; Commissioner Griffin seconded and the motion passed unanimously.

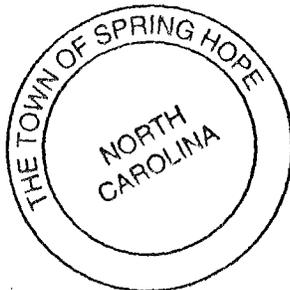
Commissioner Newkirk made a motion to adjourn; Commissioner Best seconded and the motion passed unanimously.

Submitted:



Michele K Collins Town Clerk

Attest:



James F Gwaltney III  
Mayor

  
\_\_\_\_\_  
Mayor Pro Tem

Minutes  
Spring Hope Board of Commissioners Meeting  
November 14, 2011

A regular meeting of the Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor Buddy Gwaltney, Commissioners Best, Newkirk, Bissett and Griffin.

Also present were Town Manager John Holpe, Town Clerk Michele Collins, Town Attorney Mark Edwards, Town Engineer Kevin Varnell and Police Chief Tim Denton. Newspapers represented Ken Murchison; Spring Hope Enterprise and Amelia Harper; The Nashville Graphic.

Citizens present were Charles Greene, Commissioner-elect Nancy Walker and Beverly Hawkins. David Harris from RSM Harris Associates and Mike Meyers from Envirolink were also in attendance.

Commissioner Best called the meeting to order.

The Invocation was given by Pastor Raynor of Clifton Disciple Church.

The minutes were accepted as written.

Commissioner Best congratulated Commissioner Newkirk for being re-elected and Ms. Walker for winning the election. He told them that there would be a small reception before the swearing in and that they were welcomed to invite their family to attend. Commissioner Best also mention that if they had a preference of an elected official that they wanted to swear them in to let them know.

Commissioner Best opened the public hearing to consider the closing of N Hazel St. alley.

Mr. Holpe told the board that Charles Greene the owner of 310 W Nash wanted to pave his parking lot and that part of it was actually the N Hazel Street Alley. He explained that the area that was the alley would revert back to the owners if the ordinance to close the alley passed. Commissioner Best asked Town Engineer Kevin Varnell if any Powell Bill funds would be sacrificed for this action; Kevin said no. Town Attorney Mark Edwards said that if there was a problem with any utilities on that property that the town would have the right to go on the property. Commissioner Best closed the public hearing.

Commissioner Griffin made a motion to approve the ordinance to close the alley; Commissioner Bissett seconded and the motion passed unanimously.

CDBG Project Manager David Harris explained to the board that there could not be a public hearing regarding the CDBG budget amendment because the newspaper neglected to run the ad. Mr. Harris told the board that they would need to schedule another meeting as soon as possible to approve the budget amendment. He said that an amendment would move \$65,000.00 dollars out of the water improvement and put it into streets. He explained that the water line was already the right size and no work would need to be done on it so therefore the money could be spent to pave all of Montgomery Street. The board decided to call a special meeting for November 28, 2011 to approve the amendment.

Mr. Harris told the board it would be alright to approve the Franklin Street project now since they each had their own funds. Commissioner Griffin made a motion to approve the C-1 project amendment for Franklin Street; Commissioner Bissett seconded and the motion passed unanimously.

Town Engineer Kevin Varnell told the board that the lowest bidder for the CDBG project was PLT Construction and that he recommended that they get the contract. Commissioner Best asked if he had ever dealt with this company before and Kevin said yes and that they would be fine. Commissioner Newkirk made a motion to award the contract to PLT Construction and authorization to proceed on Montgomery St. subject to the approval of the budget amendment; Commissioner Bissett seconded and the motion passed unanimously.

Mr. Holpe asked the board to refer to the contract for Envirolink to take over the public works duties. He said that they would handle the limbs and leaf pickup and all services including sewer backups, weekend calls and snow removal. He said that there would be no overtime unless there was a major disaster. Mr. Holpe said that Envirolink would enter into an equipment lease with the town where they would pay for the insurance and at the end of the lease would have an option to purchase. He also said that they were going to offer jobs to the four employees that the town currently employs providing they pass a drug test. Mr. Holpe said that there was a potential to make 3-4 dollars an hour more then they do now and a good benefit package including insurance, cost of living and merit raises, bonuses and retirement. Mr. Holpe said that he spoke with Elm City who also contracts out with Envirolink and they were very satisfied with their work. He also said that he would meet with the employees on Wednesday if the motion passed tonight and that Mike Meyers would also be there to explain the job offer and drug test. Mr. Holpe told the board that two of the town employees would be assigned to stay in Spring Hope. Commissioner Griffin asked Mike Meyers if they had access to other pieces of equipment; Mr. Meyers said that they had over a million dollars worth of equipment that could be used in the area.

Commissioner Griffin made a motion to approve the contract with Envirolink and to have it be effective December 1, 2011; Commissioner Newkirk seconded and the motion passed unanimously.

Commissioner Newkirk made a motion to approve the \$809.00 worth of tax discoveries coming back from the county; Commissioner Bissett seconded and the motion passed unanimously.

Mr. Holpe told the board that he found out that The Town of Spring Hope had the 5<sup>th</sup> largest amount of debt set off collections for towns the same size statewide. He also told the board that he was expecting about \$18000.00 dollars back from FEMA to recoup the cost of overtime and cleanup after Hurricane Irene. He said that the picnic shelter would be rebuilt with the money from insurance.

The Town Attorney had nothing to report.

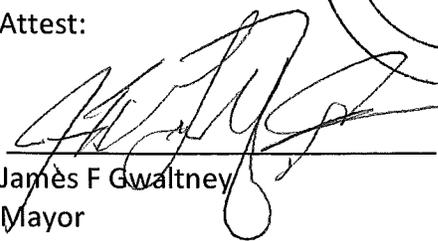
Chief Denton told the board that the vehicles that were having the radios changed out were now back in service and that the officers were grateful for the new vehicle. He also told the board that Officer Kevin Perry would be leaving to take a job with Franklin County but would stay on the part-time roster.

Mayor Gwaltney asked the Commissioners if they had any new items.

Commissioner Newkirk said he was surprised at the low turn out for elections and that he was going to assume that they town must be satisfied with the current job they are doing. Commissioner Best asked if buying the plant from Harnett County was a done deal. Mr. Holpe said yes but the town had been given a 12month extension. He said that he would be going to the LGC some time in March with Kevin Varnell to talk about the financing. Commissioners Bissett and Griffin had no new items.

Commissioner Bissett made a motion to adjourn; Commissioner Griffin seconded and the motion passed unanimously.

Attest:

  
James F Gwaltney  
Mayor



Submitted by:

  
Michele Collins  
Town Clerk

Called Meeting  
Spring Hope Board of Commissioners  
November 28, 2011  
12pm

A called meeting of the Spring Hope Board of Commissioners was held on November 28, 2011 at 12pm in the Commissioners Room at the Spring Hope Municipal Building.

Members present were Commissioners Clyde Best, Bill Newkirk and Lee Bissett. Commissioner Drew Griffin and Mayor Gwaltney were absent.

Also in attendance: Town Manager John Holpe, Town Clerk Michele Collins and Town Engineer Kevin Varnell. Newspapers present were Ken Murchison from the Spring Hope Enterprise.

David Harris, Project Manager of the CDBG project was also present.

Commissioner Best called the meeting to order and a quorum was present.

Commissioner Best opened the public hearing to amend the budget for the Montgomery Street Project.

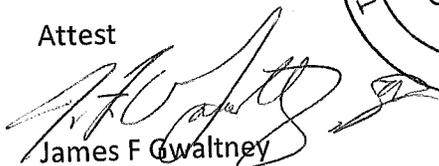
David Harris said that bids were received within the budget for Montgomery Street. He said since the water line was already a 6 inch line there would be no additional work necessary for water and the amendment would be to move the remaining money to streets. He said that this action would then allow them to pave the street to the railroad tracks at the well site. Mr., Harris also told the board that he had put a notice in the paper to reflect the fact that the program was in compliance with all fair housing requirements including the fact that they would not participate in discriminatory housing practices on the basis of race, color, sex, religion, national origin, handicap condition or familial status.

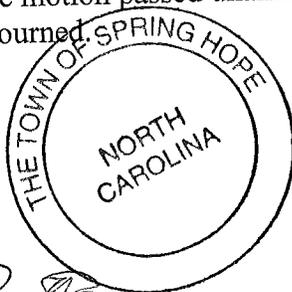
Commissioner Best closed the Public Hearing.

Commissioner Newkirk made a motion to approve the changes in the Montgomery Street Project moving \$65000.00 dollars from water to street improvements; Commissioner Bissett seconded and the motion passed unanimously.

Commissioner Best adjourned.

Attest

  
James F Gwaltney  
Mayor



Submitted by



Michele Collins  
Town Clerk

Town of Spring Hope Board of Commissioners  
Resolution to Approve STEP Program Grant Application

Resolution

Whereas, the North Carolina Small Town Economic Prosperity Program (NC STEP) supports economically distressed small towns; and

Whereas, the NC STEP program supports small towns facing economic hardship due to changes in the economy such as loss of farms and farming operations and loss of manufacturing jobs; and

Whereas, the Spring Hope Board of Commissioners had previously recognized the declining local economy and the need to revitalize and stimulate the Spring Hope economy; and

Whereas, the Spring Hope Board of Commissioners see the need for a development plan and the need to organize an effort to concentrate on the development of the local economy; and

Whereas, the Spring Hope Board of Commissioners desire to apply for designation as a NC STEP Program town; and

Therefore, be it hereby resolved that the Spring Hope Board of Commissioners duly authorize the Town Manager or a designated agent of the Town of Spring Hope to file an application as a STEP Program Municipality and to receive funds for the planning and development of it local economy; and that the Board resolves to allocate funds for it local match, if approved into the STEP Program; and that the Board approves the formulation of a NC STEP Program Leadership team as outline on an attachment.

Duly adopted in Spring Hope N.C., on this the 12<sup>th</sup> day December, 2011.

Attest:



*[Signature]*  
James F Gwaltney III  
Mayor

*[Signature]*  
Michele K Collins  
Town Clerk

# Town of Spring Hope Sewer Clean out Installation Policy

**Objective:**

To assist private homeowners with the installation of a sewer cleanout at the Right of Way when a qualified blockage has been proven evident between the Right of Way and the Public Sewer Main. This clean out will serve as the separation between the Town portion of the sewer services and the homeowner's portion. In the event that a cleanout does not exist the Town will assume responsibility of the service from the street Right of Way to the sewer line.

**Procedure:**

A certified letter from a licensed plumber shall be provided to the Town stating that the blockage is between the Right of Way and the Public Sewer Line. The town and or its designated agent shall determine that a utility easement is not needed, adjacent properties will not be adversely affected, the size of the pipe to be installed, and any necessary materials that can be foreseen. The costs of these services will be paid for the by the homeowner. The homeowner shall also pay for the cost of the labor.

The homeowner is to purchase or pay the town for all items required for installation, including but not limited to pipe, PVC fittings, saddles, clean outs, clean out cap, stone, fill material and labor.

At no point shall the Town assume any cost for materials or labor. Materials needed for the installation shall be provided by the property owner, or paid for by the property owner and supplied by the town.

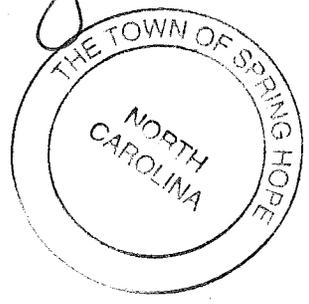
Within 60 days of receipt of payment and or materials and documentation if needed, the Town will install the cleanout. The property owner shall grant ingress and egress to the Town of Spring Hope to access the service. The Town agrees to leave any disturbed areas as near the original condition as practicable.

If the property owner replaces the line from their property line to their house, a licensed plumber may put in the cleanout at the homeowners expense.

The Town assumes no responsibility for the sewer service condition outside of the street Right of Way and will point out any deficiencies that can be seen during the clean out installation. Any damage occurring to the service outside the Right of Way during installation of the cleanout will be the property owner's responsibility.

The Town of Spring Hope shall be held harmless for any damage to private property that occurs during the installation process and any such damage repair will be the responsibility of the property owner.

Policy adopted: *[Signature]* Date: 12/12/11



Minutes  
Spring Hope Board of Commissioners Meeting  
December 12, 2011  
7:00 pm  
Town Hall

Prior to the meeting a reception was held in the Town Hall for New Board Members and Superior Court Judge Quentin T. Sumner.

The Old Board Members were seated

Members present: Mayor Buddy Gwaltney, Commissioners Best, Newkirk, Bissett, Griffin and Commissioner elect Nancy Hawkins Walker.

Also present were Town Manager John Holpe, Town Clerk Michele Collins, Town Attorney Mark Edwards, Mike Meyers from Envirolink and Police Chief Tim Denton. Newspapers represented Ken Murchison; Spring Hope Enterprise and Amelia Harper; The Nashville Graphic.

Citizens present were: James Long, Phillip Mills, Joyce Richardson and the family of Commissioner elect Nancy Walker.

Mayor Gwaltney called the meeting to order.

Reverend Cecil J. Avery of New Hope Missionary Baptist Church of Spring Hope gave the invocation.

Commissioner Clyde Best made a motion to approve the minutes of November 14, 2011 and November 28, 2011 as written; Commissioner Bissett seconded and the motion passed unanimously.

Superior Court Judge Quentin Sumner administered the oath of office to newly elected Commissioners Nancy H. Walker and William Newkirk.

The New Board Members were seated.

Mr. Holpe told the board he was collecting more information about the DOT ordinance and wanted to cancel the discussion for now. He asked the board to consider Michael Ward; owner of Showside Grill as a replacement for Boo Langford on the Revitalization Commission. He also told them that the town had another vacant position on that Commission to fill because Spring Toney had resigned when she became employed with the town.

Commissioner Griffin made a motion to appointed Michael Ward to the Revitalization Commission; Commissioner Best seconded and the motion passed unanimously. Mayor Gwaltney asked Mr. Holpe if he thought Ms. Toney would like to serve on the board as a representative from the town. Mr. Holpe said that he would let her know that she could still serve.

Mr. Holpe asked the board to look at the three letters from their packets that pertain to the NC Small Town Economic Program. He told them that a grant was available and the town that received it would get a \$25,000.00 planning grant along with \$100,000.00 to start new projects for economic growth. He said that he had mentioned it to The Chamber and Revitalization and also wanted to get citizens involved. Mr. Holpe also told the board that he was attending a workshop the next day and was hoping for the go ahead from them. He asked the board to approve the resolution allowing the town to start the application process and to approve a tentative leadership team.

Commissioner Newkirk made a motion to approve the resolution and the tentative leadership team; Commissioner Griffin seconded and the motion passed unanimously.

Mr. Holpe told the board that the town that was trying to get funding to buy the garbage truck still had not applied to the Rural Center for a loan and that the truck was now on GOVdeals.com. He told them that they had received a high bid of \$19,000.00 and wanted to know if they wanted to accept.

Commissioner Best made a motion to accept the high bid of \$19,000.00 on GOVdeals; Commissioner Bissett seconded and the motion passed unanimously.

Mr. Holpe asked the board to review the Cleanout Policy that he had revised.

Commissioner Bissett made a motion to adopt the clean out policy as submitted; Commissioner Griffin seconded and the motion passed unanimously.

Mr. Holpe told the board that the town was going to receive about \$18,000.00 from FEMA and that the permit for the dumpsite would also be coming soon. He told them that Ken Worley had been given the job to fix the picnic shelter and would begin the work within the next couple of weeks weather permitting. He said that the surplus vehicles that included the black 2001 Crown Victoria had been sold for \$1001.00 and the two old public works trucks had been sold for \$300.00 each.

Mike Meyers the owner of Envirolink, gave the first monthly report of the newly contracted out public works department. He said that they were working very hard to get all of the limbs and leaves picked up and believed that it would be done by the next day. He also told the board that they had finished the inventory of the supplies at the truck shed as well as all the cleaning. He said that when they received the outstanding work orders report it was six pages long and that they had managed to get it down to

one page. He told them that he felt like the former town employees had assimilated well with the Envirolink crew.

Chief Denton told the board that they had finished with the 2011 in service training and that all of the taser training was done as well.

Mayor Gwaltney asked the Commissioners if they had any new business.

Commissioner Bissett welcomed new Commissioner Nancy Walker. Commissioner Best said he thought that the town needed to wire the expansion to the library so that they would have electricity. He asked the Mayor if he could check on things, Mayor Gwaltney said that he would. Commissioner Griffin welcomed Mrs. Walker to the board. Commissioner Newkirk said that he reported that there was a lot of lights out in town. Mr. Holpe said that Sgt. Proctor had been made aware of it and was already taking care of it. Commissioner Newkirk also said that he thought that the Chief should inform the board if there were any serious incidents in town. Commissioner Walker said that she appreciated all the well wishes from the board and thanked her family for coming.

Commissioner Bissett made a motion to adjourn; Commissioner Griffin seconded and the motion passed unanimously.

Submitted by:



Michele K. Collins  
Town Clerk

Attest:

  
Mayor James F. Gwaltney III

### BUDGET ORDINANCE AMENDMENT

BE IT ORDAINED by the Governing Board of the Town of Spring Hope, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2012:

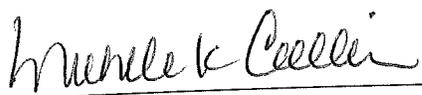
Section 1. To amend the General Fund, the appropriations are to be changed as follows:

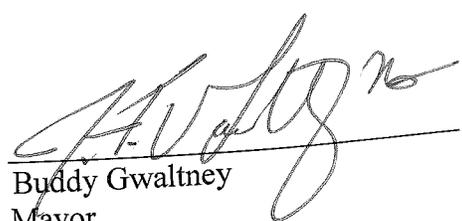
Acct. No	Increase	Decrease
10-1050-0000 Powell Bill Allocation		\$15,000
10-3970-0300 Appropriated Fund Balance	\$15,000	
10-1050-0000 Powell Bill Allocation	\$15,000	
10-3430-0000 Appropriated Fund Balance		\$15,000

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer for their direction.

Adopted this 9th day of January, 2012

Attest:

  
 \_\_\_\_\_  
 Michele K Collins  
 Town Clerk

  
 \_\_\_\_\_  
 Buddy Gwaltney  
 Mayor

## BUDGET ORDINANCE AMENDMENT

BE IT ORDAINED by the Governing Board of the Town of Spring Hope, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2012:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

Acct. No	Increase	Decrease
10-4200-5403 Unemployment	\$1200.00	
10-3970-0300 Appropriated Fund Balance		\$1200.00

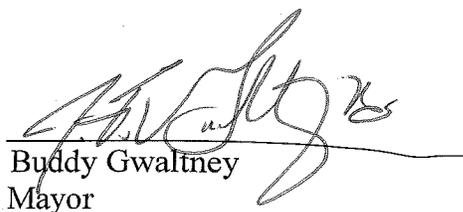
Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer for their direction.

Adopted this 9th day of January, 2012

Attest:



Michele K Collins  
Town Clerk



Buddy Gwaltney  
Mayor