

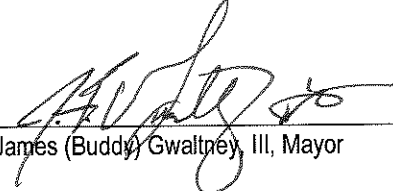
**RESOLUTION NO. 2018-01
DECLARING CERTAIN PROPERTY SURPLUS AND AUTHORIZING ITS DISPOSITION**

WHEREAS, the Board of Commissioners of the Town of Spring Hope, North Carolina desires to declare surplus and dispose of certain Town-owned properties; and

WHEREAS, the Town-owned properties described on the attached list (Schedule A) is hereby declared to be surplus to the needs of the Town of Spring Hope; and

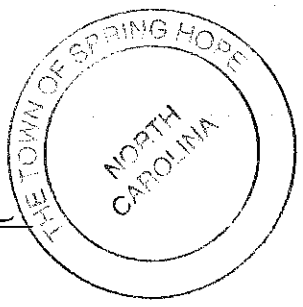
NOW, THEREFORE, BE IT RESOLVED that the Town Manager, or his designee, is hereby authorized to dispose of the listed items by any means allowable to include offering for sale at public auction, donation to a non-profit organization, Internet on-line auction, upset bid process, inter-local government sale, or destruction. The Town can utilize the services of GovDeals.com an internet on-line auction service to sell the items described on the attached Schedule A, and any items not sold via this method may subsequently be sold by the Town Manager by private sale or destroyed. Notice of Public On-line Auction will be advertised as required per statute. The Town Manager shall have the right to add to or delete from the properties to be sold aforesaid. The Town Manager shall report the results of the surplus property auction and/or private at the next regular meeting of the Board of Commissioners.

ADOPTED this the 2nd day of January, 2018.


James (Buddy) Gwaltney, III, Mayor

ATTEST:


Michele Collins, Town Clerk



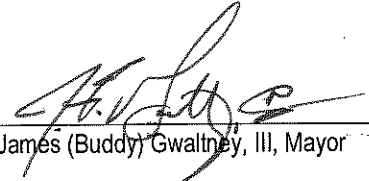
RESOLUTION NO. 2018-02
FOR AMENDED AUDIT CONTRACT

WHEREAS, the auditor (May & Place, PA) and the Board of Commissioners of the Town of Spring Hope, North Carolina agree to amend the audit contract; and


WHEREAS, additional time is required to correct accounting and reporting mistakes identified in prior audit; and

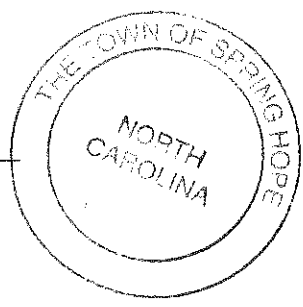
NOW, THEREFORE, BE IT RESOLVED that in accordance to G.S. 159-34(a) that an amended audit contract must also be approved by the unit's governing board. The Local Government Commission (LGC) will receive the audit from the auditor by January 31, 2018.

ADOPTED this the 2ND day of January, 2018.


James (Buddy) Gwaltney, III, Mayor

ATTEST:


Michele Collins, Town Clerk



Minutes
Spring Hope Board of Commissioners Meeting
January 2, 2018

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Brenda Lucas, Ricky Tucker, Brent Cone and Drew Griffin.

Also present were Town Manager Jae Kim, Town Clerk Michele Collins, Town Attorney Mark Edwards and Chief Anthony Puckett.

Newspapers present were Joe Burnette from the Spring Hope Enterprise and Kendra Jones from the Nashville Graphic.

Visitors present were; Envirolink Representative JP McCann, Chamber President Jan Mills, CPA Scott May and SHPD Officers Jake Gwaltney and Durwood Radford.

Mayor Gwaltney called the meeting to order and led the pledge of allegiance.

Commissioner Griffin made a motion to accept the December 4th minutes as written; Commissioner Walker seconded and the motion passed unanimously.

Town Manager Jae Kim presented Resolution #2018-01 for consideration. Mr. Kim said that the resolution would declare two police cars as surplus property. He pointed out that both of the cars had over 100,000 miles and that according to the new schedule they needed to come off the line.

Commissioner Griffin made a motion to accept resolution 2018-01 declaring the two cars surplus property; Commissioner Lucas seconded and the motion passed unanimously.

Mr. Kim presented Resolution #2018-02 for consideration. Mr. Kim told the board that the resolution would extend the new auditor Scott May's current contract. He said that Mr. May had run into some problems from the former audit findings and needed extra time.

Commissioner Cone made a motion to accept the amended contract; Commissioner Griffin seconded and the motion passed unanimously.

Mr. May told the board that they were basically finished with the audit. He said that the town's General Fund looked really good and that they were planning on typing up the findings and sending to LGC within the week.

Chamber President Jan Mills said that Christmas in Spring Hope was successful. She told the board that if they had any ideas that they could pass them along to Mr. Kim since he was now a member of the Chamber board. Mrs. Mills invited all of the Commissioners to join the Chamber as regular members. She said that she believed it would be a successful partnership and would love for any of the Commissioners to join.

Town Attorney Mark Edwards said that he did communicate the decision that the board made to help Spaulding Alumni to their board. He said that it was now up to the Alumni what they wanted to do.

JP McCann from Envirolink presented the monthly report. He told the board that new pumps had been ordered for the WWTP as well as the completion of work at Montgomery St. and the Old Spring Hope wells. Mayor Gwaltney wanted to know if he had any information on the automated switch gear; Mr.

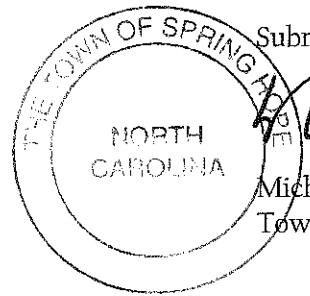
McCann said he would research and give him an answer in the morning. Mr. McCann said that some of the water loss was due to several large leaks in town and an old meter that had been fixed. Commissioner Griffin said that he hoped that the next month's water loss would continue to be low and not return to the former month's million gallon loss.

Chief Puckett told the board that there were several calls for service during the prior month. He said that there was a charge of illegal possession of narcotics after a probable cause search of a vehicle. He also said that there were two different cases involving theft; one at Dollar General and the other one was a civil issue between a husband and wife. Chief Puckett said there were several assaults during the month; two involved domestic altercations and the third was between two children at the elementary school. He said that during the Shop with a Cop campaign 15 children were helped to have a nice Christmas thanks to several grants including one from Walmart. Lastly the Chief thanked the board for allowing him to attend the FBI training academy. He said he learned quite a bit during the training and would be implementing some of the things he learned.

Mr. Kim updated the board on tree removal. He said that two trees including the one that caused the power outage at the Ash Street well had been taken down. He said that he would be attending the city manager's conference at the end of the month.

There was no new business from the board.

Commissioner Griffin made a motion to adjourn; Commissioner Walker seconded and the motion passed unanimously.



Submitted

Michele K Collins

Michele K Collins
Town Clerk

Attest

James F. Gwaltney
Mayor James F. Gwaltney

**RESOLUTION NO. 2018-03
AMENDED: DOT CONSTRUCTION MAINTENANCE AGREEMENT – ADA CURB RAMP UPGRADES**

WHEREAS, the Town submitted a request for Transportation Alternatives Program (TAP) funding for multiple intersections to bring them in compliance with current ADA standards on February 13, 2017, and

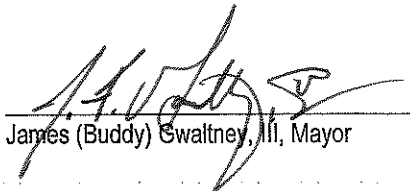
WHEREAS, this Agreement is made under the authority granted to the NC Department of Transportation (NCDOT) by the NC General Assembly: NCGS, Section 136-66.1, Section 160A-296 and 297, Section 136-18, and Section 20-169, to participate in the planning and construction of a project approved by the Board of Transportation for the safe and efficient utilization of transportation systems for the public good, and

WHEREAS, this Agreement requires an amendment to Appendix A

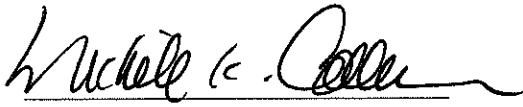
WHEREAS, NCDOT has labeled the proposed Project 44914.3.8, and

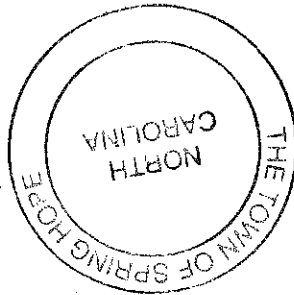
NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners hereby approves the amendment to the DOT CONSTRUCTION MAINTENANCE AGREEMENT for Project 44914.3.8.

ADOPTED this the 5TH day of February, 2018.


James (Buddy) Swaltney, III, Mayor

ATTEST:


Michele Collins, Town Clerk



Appendix A

Due to additional work the previously approved 4 WCR at NC 581 and Second St will not be installed as planned; two were already in place by the Town of Spring Hope and two will be disregarded.

Due to additional work the previously approved 8 WCR at NC 581 and SR1148 (Branch) will not be installed and instead only 6 will be installed.

The new proposed WCR will be located at East Main and Walnut and East Main and S Pine.

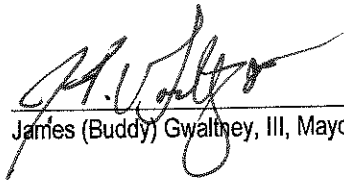
**RESOLUTION NO. 2018-04
AMENDING THE TOWN OF SPRING HOPE FEE SCHEDULE**

WHEREAS, the Town of Spring Hope Board of Commissioners agrees to amend the fee schedule and

WHEREAS, this Town has voted to amend the fee schedule as listed in Amendment A

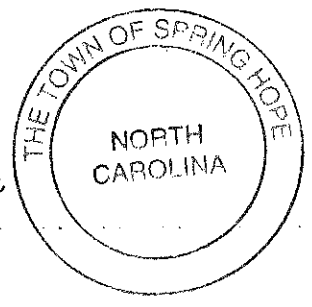
NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners hereby approves the amendment to the Town Spring Hope fee schedule

ADOPTED this the 5TH day of February, 2018.


James (Buddy) Gwaltney, III, Mayor

ATTEST:


Michele Collins, Town Clerk



Amendment A

Peddler/Solicitor Permit Application Fee	\$35.00
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Minutes
Spring Hope Board of Commissioners Meeting
February 5, 2018

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Brenda Lucas, Ricky Tucker, and Brent Cone. Commissioner Drew Griffin was absent.

Also present were Town Manager Jae Kim, Town Clerk Michele Collins, Town Attorney Mark Edwards and Chief Anthony Puckett.

Newspapers present were Joe Burnette from the Spring Hope Enterprise and Kendra Jones from the Nashville Graphic.

Visitors present were; Envirolink Representative Ashley Dunn, Chamber President Jan Mills and Elizabeth Strickland.

Mayor Gwaltney called the meeting to order and led the pledge of allegiance.

Commissioner Walker made a motion to accept the minutes of the January 2nd meeting as written; Commissioner Lucas seconded and the motion passed.

Commissioner Lucas made a motion to go into Public Hearing for Zoning Text Amendment #2018-ZTA-01; Commissioner Walker seconded and the motion passed unanimously.

Public Hearing

Mr. Kim asked the board to look at the report for ZTA #2018-01 regarding kennels, pet grooming and pet stores. He said that the applicant was Faith Christian Ministries and that the Planning Board had recommended approval of the change in the amendment. He said that the Planning Board made their recommendation according to the requirements listed in there packets. Mr. Kim said that the changes were made so that kennels and stores were only allowed in the General Commercial zoning of the town. Mr. Kim pointed out the zoning table which showed where each item in the new amendment would be located.


There were no questions from the public.

Commissioner Tucker made a motion to close the public hearing; Commissioner Cone seconded and the motion passed unanimously.

There was no discussion from the board on ZTA #2018-01. Mayor Gwaltney suggested that the new proposed changes for ZTA #2018-1 be extended to all of the categories of the table that this amendment would fit into. He said that this would be a help to future businesses related to this topic that wanted to be located in a different area than what was currently suggested. The board agreed to add the suggestion.

Commissioner Cone made a motion that 2018-ZTA-01 is not inconsistent with the comprehensive plans that have been adopted by the Town of Spring Hope; Commissioner Tucker seconded and the motion passed unanimously.

Attest



Mayor James F. Gwaltney III

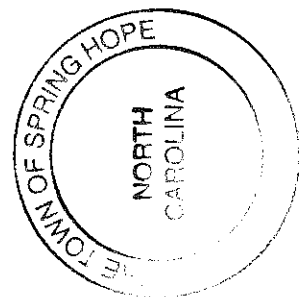
**RESOLUTION NO. 2018-05
FOR AMENDED AUDIT CONTRACT**

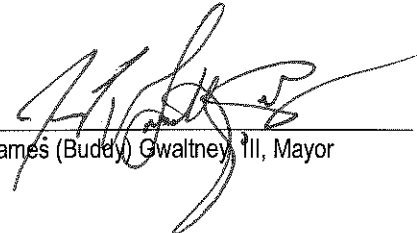
WHEREAS, the auditor (May & Place, PA) and the Board of Commissioners of the Town of Spring Hope, North Carolina agree to amend the audit contract; and

WHEREAS, additional time is required to correct accounting and reporting mistakes identified in prior audit; and

NOW, THEREFORE, BE IT RESOLVED that in accordance to G.S. 159-34(a) that an amended audit contract must also be approved by the unit's governing board. The Local Government Commission (LGC) will receive the audit from the auditor by March 15, 2018.

ADOPTED this the 5TH day of March, 2018.




James (Buddy) Gwaltney III, Mayor

ATTEST:


Michele Collins, Town Clerk

Minutes
Spring Hope Board of Commissioners Meeting
March 5, 2018

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Brenda Lucas, Ricky Tucker, Brent Cone and Drew Griffin

Also present were Town Manager Jae Kim, Town Clerk Michele Collins, Town Attorney Mark Edwards and Chief Anthony Puckett.

Newspapers present were Joe Burnette from the Spring Hope Enterprise and Kendra Jones from the Nashville Graphic.

Visitors present were; Envirolink Representative JP McCann, John Todd from Veteran Waste Solutions, Crystal Slone and Pat Luce from Waste Industries, Nash County Commissioners Lou Richardson and Dan Cone, Assistant County Manager Stacie Shatzer, Nash County Economic Developer Susan Phelps CPA Scott May, Nick Taylor, Scottie Phillips and SHPD Officer Tim Bell.

Mayor Gwaltney called the meeting to order.

Town Manager Jae Kim led the pledge of allegiance.

Commissioner Lucas said she noticed that there was an error in the minutes. She pointed out that she had been credited with both a motion and a second to close the minutes of the Feb 5th meeting instead of Commissioner Walker who seconded.

Commissioner Griffin made a motion to accept the minutes with the change; Commissioner Walker seconded and the motion passed.

Commissioner Griffin made a motion to go into closed session; Commissioner Lucas seconded and the motion passed.

Closed Session

Commissioner Cone made a motion to go back into open session; Commissioner Walker seconded and the motion passed.

Open Session

Mayor Gwaltney introduced the new Nash County Economic Developer Susan Phelps. Ms. Phelps stood and introduced new Assistant Nash County Manager Stacie Shatzer. Ms. Shatzer said she was there to support Ms. Phelps and told the board that she was also available for a source of support for the town. Ms. Phelps said that she was there to help the 9 rural towns in Nash County and that she had already met with Chamber President Jan Mills and Town Manager Jae Kim. She said she thought that the support within the town was strong and that it would be beneficial as time went on. She also said that she would be the liaison between the town and any real estate developers or other business owners. She said that her office would be in the county manager's office and that there would soon be a new section on the county website to reflect economic activities and resources. She thanked the board for allowing her to visit.

Town Manager Jae Kim presented Resolution #2018-6 Amending the current audit contract date. He said that the auditor Scott May needed extra time to correct beginning balances from the prior year.

Commissioner Griffin made a motion to approve Resolution #2018-6 amending the current audit contract; Commissioner Cone seconded and the motion passed.

CPA Scott May told the board that he had performed the audit and that the town had received an unqualified opinion. He said that the financial stability of the town was in good shape as far as General Fund. Mr. May said that like many other small towns the Water and Sewer Fund was slow to make a profit. He said that the town should be very proud of the past year and the fact that the revenues exceeded expenditures. He also said that the town retired 9% of the debt owed in the prior fiscal year. He said that the town staff was doing a great job and was very helpful. The board had no questions for Mr. May.

Mr. Kim told the board that there had been a change in the ownership of Veteran Waste Solutions and their assets. He said that the company had been bought by Waste Industries and was requesting that the contract be transferred to them as the new owners. John Todd from VWS told the board that he appreciated the town giving them an opportunity to service Spring Hope. He said that due to a possible change in the way Wake County allows their individual residents to acquire garbage services VWS was more than likely to lose 75% of their business. Mr. Todd said that this was the reason why they decided to sell their North Carolina interest to Waste Industries rather than default on financial obligations and services. He said that they went into negotiations with Waste Industries to save the company but made sure that they would honor the Spring Hope contract. Crystal Slone the General Manager of the Wilson Waste Industries was also present. She said that they had a previous relationship with the town and would meet with Mr. Kim the next day.

Commissioner Griffin made a motion to accept the consent to transfer the contract from VWS to Waste Industries with no other changes; Commissioner Lucas seconded and the motion passed.

Nash County Commissioners Lou Richardson and Dan Cone introduced themselves to the board and pledged their continued support. They also said they hoped that the town would take the opportunity to utilize the new developer.

Town Attorney Mark Edwards had nothing new.

JP McCann from Envirolink told the board that one of the new pumps for the treatment plant had arrived and was being installed. He said that during the prior month there were a few more sewage backups than normal but that they had all been resolved. He reminded the board that bagged leaf season began at the beginning of the month. He said that there would be a correction on the report as it pertained to the well production which had been incorrectly stated on the report. The board had no questions.

Chief Puckett referred to the activity synopsis that was handed out to the board and asked if there were any questions. He also said that there was a blood drive held at the fire department and thanked Mike Ward from Showside Restaurant for donating hot dogs and chips to the donors. He said that due to the tragedy in Florida he had ordered extra patrols at the elementary school.

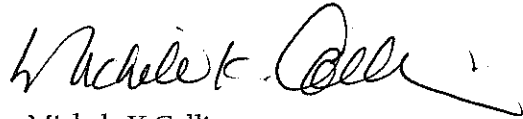
Mr. Kim reminded the board that he would be attending the Main Street Conference in Clayton. He said that Chamber President Jan Mills would be going with him. He said that this was a good way to help focus on downtown revitalization.

Mr. Kim said that the Country Inn Lift Station project was approximately 12% completed and that a pay request of \$27,500.00 had been sent to the state.

There was no new business from the board.

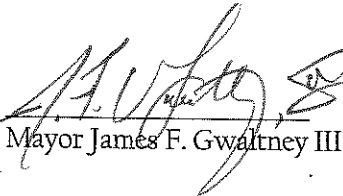
Commissioner Griffin made a motion to recess until Saturday the 10th to discuss the budget;
Commissioner Lucas seconded and the motion passed unanimously.

Submitted

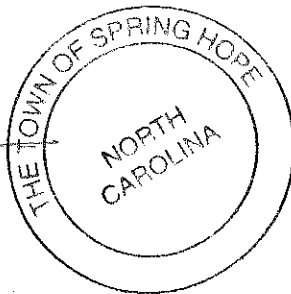


Michele K Collins
Town Clerk

Attest



Mayor James F. Gwaltney III



Minutes
Spring Hope Board of Commissioners Recessed Meeting
March 10, 2018

A recessed meeting of the Town of Spring Hope Board of Commissioners was held at 9:00am in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Ricky Tucker, Brent Cone, and Brenda Lucas. Commissioner Drew Griffin absent

Also present was Town Manger Jae Kim, Town Clerk Michele Collins, Chief Anthony Puckett and Admin Specialist Sandra Morris.

Newspapers present were Joe Burnette from the Spring Hope Enterprise.

Visitors included Jan Mills, Allen Barbee and Sylvia Williams from the Chamber.

Mayor Gwaltney called the recessed meeting to order.

Mr. Kim went over the proposed budget calendar and explained the budget workshops would be used for discussion of the budget for 2018-2019. He said that if they wanted to they could change or cancel any of the dates.

Commissioner Tucker made a motion to accept the budget calendar; Commissioner Walker seconded and the motion passed.

Mr. Kim asked the board to look at the prioritization schedule for the budget. He said that the town was not awarded the I & I grant and that he would like to apply again. He said that this year the town was looking at being accepted into the CMAQ program which would make it possible to install new sidewalks in designated areas throughout the town. The next item he wanted to focus on was addressing the buildings that were in disrepair in town as well as job creation. He said that he wanted some kind of new advisory board to address downtown regeneration. Finally he said that the appearance of residential areas including grass cutting and abandon cars would become a priority to accomplish during the year.

Mr. Kim mentioned that local citizen Becky Perniciaro had submitted a request for funds to help with the cemeteries. He said that she was in charge of a volunteer group who had been working with Envirolink. He also said that he would reallocate some money for the tree board and look at the minimum housing code for the town.

Chamber President Jan Mills thanked the board of commissioners for inviting them to be a part of the budget meeting. She said that even though the two boards had different roles they both had the same goal which was to do what was best for the town. She said that the Chamber was deeply committed to bring new businesses and residents to Spring Hope. She said she thought that the Spring Hope was the next small town that would be growing and that there needed to be some preplanning for the changes.

Chief Puckett told the board that the current Records Management System (RMS) that the police department had was antiquated. He said that there had not been any real updates since the department started using it in 2002. He said that the program was not in real time and it would no longer be compatible with Nash County if they upgrade. He said he had done some research and found a few vendors that could be a good fit for Spring Hope. He explained that the police department would be able to have access to reports and data that currently are unavailable through the old system. He said that this would assist in making the town safer through the much needed information they would acquire. Chief Puckett said that the prices for the new software varied but that for the future of the department and the safety of the officers there needed to be a change. He said the upgrade could be around \$20,000.00 to have it done.

Chief Puckett said that currently the police department had five officers and him to total six full time officers. He said that they needed another and referred to data he collected as it pertained to calls for service. He said that there were well over 6000 calls per year and that a lot of the calls are handled by part time officers. He said even though the part time officers were good they were less proactive then full time officers. He calculated that the amount of

calls really called for eight full time officers but the department would be working better with seven. Commissioner Lucas asked if the addition of the full time officer would reduce the amount of part time officers. Chief Puckett said it would reduce the amount of hours that they would have to work. Commissioner Walker asked him if a town of our size needed an extra officer because of crime. Chief Puckett said that even though the crime had reduced due to the task force the town needed the extra officer so that they could continue to be proactive and lower crime. Commissioner Cone asked if he would eliminate the part time hours since the cost of full time would go up; Chief Puckett said yes it would reduce it significantly but that they would still need part time officers. Commissioner Lucas said that she was interested in the safety of the officers and the town more than anything else. Mayor Gwaltney asked if the money for everything was already in the budget without having to disrupt too much. Mr. Kim said that he was trying to find a way to fund the new position without a tax increase. Commissioner Tucker asked what kind of turn over the department had; Chief Puckett said currently it doesn't exist. He said that they had maintained the same officer's for several years. Mayor Gwaltney asked if any of the officers had comp time; Chief Puckett said yes and they can't use it because they have no one to cover.

Mr. Kim reminded the board that the Chamber was having a grand opening ceremony at 11:00 am and that they were all invited to attend.

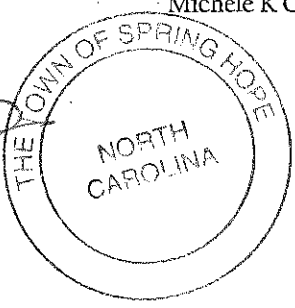
Commissioner Cone made a motion to adjourn; Commissioner Tucker seconded and the passed unanimously.

Submitted:

Michele K. Collins
 Michele K Collins Town Clerk

Attest:

J. F. Gwaltney III
 James F Gwaltney III Mayor



Minutes
Spring Hope Board of Commissioners Special Called Meeting
March 26, 2018

A special called meeting of the Town of Spring Hope Board of Commissioners was held at 7pm in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Ricky Tucker, Brent Cone, and Brenda Lucas. Commissioner Drew Griffin absent

Also present was Town Manger Jae Kim, Town Clerk Michele Collins and Chief Anthony Puckett.

Mark Cone from the Spring Hope Enterprise was also present.

Monica Thornton was representing the USDA.

Mayor Gwaltney led the pledge and called the meeting to order.

Commissioner Cone made a motion to open the public hearing to discuss the USDA loan and grant program to purchase three police cars; Commissioner Walker seconded and the motion passed unanimously.

Public Hearing

No Comments

Commissioner Cone made a motion to close the public hearing; Commissioner Lucas seconded and the motion passed unanimously.

Ms. Thornton from the USDA told the board that the Community Facilities Loan and Grant Program which is within the USDA was the name of the program that the town had applied to for funds. She said that the reason for the meeting was to approve the Resolution to accept the loan and grant for the cars and to agree to the conditions set for the program. Ms. Thornton explained that the monies would be for three cars and equipment to outfit the cars. She said the total program cost would be \$98,730.00 which would include \$730.00 from the town, a loan of \$48,000.00 and grant of no more than \$50,000.00. She said that the loan would be for 7 years and that during the life of the loan there had to be a reserve account kept to be able to cover a payment. She said that the loan amount would be \$7851.00 a year through a pre-authorized payment and would begin a year after the closing. She said that she needed to know a couple of weeks before the cars arrived to the department so that the closing and payment can be made.

Commissioner Tucker made a motion to enter into the commitment from the USDA; Commissioner Cone seconded and the motion passed.

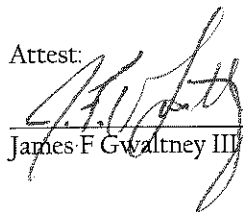
Commissioner Cone made a motion to allow the Mayor and Town Clerk to sign all the forms; Commissioner Walker seconded and the motion passed.

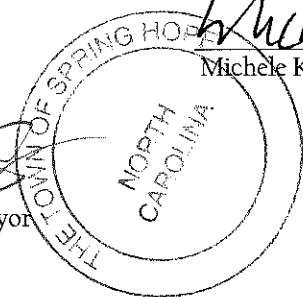
Commissioner Cone made a motion to adjourn; Commissioner Lucas seconded and the motion passed.

Submitted:


Michele K Collins Town Clerk

Attest:


James F Gwaltney III Mayor



Minutes
Spring Hope Board of Commissioners Meeting
April 2, 2018

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Brenda Lucas and Ricky Tucker. Commissioners Brent Cone and Drew Griffin were absent.

Also present were Town Manager Jae Kim, Town Clerk Michele Collins, Town Attorney Mark Edwards and Chief Anthony Puckett.

Newspapers present were Joe Burnett from the Spring Hope Enterprise and Kendra Jones from the Nashville Graphic.

Visitors present were; Kevin Moore, James Long, Joyce Richardson, Robert Williams, Jo Dell Richardson, Chamber President Jan Mills and JP McCain from Envirolink.

Mayor Gwaltney called the meeting to order and led the pledge of allegiance.

Commissioner Lucas made a motion to approve the minutes from the March 5th regular meeting, the March 10th budget session and the March 26th special called meeting; Commissioner Walker seconded and the motion passed.

Public Forum

Kevin Moore who lives on Nash St. here in town said that he was disappointed in the condition of the park. He said that he was told that the responsibility of maintaining the park belonged to Nash County Parks and Recreation. Mr. Moore said that he wanted the board to know that the park was neglected and that it was unsafe for children to use the equipment. He said that he had spoken with the town manager earlier in the day and sent him pictures. Commissioner Tucker asked the manager who was responsible for the upkeep of the area. Mr. Kim said that the responsibility fell on the county and that as soon as he was notified he called the Parks and Recreation supervisor Thomas Gillespie. Mr. Kim said that Mr. Gillespie told him that they would be sending a crew out to the park the next day to address the concerns. Mr. Moore said that he would be happy to organize a volunteer effort to clean the park. Mr. Kim said that he wanted to give the county the opportunity to rectify the problem. Mr. Moore thanked the board for letting him speak.

Mr. Kim presented Budget Amendment #2018-01. He said that the amendment would redistribute money to the building fund to cover the new door in the police department and move the country inn lift station allocation from revenue to expenditures.

Commissioner Lucas made a motion to approve the amendment; Commissioner Walker seconded and the motion passed unanimously.

Mr. Kim told the board that he wanted to update signage on East Branch St. by the Post office. He said that there seems to be some confusion in the area about where and when you can park. He also said that he wanted to update the signage on Franklin and Pine streets. He said the

changes would help with safety and to alleviate some of the traffic on the streets. Commissioner Lucas asked if the signs by the post office would keep people from parking on the street. He said no that it would help with the flow of traffic.

Commissioner Tucker made a motion to approve the new signage in both areas; Commissioner Lucas seconded and the motion passed unanimously.

Jan Mills from the Chamber told the board that she attended the Main Street conference with Mr. Kim. She said it made her wonder what the function of the chamber was and if Spring Hope was following the criteria. She said that she realized that the major purpose of the chamber was to assist in bringing new businesses and residents into the town. Mrs. Mills also said that the chamber would be happy to help volunteer at the park if it was necessary. She also said that the membership numbers were increasing and invited the board members to join the chamber.

Town Attorney Mark Edwards had no new business. He said that he had tried to get an update from the school board's attorney on the status of the Spaulding School sale. He said that there had been no change.

JP McCann from Envirolink gave the monthly report. The board had no questions for Envirolink.

Chief Puckett told the board that there had been some trespassing at the kidney dialysis center. He said that the center had put up signs and that there seemed to be a decline in the after hour's activity. He also said that there had been two DWI arrests during the month and that the police department had participated in a community event which allowed kids to see inside the police cars and hear the sirens.

Mr. Kim told the board that the Country Inn Lift station project was finally progressing and that the new well would be in during the first weeks of April. He also said that there were two well spills at other locations and that they were attributed to the large amount of rain. Finally he said that the town should hear something in May about the EPA Brownfields grant.

The board had no new business.

Commissioner Walker made a motion go into closed session; Commissioner Lucas seconded and the motion passed unanimously.

Closed Session

Commissioner Walker made a motion to go back into open session; Commissioner Lucas seconded and the motion passed unanimously.

Commissioner Tucker made a motion to table the discussion from the closed session until the next month; there was no second so the motion dies.

Commissioner Lucas made a motion to accept the recommendation for the pay increase for the Police Chief; Commissioner Walker seconded the motion passed 2 to 1.

Commissioner Walker made a motion to adjourn; Commissioner Lucas seconded and the motion passed unanimously.

Submitted:

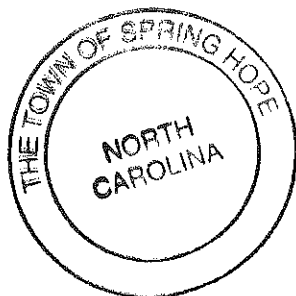
Michele K Collins

Michele K Collins Town Clerk

Attest:

James F Gwaltney III

James F Gwaltney III Mayor



Minutes
Spring Hope Board of Commissioners Meeting
May 7, 2018

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Brenda Lucas, Brent Cone and Ricky Tucker. Commissioner Drew Griffin was absent.

Also present were Town Manager Jae Kim, Town Clerk Michele Collins and Town Attorney Mark Edwards.

Visitors present were Chamber President Jan Mills, Allen Barbee, Savonia Richardson, Sylva Williams, Joyce Richardson, Ashley Dunn from Envirolink and SHPD Officer Durwood Radford.

Newspapers present were Joe Burnett from the Spring Hope Enterprise and Kendra Jones from the Nashville Graphic.

Mayor Gwaltney called the meeting to order and Town Manager Jae Kim led the pledge of allegiance.

Commissioner Walker made a motion to accept the minutes of the April 2nd meeting as written; Commissioner Lucas seconded and the motion passed unanimously.

Mayor Gwaltney asked for a motion to consider the water and tax write offs. There were no questions.

Commissioner Lucas made a motion to accept the water and tax write offs; Commissioner Tucker seconded and the motion passed unanimously.

Mayor Gwaltney asked for consideration to advertise the outstanding 2017 taxes.

Commissioner Cone made a motion to advertise the outstanding 2017 taxes; Commissioner Walker seconded and the motion passed.

Commissioner Cone made a motion to approve the tax discoveries and releases from Nash County; Commissioner Lucas seconded and the motion passed.

Mayor Gwaltney asked for consideration and approval of the contract for Fields and Cooper legal services. Mr. Kim said that there were no changes from the previous year.

Commissioner Tucker made a motion to approve the contract with the town's attorney; Commissioner Walker seconded and the motion passed.

Mr. Kim asked for approval to create a Downtown Main Street advisory board. He said that he had a few names of people that may want to serve but that he would come back at a later meeting with a list.

Commissioner Cone made a motion to give the manager permission to form the new Main Street advisory board; Commissioner Lucas seconded and the motion passed unanimously.

She also said that she was told that the town had what could be called a porn studio located on South Pine St. She wanted to know if anyone was doing anything about it and said she had checked with members of the judicial commission and to her understanding it was against the law. She said that she wanted to have the Town Manager and the Police Department do something about the location on Pine St.

Town Attorney Mark Edwards had no new business but said that the land survey was just completed as far as the Spaulding campus. He said that he was told that was the issue with the property and the reason why the area had not changed hands since the bidding ended.

Ashley Dunn from Envirolink gave the monthly report.

Mr. Kim gave the SHPD report for Chief Puckett who had a conflict. He told the board that the police department had made several arrests for assaults during the month. He said that the arrests resulted in suspects being transported to Nash County Detention Center. He said Officer Radford and Wilson had completed training. He also mentioned that SHPD had implemented a safe zone for internet purchase transfers. He said that the area is monitored by 24 hour cameras.

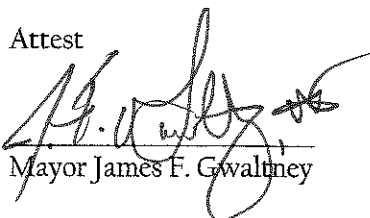
Mr. Kim told the board that the Country Inn Lift Station project was progressing despite the bad weather. He said that the wet well was set and the control panel was connected. He said it should be closed out within the next two or three weeks.

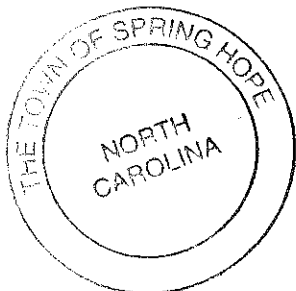
Mr. Kim said that the EPA grant in the amount of \$300,000.00 was given to the town. He reminded the board that the work would be done by Cardno Consulting and that it was to create plans for the cleanup of toxic commercial sites.

There was no new business from the board.

Commissioner Tucker made a motion to adjourn; Commissioner Walker seconded and the motion passed unanimously.

Attest


Mayor James F. Gwaltney



Submitted


Michele K Collins
Town Clerk

**TOWN OF SPRING HOPE
ANNUAL BUDGET ORDINANCE
FISCAL YEAR 2018-2019**

BE IT ORDAINED by the Governing Board of the Town of Spring Hope, North Carolina that the following anticipated fund revenues and departmental expenditures, together with certain fees and schedules, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of the Town government and its activities for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Summary

Section 1: General Fund - Expenditures

Governing Body	7,050
Administration	271,767
Buildings	112,750
Public Safety	472,530
Streets	91,000
Powell Bill	40,000
Sanitation	139,000
Recreation	7,000
Library	8,500
Cemetery	15,000
Museum	<u>503</u>
 Total:	 \$1,165,100


Section 2: General Fund – Revenues

Ad Valorem Taxes	506,000
Taxes all other years	10,800
Motor Vehicles Taxes	52,000
Penalties & Interest	2,500
Permits and Fees	2,300
Powell Bill Funds	40,000
Franchise Fees	62,000
Sales Tax/Video Program	9,500
Local Option Sales Taxes	216,000
Hold Harmless Funds	51,000
Beer & Wine Tax	5,000
Rental on Buildings	3,000
Cemetery	18,000
Sales/Telecommunications	10,000
Garbage Fees	151,000
Other Revenues	<u>26,000</u>
 Total:	 \$1,165,100

Section 9: Copies of this Budget Ordinance

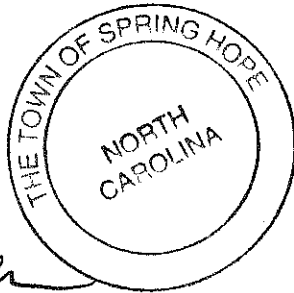
Copies of this Budget Ordinance shall be furnished to the Town Clerk, Governing Board, and Finance Officer to be kept on file by them for their discretion in the disbursement of funds.

Adopted this 4TH day of June, 2018.


James F. Gwaltney, Mayor

Attest:


Michele Collins, Town Clerk



Minutes
Spring Hope Board of Commissioners Meeting
June 4, 2018

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Brenda Lucas, Drew Griffin and Ricky Tucker. Commissioner Brent Cone was absent.

Also present were Town Manager Jae Kim, Town Clerk Michele Collins, Town Attorney Mark Edwards and Chief Anthony Puckett.

Visitors present were Kay Mitchell, Ashley Dunn from Envirolink and SHPD Officer's Durwood Radford and Jake Gwaltney.

Newspapers present were Ken Ripley from the Spring Hope Enterprise and Kendra Jones from the Nashville Graphic.

Mayor Gwaltney called the meeting to order and led the pledge of allegiance.

Commissioner Walker made a motion to accept the minutes of the May 7th meeting as written; Commissioner Lucas seconded and the motion passed unanimously.

Public Forum

Kay Mitchell representing Faith Christian Ministries reminded the board that FCM was a nonprofit organization that had been formed by several churches in the area. She said that the revenue from the thrift store is used to run the food pantry and to help people pay utility bills. She said that they own one building and have a rent free lease at the building where the thrift store operates. Ms. Mitchell also said that they had restored their building and currently had a renter in one part of it. She said that the store that they had in the building that is owned by the town closed but that they spent \$14,000.00 on improvements. She said that FCM was requesting that the town gift the building to them if the Spring Hope Chamber gets the DMV office. She said that they would fix the building and be the landlord to the Chamber. She also said she thought it would work on Ash St. and would benefit the thrift store as well.

Mayor Gwaltney asked the Town Attorney Mark Edwards if it was true that the town could not give away property. Mr. Edwards said that the town could only gift to someone who was going to do town associated business like a museum or some other government organization. Mayor Gwaltney said that to his knowledge the DMV was a contracted private business not a government agency. Ms. Mitchell asked if the town could sell it a nominal price. Mayor Gwaltney said that he had other offers if the town was going to sell it and that there would have to be a fair bidding process according to town policy. The mayor told the board that he looked up the specs on acquiring a DMV and that the building on Ash St. would not meet the qualifications.

Public forum was closed.

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Mr. Kim presented Budget Ordinance Amendment #2018-2 which would move monies from revenue to expenditures. He told the board that it was the insurance payment from a police car that was totaled.

Commissioner Griffin made a motion to approve the amendment; Commissioner Lucas seconded and the motion passed unanimously.

Mr. Kim presented the renewal contract for audit services with May and Place located in Louisburg.

Commissioner Griffin made a motion to renew the contract with May and Place; Commissioner Walker seconded and the motion passed unanimously.

Mr. Kim asked the board to approve the list of people who were to be appointed to the new main street committee. Mayor Gwaltney asked if the ex-officio nominees would be a part of the meetings or if they would just be consultants. Mr. Kim said that they would be active members. Commissioner Griffin asked if all the people on the list were willing to serve and Mr. Kim said yes that he had already talked to them. Commissioner Lucas said that maybe next time the process of getting a list together would include new people and not the same on every committee. Mayor Gwaltney asked how long would the terms be for the people on the committee; Mr. Kim said maybe a year or two. Commissioner Tucker said he agreed with Commissioner Lucas that there was a need to branch out and get others involved.

Commissioner Griffin made a motion to approve the list with the understanding that there would be an effort made to find fresh faces and implement term limits; Commissioner Tucker seconded and the motion passed.

Commissioner Tucker made a motion to go into Public Hearing to discuss the 2018-2019 fiscal year budget; Commissioner Walker seconded

There were no questions

Commissioner Tucker made a motion to leave Public Hearing; Commissioner Lucas seconded and the motion passed unanimously.

Mr. Kim told the board that there had not been any changes since last month to the new budget. He said that the budget for the General Fund was \$1,165,100.00 and Water/Sewer was \$477,300.00 for a total budget of \$1,641,815.00. He said that the town was hoping not only to hire another full time police officer but also looking at a 1% raise for all employees.

Commissioner Lucas made a motion to adopt the 2018-2019 fiscal year budget as presented; Commissioner Griffin seconded and the motion passed unanimously.

Town Attorney Mark Edwards said that it was official that the Spaulding property has been closed and transferred to the new owner.

Ashley Dunn from Envirolink gave the monthly report. He said that the only real issue was that there was a pump down at Montgomery St. well. There were no questions from the board.

Chief Puckett told the board that there was a car stolen from Walnut Court. He said that the vehicle was recovered in Franklin County and an arrest was made. He commented that Officer

Timothy Bell had done a great investigation leading to the arrest. He said that there were also several other arrests including one on Gum Avenue for felony possession of cocaine, a DWI on 581/64 and an arrest of a man from South Carolina during a checkpoint who had an outstanding warrant from that state for fraud. He said that the department had given a special presentation for Career Day at Spring Hope Elementary and also performed an anti-bullying presentation. Commissioner Lucas thanked the Chief for the work they are doing and especially for the help on Gum Avenue.

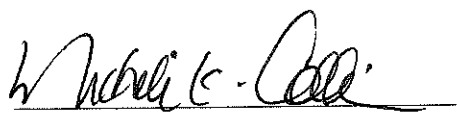
Town Manager Jae Kim told the board that the Country Inn project was complete and that they were just waiting on a transfer switch and the generator. He said that the USDA loan closing for the new police cars would be on June 15th at the town hall. He said he would be attending the NC CZO conference in July.

Commissioner Tucker thanked the town clerk for the flowers for his father-in-laws funeral. There was no other new business from the Commissioners.

Mr. Kim asked the board if they would like to move the next meeting due to the July 4th holiday. Mayor Gwaltney said he would be out of town during that week. The board agreed that due to the holiday that the meeting should be moved to the next Monday July 9th at the regular time of 7 p.m.

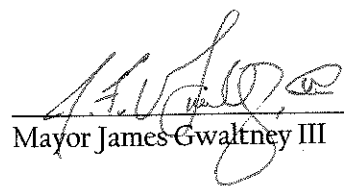
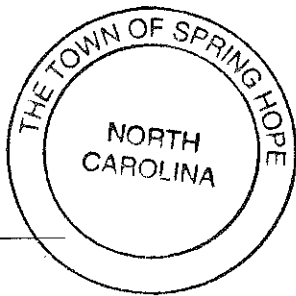
Commissioner Griffin made a motion to adjourn; Commissioner Lucas seconded and the motion passed unanimously.

Submitted by:



Michele K. Collins
Town Clerk

Attest:


Mayor James Gwaltney III

Minutes
Spring Hope Board of Commissioners Meeting
June 27, 2018

A special called meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Brenda Lucas, Brent Cone and Ricky Tucker. Commissioner Drew Griffin was absent.

Also present were Town Manager Jae Kim and Town Clerk Michele Collins.

Mayor Gwaltney called the meeting to order and led the pledge of allegiance.

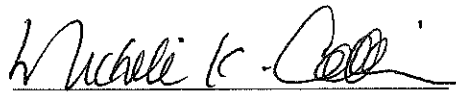
Town Manager Jae Kim asked the board to look at Budget Ordinance Amendment #2018-03. He explained that these were end of the year adjustments to the budget. He told them that the police department budget needed amending due to the change in salary for the Chief as well as the part-time officer line item that went over budget. He also told them that due to cemetery costs for cleaning and a new server the administration budget would have to be adjusted. Finally he said that the Water and Sewer budget needed a slight adjustment due to monies coming in from the state for the Country Inn Lift Station project and a shortage in the salary section.

Commissioner Tucker made a motion to approve Budget Ordinance Amendment #2018-03; Commissioner Lucas seconded and the motion passed unanimously.

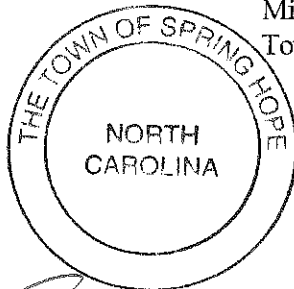
Mr. Kim mentioned that he may have to come to the board with a budget amendment for the new fiscal year. He said that he had to get a new use plan done and it could call for an amendment.

Commissioner Tucker made a motion to adjourn; Commissioner Walker seconded and the motion passed unanimously.

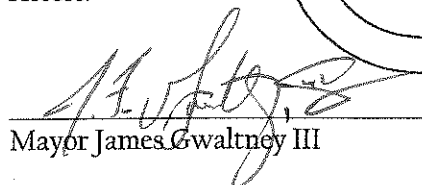
Submitted by:



Michele K. Collins
Town Clerk



Attest:


Mayor James Gwaltney III

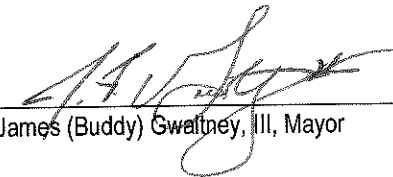
**RESOLUTION NO. 2018-08
DECLARING CERTAIN PROPERTY SURPLUS AND AUTHORIZING ITS DISPOSITION**

WHEREAS, the Board of Commissioners of the Town of Spring Hope, North Carolina desires to declare surplus and dispose of certain Town-owned property; and

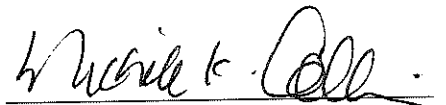
WHEREAS, the Town-owned property described on the attached list (Schedule A) is hereby declared to be surplus to the needs of the Town of Spring Hope; and

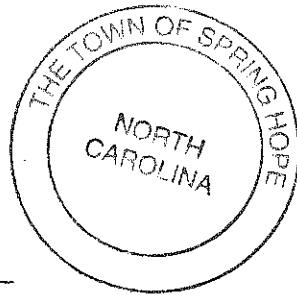
NOW, THEREFORE, BE IT RESOLVED that the Town Manager, or his designee, is hereby authorized to dispose of the listed items by any means allowable to include offering for sale at public auction, donation to a non-profit organization, Internet on-line auction, upset bid process, inter-local government sale, or destruction. The Town will utilize the services of GovDeals.com an internet on-line auction service to sell the items described on the attached Schedule A, and any items not sold via this method may subsequently be sold by the Town Manager by private sale or destroyed. Notice of Public On-line Auction will be advertised as required per statute. The Town Manager shall have the right to add to or delete from the properties to be sold aforesaid. The Town Manager shall report the results of the surplus property auction and/or private at the next regular meeting of the Board of Commissioners.

ADOPTED this the 9th day of July, 2018.


James (Buddy) Gwaltney, III, Mayor

ATTEST:


Michele Collins, Town Clerk



Schedule A

<u>Make</u>	<u>Model</u>	<u>Year</u>	<u>VIN#</u>	<u>Miles</u>
Ford	Crown Victoria	2008	2FAFP71V38X178674	103,954
Ford	Crown Victoria	2004	2FAHP71W44X151415	91,227

Minutes
Spring Hope Board of Commissioners Meeting
July 9, 2018

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Brenda Lucas, Brent Cone and Ricky Tucker. Commissioner Drew Griffin was absent.

Also present were Town Manager Jae Kim, Town Clerk Michele Collins, Town Attorney Mark Edwards, SHPD officers Tim Bell and Jake Gwaltney and Chief Anthony Puckett.

Visitors present were Diane Tucker, Beth Baines, Jan Mills, JP McCann from Envirolink, Kendra Jones from the Nashville Graphic and Ken Ripley from the Enterprise.

Mayor Gwaltney called the meeting to order and led the pledge of allegiance.

Commissioner Tucker made a motion to accept the June 4th and June 27th minutes as written; Commissioner Walker seconded and the motion passed unanimously.

Public Forum

Jan Mills asked the board to discuss and consider eliminating the \$50.00 sign charge for vinyl lettering. She said that the Chamber board felt like the charge was too much for new businesses that were trying to open in town. Commissioner Cone asked what the purpose of the \$50.00 fee was; Town Manager Jae Kim said that it was considered a zoning permit fee. He said that that fee was associated with the time and effort to process the application. Commissioner Tucker asked what kind fees and permits were needed to open a new business. Mr. Kim said that a zoning permit to operate the business in a particular zoned area was necessary and would be in addition to the sign permit. Commissioner Tucker asked why the charge was per sign. Mr. Kim said that some businesses want canopy signs or pole signs and that each one would be a separate permit. Commissioner Walker asked if it was a state law; Mr. Kim said no it was in the town ordinance. Mayor Gwaltney said that the sign was not the issue but that the lettering on the window was the issue. Commissioner Lucas asked if the sign language were to change would it have to go to the Planning Board. Mr. Kim said yes that the Planning Board would make a recommendation but that the Board of Commissioners would be the final word. Commissioner Tucker and Mayor Gwaltney both said that they did not want to run away business with a lot of fees. Commissioner Lucas said that if it's done for one business then they must do the same for all businesses. Mr. Kim said that as long as he has been working for the town he has charged everyone equally. Commissioner Cone asked if other town's our size had sign fees; Mr. Kim said that he would look into other towns. Mr. Kim said that a one-time fee would require a zoning amendment and that it would have to have specific language and limitations. Mr. Kim said that for the next month's planning meeting he would like to have an informational type of gathering. Commissioner Cone said that he would like the Chamber to be included and maybe have some kind of input since it was their job to get businesses.

Beth Baines who lives on Virginia St. said that some of her yard waste has been sitting in her yard for 8 weeks. She said for some reason it has been overlooked and that she even redistributed thinking that may help Envirolink pick it up. She said she has noticed that there is a lot of yard waste all over town and that the town office had put it on a work order for her house. Ms. Baines said that the trash up and down the different streets looked bad. JP from Envirolink apologized and said that they would pick her yard debris within the next few days.

Chief Puckett thanked the board for creating a new position for the police department. He said that they had decided to change the status of a part time officer to full time. He said that John Wilson had been brought on full time and that he was originally from New York. Chief Puckett also told the board that Officer Wilson had prior experience in the past with other local agencies and that he had gone back through training in 2016 after temporarily leaving the profession. Officer Wilson introduced himself and thanked the board for the position; there were no questions from the board

Mr. Kim informed the board that the ethics webinar was ready for viewing. He mentioned that if all three Commissioners and the Mayor should up at the same time it would have to be a Special Called meeting. Commissioner Tucker said he could watch the webinar on the following Monday at 9am. The rest of the board said that they would schedule a time in the near future.

Mr. Kim asked the board to approve the update on the Water Shortage Response Plan. He said that the only change was to the contact information.

Commissioner Tucker made a motion to accept the update on the Water Response Plan; Commissioner Cone seconded and the motion passed unanimously.

Mr. Kim told the board that one of the approved people for the Spring Hope Downtown Board has scheduling conflicts and will not be able to serve. He said that the replacement if they chose to accept would be Prudence White-Wilkins of Queen Status Fitness Studio.

Commissioner Cone made a motion to accept the change in members; Commissioner Tucker seconded and the motion passed unanimously.

Mr. Kim presented Resolution 2018-07 which would amend Chapter 14; Miscellaneous Offenses. Commissioner Tucker commented about the section that covered an intoxicated person with a dangerous weapon. He said that there was already a General Statue that covered that issue. Chief Puckett said that there was not a GS that covered that and that you could legally possess a firearm while under the influence. Commissioner Tucker said that the ordinance said weapons and not firearms. He also said that there was no real definition of the graffiti issue. He said that according to the reading in the ordinance the person who owned the graffiti sprayed property may be charged for the removal. Chief Puckett pointed out that the town may be able to absorb the cost of the removal. Commissioner Tucker also pointed out that the age restrictions should also be looked into further.

Resolution 2018-07 was tabled for further discussion and definition.

Mr. Kim asked the board to consider Resolution 2018-08; declaring two older Crown Vic vehicles surplus property. He said that this would allow the town to sell them.

Commissioner Cone made a motion to approve Resolution 2018-08; Commissioner Lucas seconded and the motion passed unanimously.

Mr. Kim asked the board to consider making some changes to the current Utility Service Agreement. He said that currently the agreement did not charge homeowners a deposit but that there were connection fees that everyone had to pay every time water was reconnected. Mr. Kim said that there was also a charge for any water used. He said that the proposed change would be for homeowners who owned multiple units and would be in the form of a \$150.00 deposit. He said that they would still be charged for the usage but not the \$50.00 turn on fee.

Commissioner Lucas made a motion to accept the change in the Utility Service Agreement; Commissioner Cone seconded and the motion passed unanimously.

Chamber President Jan Mills invited the board to participate in the Aug. 4th Cruise in and baseball tournament. She said that there were multiple classic cars coming and would be parked on Railroad St. as well as at least 8 teams in the tournament. She said that the Cruise in would be from 9 to 1 but that the tournament would be going on all day. Ms. Mills said that currently the Chamber membership was at 53. She also said that she had an interview with the people that would be making the decision on the DMV tag agency. She reminded the board that there would be a meeting of the Pumpkin Festival volunteers on Tuesday July 10th. Ms. Mills said that they would like to have Railroad and part of Main closed for the Cruise in.

Commissioner Cone made a motion to close a portion of Railroad St. from 8-2 on August 4th; Commissioner Tucker seconded and the motion passed unanimously.

No new business from Town Attorney Mark Edwards

JP McCann read the report for Envirolink. Commissioner Cone mentioned that there was more than just Ms. Baines that was having problems. Mr. McCann said he thought everything had been picked up and that he would look into the problem. Mayor Gwaltney asked if they continue to pick up even if they didn't finish during the two scheduled days. Mr. McCann said that if they can't pick up then someone in the town hall office should be getting a call with notification. Mr. McCann also said that he would be in town riding around checking to make sure during the next pick up days that yard debris was being picked up. Mayor Gwaltney said that the excuses that are given like broken equipment really isn't the town's issue. He said that there was supposed to be equipment available at all time according to the agreement between the town and Envirolink. He also said that he had requested to speak to the Envirolink President Mike Meyers two weeks prior but had not heard from him. JP told the Mayor that Mike had sent him to make an appointment but that the Mayor was on vacation the previous week. Mayor Gwaltney said Friday afternoon would work for him. Commissioner Walker asked about a leak on South Poplar St behind her church. She said it had been leaking for over a month and they needed it fixed. JP said it would be fixed on Wednesday. Mr. Kim said that he would appreciate a better effort at the cemeteries.

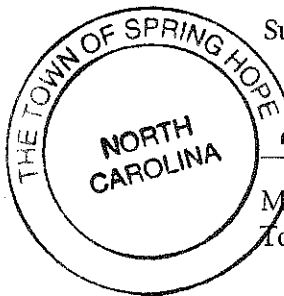
Chief Puckett said that Officer's Radford and Bell made an arrest for cocaine possession. He said that there were also arrests for assault, marijuana possession and DWI during the month. Chief Puckett told the board that there were 25 violations during the Booze it and Lose it Campaign which is part of the Governor's Highway Safety Program. He said that the baseball team that the

police department sponsors was actually crowned champions for the year. He said that the SHPD's continued participation in the Tar River task force has helped to arrest people that are in Spring Hope but not from Spring Hope. He thanked the NCSO for the opportunity to be a part of the task force.

Commissioner Walker, Lucas and Cone had no new business.

Commissioner Tucker asked what the procedure was for getting rid of dilapidated or burn out buildings. Mr. Kim said that there were several properties in town that needed to be demolished. He said that he was in the process of following the proper procedures with the county and the town attorney. He mentioned that the cost would initially fall on the town and that there had not been monies allocated. He said that the town could put a lean on the properties and the owners would eventually have to pay the town back before they could sell. Mr. Edwards said that the county would come and inspect the buildings as long as they were sure the town was going through with demolishing the property.

Commissioner Cone made a motion to adjourn; Commissioner Lucas seconded and the motion passed unanimously.



Submitted by:

A handwritten signature in cursive script, appearing to read "Michele K. Collins".

Michele K. Collins
Town Clerk

Attest:

A handwritten signature in cursive script, appearing to read "James Gwaltney III".

Mayor James Gwaltney III

Minutes
Spring Hope Board of Commissioners Meeting
August 6, 2018

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Brenda Lucas, Brent Cone and Ricky Tucker. Commissioner Drew Griffin was absent.

Also present were Town Manager Jae Kim, Town Clerk Michele Collins, Town Attorney Mark Edwards, SHPD Officer Tim Bell and Chief Anthony Puckett.

Visitors present were Chamber members Jan Mills and Claris Bisette, Ken Ripley from the SH Enterprise, Kendra Jones from the Nashville Graphic and Robert Strickland from Envirolink.

Mayor Gwaltney called the meeting to order and led the pledge of allegiance.

Commissioner Lucas made a motion to accept the minutes of the July 9th meeting as written; Commissioner Walker seconded and the motion passed.

The SH Chamber President Jan Mills told the board that the chamber had been awarded the contract for the DMV. She said that they were in the process of working out the details with the paperwork and looking at different buildings that may be able to house the office. Ms. Mills said that they felt as though the office would be a benefit to the aging citizenry and hopefully bring new people into town. She said that the cruise in and sidewalk sale went on the past weekend despite the rain. She also commented that a merchant told her that they had at least 50 more people come in to their store due to the foot traffic downtown. She said that the baseball tournament had to be cancelled but that they were rescheduling and the new date was August 25th. She mentioned that Scott Mason; the Tar Heel Traveler would be at the Senior Citizens lunch on September 5th and that he was also the Grand Marshall for the Pumpkin Festival.

Town Attorney Mark Edwards had no new business.

Robert Strickland from Envirolink gave the monthly report.

Chief Puckett told that board that there were several arrests during the prior month including exploitation of an older Adult. He said that there were 102 charges that were associated with the arrest by Officer Tim Bell. He said that there were also arrests issued for careless and reckless, possession and simple assault during the month. He said that the police department was co-sponsoring a back to school jamboree with several local businesses. He said it would be at the Spring Hope Park on August 25th. He mentioned that he didn't know about the rescheduling of the baseball tournament but that it would work out to the benefit of both events.

Mr. Kim said that the Country Inn lift station would not be online yet due to the new panel that has to be installed. He did say that the site of the former landfill was basically done except for paperwork that the state needed to complete. He said that a section of Branch St. and Walnut St. would receive new crosswalks that were ADA compliant and that it would be completed by the state just like the other ones in town.

Commissioners Walker, Lucas and Tucker had no new business. Commissioner Cone said he was contacted by Nash County Parks and Rec about the playground equipment. He said that Nash County was going to send someone to evaluate the equipment and then speak with town officials about replacement or repair.

Mayor Gwaltney asked the board to consider terminating the current contract with Faith Christian Ministries as it pertained to the 119 S Ash St building. He reminded the board that the building which is owned by the town is currently empty. He said he knew several people that were interested in the building including the Chamber as a site for the new DMV.

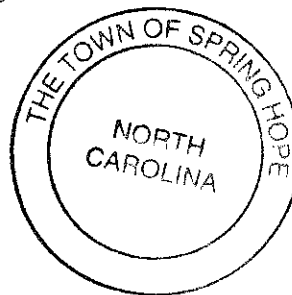
Commissioner Cone made a motion to terminate the current lease agreement between the town and Faith Christian Ministries for 119 S. Ash St.; Commissioner Tucker seconded and the motion passed unanimously.

Commissioner Tucker made a motion to adjourn; Commissioner Walker seconded and the motion passed unanimously.

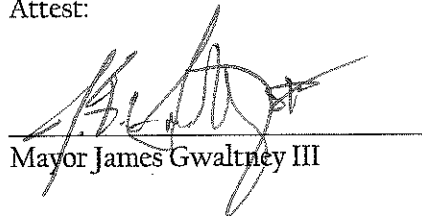
Submitted by:



Michele K. Collins
Town Clerk



Attest:



Mayor James Gwaltney III

RESOLUTION BY GOVERNING BODY OF APPLICANT

WHEREAS, The Federal Clean Water Act Amendments of 1987 and the North Carolina the Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of preparing as ASSET MANAGEMENT PLAN AND CAPITAL IMPROVEMENTS PLAN FOR THE TOWN'S WASTEWATER SYSTEM, and

WHEREAS, The TOWN OF SPRING HOPE has need for and intends to prepare an ASSET MANAGEMENT PLAN AND CAPITAL IMPROVEMENTS PLAN FOR THE TOWN'S WASTEWATER SYSTEM, and

WHEREAS, The TOWN OF SPRING HOPE intends to request state GRANT assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE TOWN OF SPRING HOPE:

That the TOWN OF SPRING HOPE, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State grant award.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system.

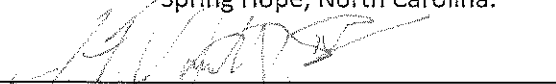
That the **Applicant** will provide for efficient operation and maintenance of the project on completion thereof.

That James F. Gwaltney, III, Mayor, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a grant to aid in the project described above.

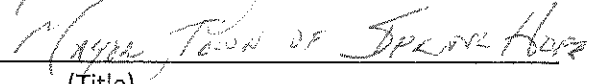
That the **Authorized Official**, and successors so titled is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 10th day of September, 2018 at Town Hall 118 W. Railroad Street,
Spring Hope, North Carolina.



(Signature of Chief Executive Officer)



(Title)

CERTIFICATION BY RECORDING OFFICER

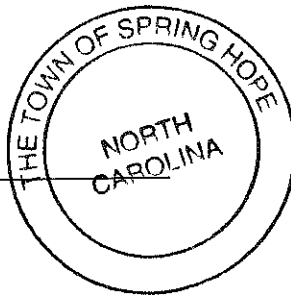
The undersigned duly qualified and acting TOWN CLERK of the TOWN OF SPRING HOPE does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the TOWN OF SPRING HOPE BOARD OF COMMISSIONERS duly held on the 10th day of September, 2018; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this – 10th day of September, 2018.

Michelle K. Collier

(Signature of Recording Officer)

Town Clerk

(Title of Recording Officer)



Minutes
Spring Hope Board of Commissioners Meeting
September 4, 2018

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Brenda Lucas, Brent Cone and Ricky Tucker. Commissioner Drew Griffin was absent.

Also present were Town Manager Jae Kim, Town Clerk Michele Collins, Town Attorney Mark Edwards, SHPD Officers Tim Bell, Jake Gwaltney and Chief Anthony Puckett.

Visitors present were Residents Angie Denton, Veronica Cooper, Kevin Moore, Mrs. Deak, Chamber President Jan Mills, Mark Cone from the Southern Nash News, Ken Ripley from the SH Enterprise, Kendra Jones from the Nashville Graphic and Robert Strickland from Envirolink.

Mayor Gwaltney called the meeting to order and the Town Clerk led the pledge of allegiance.

Commissioner Walker made a motion to accept the minutes from the August 6, 2018 meeting; Commissioner Lucas seconded and the motion passed unanimously.

Public Forum

Ms. Deak from Main St. said that she had only been in Spring Hope for a few years and until recently she felt satisfied. She said that her yard waste had been sitting out for several weeks and wanted to know when it would be picked up. She also said she felt like the bill shouldn't be paid if the yard waste was not going to be picked up twice a month as promised. Mayor Gwaltney asked her for her address and asked her to stay until Envirolink gave their monthly report.

Angie Denton who also lives on Main St. told the board that there were a lot of bugs that were coming out of the manholes at night. She asked what could be done. Mayor Gwaltney said that they would ask during the report.

Town Manager Jae Kim presented the Budget Ordinance Amendment #2019-01. He explained that there was money collected from the state for the County Inn Lift Station that needed to be moved as well as a transfer from one bank account to another.

Commissioner Lucas made a motion to approve Amendment #2019-01; Commissioner Cone seconded and the motion passed unanimously.

Chamber President Jan Mills told the board that the baseball tournament that was held on August 25th went very well. She said that several businesses told her that they saw an increase in foot traffic and revenue during that day. Ms. Mills said that there was an interest in having an event like the tournament again.

She said that the Chamber was working with the DMV to approve a location for the new license plate agency. She also said it would be a three year contract and that the office when selected and approved would hopefully open at the end January.

She said that the plans for the 47th Annual Pumpkin Festival were in full swing and that they were always looking for volunteers. Ms. Mills said that Chairman of the Board, a local singer and a gospel group out of Wake County would all be performing at the festival. Ms. Mills also asked if anyone knew anything about the Scout Hut. She said that it would be great if could be cleaned up and restored.

Town Attorney Mark Edwards had no new business.

Robert Strickland from Envirolink gave the monthly report.

Mayor Gwaltney asked Mr. Strickland when leaf and limb pick up would be done. He told him that they were working on them and the Mayor said it was taking too long.

Commissioner Tucker asked Mr. Strickland what was going on. He said that they had been getting numerous complaints and that the town was paying for services it wasn't receiving. Mr. Strickland said that the rain put them behind, they were shorthanded and that there were some problems with equipment. He said that he was doing things that were not in his job description but that he was trying to help.

Commissioner Cone said he heard all the things that were wrong but no solutions. He said that he no longer wanted to hear excuses and that they need to fix it and that he was holding them accountable. Robert told them that they were doing interviews to hire new people.

Commissioner Cone asked him what the plan was to as far as the equipment. Robert told him that he didn't have a chance to check. Commissioner Cone told him that he was also a contract guy so he knew how things should go and that he wanted to hear a plan to get the work done. He also said that he knew he wasn't the one who normally came and that the one usually did should be there. He said that he recommended that Envirolink doesn't come back to a meeting without a plan of action.

Commissioner Lucas said that the same excuses have been used over and over. She said this wasn't something that just happen since the rain and that she cuts her grass in the rain so she knows it can be done. She said that the condition of several town properties like the Community Building and the cemeteries were embarrassing and that things had gone on too long. She said she wanted there to be a deadline for when things would get done rather than let things go on and on the way Envirolink has been doing.

Town Attorney Mark Edwards said that there was a clause in the contract that would allow the town to give Envirolink a specific time to get into compliance.

Commissioner Tucker made a motion to send a letter to Envirolink drafted by the town attorney to ask for immediate enforcement of the contract; Commissioner Lucas seconded and the motion passed unanimously.

Mayor Gwaltney said that the leaf and limb problem was awful but that he was just as bothered by the shape of the cemeteries and the appearance of town owned properties. He said that he had been driving around town to see for himself and when he found a property that needed attention he was texting the manager and the clerk. He said that he was a contractor and if he had a piece of equipment to break down he would have to rent something to finish the job.

Mayor Gwaltney asked if there was something that could be done with the bugs. Mr. Strickland said that he would find out about a manhole pan that may help with the bugs coming through.

Chief Puckett told the board that during the month of August there were arrests by Officer's Radford and Wilson for Trafficking in Marijuana and Ecstasy. He said that Officer Gwaltney made arrests for Simple Assault in one case and Possession of Cocaine in another. He told the board that the majority of the people being arrested for the drug related crimes were not from Spring Hope. He said there was money stolen out of parked cars and he reiterated the importance of locking vehicles at night even in a resident's driveway. Lastly he said that during the Booze it and Lose it Campaign there were 26 violations including speeding, alcohol violations and a fugitive arrest.

Chief Puckett commended Officer Bell for his investigative work on a recent fraud case. He said that due to his work there was an arrest for Identity theft. He said that the suspect was taken to Nash County Jail under a \$30,000.00 secured bond with 102 separate counts of fraud and identity theft.

Mr. Kim told the board that the Country Inn Lift Station was finished and had been handed over to Envirolink to maintain. He also said that the first meeting of the Downtown Economic Board had been held and that they had selected a chairman and vice chairman. He said that the Brownfield Conference would be held Sept. 26-28 in Birmingham Alabama and he would be attending with the Finance Officer.

Mr. Kim said that the first two initial buildings that the Chamber was considering for the DMV were town owned buildings. He said that they reached out to Nash County Inspections and that the Chamber building may have some plumbing issues and the kitchen would have to be removed if the backdoor was to be used for handicapped access. He also said that the other building at 119 S Ash may have to have a second bathroom and that it may have flooring and roof issues. He said that they were also looking at a location on South Pine St. and maybe something at one of the shopping centers. Commissioner Lucas asked if the town was going to take up the expense for making the building compliant for their business. Mr. Kim said that there is a possibility that the town could help and that the town owned the buildings. Commissioner Lucas asked where the money was coming from to fix the buildings. Mr. Kim said that there was \$14,000.00 in a separate account that could be used as downtown development and that this may qualify. Commissioner Lucas wanted to know what was being done about the library building's issues. Mr. Kim said that there were several issues that needed addressed at the library. Commissioner Cone said that he also had concerns about money and the fact that Zebulon gave up the DMV due to lack of parking and that Spring Hope had the same issue in the downtown. Commissioner Lucas said that even though they would love for the DMV to be in town there were other things that needed to be considered. Commissioner Cone said he thought the library issues needed to be addressed as well as the economic development.

There was no business from the Commissioners.

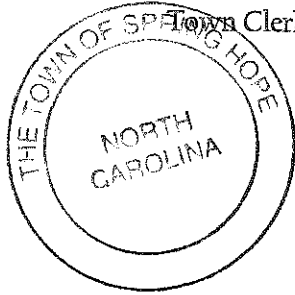
Mayor Gwaltney asked if the letter had been sent to Faith Christian Ministries cancelling the contract for the Bunn Building lease. Mr. Kim said that it had been sent.

Commissioner Cone made a motion to adjourn; Commissioner Walker seconded and the motion passed unanimously.

Submitted by:

Michele K. Collins

Michele K. Collins
Town Clerk



Attest:

James Gwaltney III
Mayor James Gwaltney III

Minutes
Spring Hope Board of Commissioners Meeting
September 10, 2018

A special called meeting of the Town of Spring Hope Board of Commissioners was held at 6 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Brenda Lucas, Brent Cone and Ricky Tucker. Commissioner Drew Griffin was absent.

Also present were Town Manager Jae Kim and Town Clerk Michele Collins.

Mayor Gwaltney called the meeting to order and the Town Manager led the pledge of allegiance.

Mr. Kim presented the resolution for the Assets Inventory Assessment (AIA) Grant as it pertains to Water and Wastewater. He said that this was the third time the town applied for the grant and that Envirolink was helping as they did the prior two attempts. He said that if the town is not successful this time then he will seek help from the Upper Coast Plain Council of Governments.

Commissioner Tucker made a motion to accept the resolution for the Water portion of the AIA application; Commissioner Cone seconded and the motion passed unanimously.

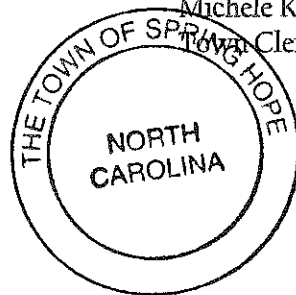
Commissioner Tucker made a motion to accept the resolution for the Wastewater portion of the AIA application; Commissioner Lucas seconded and the motion passed unanimously.

Commissioner Cone made a motion to adjourn; Commissioner Tucker seconded and the motion passed unanimously.

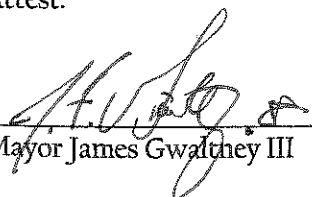
Submitted by:



Michele K. Collins
Town Clerk



Attest:



Mayor James Gwaltney III

Minutes
Spring Hope Board of Commissioners Meeting
October 1, 2018

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Brenda Lucas, Brent Cone, Drew Griffin and Ricky Tucker. Commissioner Nancy Walker was absent.

Also present were Town Manager Jae Kim, Town Clerk Michele Collins, Town Attorney Mark Edwards, SHPD Officers Tim Bell, Jake Gwaltney and Chief Anthony Puckett.

Visitors present were residents Allen Barbee and Nancy Perry, Chamber President Jan Mills, Mark Cone from the Southern Nash News, Ken Ripley from the SH Enterprise, Kendra Jones from the Nashville Graphic and JP McCann from Envirolink.

Mayor Gwaltney called the meeting to order led the pledge of allegiance.

Commissioner Cone made a motion to approve the minutes from the September 4th regular meeting and the September 18th Special called meeting as written; Commissioner Tucker seconded and the motion passed unanimously.

Public Forum

Nancy Perry who lives on Bunn Lane told the board that she is frustrated with the way that Envirolink ignores her street. She said that on September 20th she called town hall to complain that her yard waste had not been picked up and it included limbs from the recent hurricane. Ms. Perry said that she had been told that Envirolink would continue to work on it until it was done. She said that she was contacted by phone a few days later and spoke with an Envirolink representative and that several days after that it was finally picked up. Ms. Perry said that she has heard so many excuses from Envirolink and that she feels like since they don't pick up regularly there should be a reduction in her bill. Mayor Gwaltney asked Ms. Perry to stay and she said that she would.

Chamber President Jan Mills reminded the board that the Pumpkin Festival would be held during the upcoming weekend. She said that there would be dancing in the street on Friday night and that the parade and live music would be held on Saturday. She reminded that board that there was still time to agree to ride in the parade. She also said that the Chamber was grateful for the support of the town, SHPD, NCSO and the SHFD.

Town Attorney Mark Edwards had nothing new.

JP McCann read a letter that was addressed to Mr. Edwards. He said that he knew that there were some problems and concerns with Envirolink's performance and that it had been going on for a while. The letter which was signed by the president of the company Mike Meyers said that Envirolink had investigated and found some internal issues including some leadership problems. The letter also stated that some new training and quality control measures had been discussed with employees and members of Envirolink's leadership team.

Commissioner Cone asked Mr. McCann if Envirolink had addressed the problems with the obvious lack of help. He said that he was aware of a pile of debris that was behind his home since before the hurricane and that the north side of town looked bad. He asked Mr. McCann to address the three main causes that Envirolink has said were the reasons for the problems which included shortage of help, equipment failure and trying to catch up after bad weather. Mr. McCann said that Envirolink had purchased a slightly used piece of equipment that would be used for debris pickup instead of the manual method that they had been using. Mr. McCann said that Envirolink would like to hand out free reusable leaf bags to residents. He said that they have brought in some temporary workers from other parts of the company to help catch up and that they are still interviewing for new employees. He said that the company has also initiated a new program to try and hire veterans that are transitioning back to civilian life.

Commissioner Lucas asked if there was a grass cutting schedule. Mr. McCann said that there is a schedule and that the town had a copy. She asked if the town properties would be cut before the festival and he said yes.

Commissioner Griffin said that these issues were not new and that the board had been asking for some kind of resolution for quite a long time. He said that he knew that JP had not been there long but that the town had been neglected for years by Envirolink. He said that every year Envirolink whips the town into shape just before Pumpkin Festival but then does not maintain it. Commissioner Griffin said that he had a man comment to him that Spring Hope was the dirtiest town he had seen from all his travels in North Carolina. He commented that he lived in Spring Hope 12 months out of the year and not just at festival time. He said that the issues are not new and that the board was tired of the ongoing problems.

Commissioner Cone and Griffin made it clear to JP that the board would be holding Envirolink accountable. Commissioner Cone said that they appreciated the letter but that the issue would not go away and the board needed to see continued improvement.

Mr. McCann said that from now on all piles of leaf and limb would be picked up and documented.

Mr. McCann read the monthly report. Commissioner Tucker asked if the meters were read directly or if they were estimated. Mr. McCann said that 99% of the time the meters are physically read. Commissioner Tucker said that his meter was covered with spider webs; Mr. McCann said that he would investigate the issue but that he had witnessed the meter readers in the past.

Chief Puckett told the board that there was an attempted break-in at Bubbles and Bows. He said that Officer Radford found pry marks at the door but no suspect was located. He also said that during the month there had been several DWI, breaking and entering, assault and marijuana arrests. He said that the police department was in preparation for the festival and thanked all of the local departments for their assistance.

Town Manager Jae Kim said that all of the town's responsibilities as it pertained to the festival were on scheduled. He said that the Town of Nashville would be cleaning the streets and that NCDOT would be providing some barricades. Mr. Kim said that the second meeting of the downtown development board had been held and that a representative from Main Street was

present. He also said that he and staff had attended the Brownfields conference and that everything went well. He said that he had met EPA officials and attended several workshops for new grantees.

Commissioners Lucas, Griffin and Cone had no new business. Commissioner Tucker asked who was responsible for cleaning up in front of a house that had household items dumped in the yard. He also asked if the letters the board asked to be written had been sent out to the owners of dilapidated or burned out homes in town. Mr. Kim said that letters had not been sent but that Waste Industries would pick up the debris outside of the home. Commissioner Tucker asked why the letters had not been sent out; Mr. Kim said that he had not sent it to the Town Attorney to look over. Commissioner Tucker said that there was a problem if Mr. Kim was not going to follow the directions of the board.

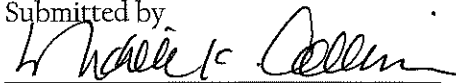
Mayor Gwaltney asked why the switch to cut off the generator at the WWTP had not been fixed. He said that he knew that infrastructure was not a visible or attractive issue but that it was a necessary item. Mayor Gwaltney said that there seemed to be money found for some things but not for others including infrastructure and police pay raises despite the increase in fund balance. Mr. Kim said that several emergencies happened with the treatment plant including two pumps that cost close to \$40,000.00. He said that most of the funds were in the general fund and cannot be used for water and sewer. He said that there would be a pay rate study implemented by staff for all full time employees as soon as the festival was over. Commissioner Tucker said that he did not want any more excuses and that town issues needed to be addressed.

Town Manager Jae Kim said that Faith Christian Ministries asked for an extension as it pertained to the cancellation of their contract. He said that they need a little more time to get the last of their belongings out of the town owned building on Ash. St.

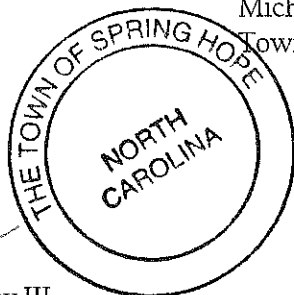
Commissioner Griffin made a motion to extend the time to the next board meeting on November 5th for FCM to be able to gather their belongings; Commissioner Lucas seconded and the motion passed.

Commissioner Cone made a motion to adjourn; Commissioner Tucker seconded and the motion passed.

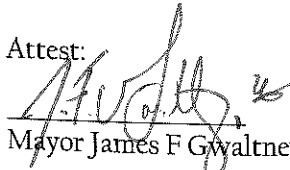
Submitted by



Michele K. Collins
Town Clerk



Attest:



Mayor James F Gwaltney III

Minutes
Spring Hope Board of Commissioners Meeting
November 5, 2018

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Brenda Lucas, Brent Cone, Drew Griffin, Nancy Walker and Ricky Tucker.

Also present were Town Manager Jae Kim, Town Clerk Michele Collins, Town Attorney Mark Edwards, Lt. Allen Proctor and Chief Anthony Puckett.

Visitors present were residents William Capps, Julius Wiggins, Antonio Toney, Bill Nelson, Diane Tucker and James Long. Also present were Chamber President Jan Mills, Mark Cone from the Southern Nash News, LaMonique Barnes from the SH Enterprise, Kendra Jones from the Nashville Graphic and Dwight Lancaster from Envirolink.

Mayor Gwaltney called the meeting to order led the pledge of allegiance.

Commissioner Tucker made a motion to approve the minutes from the October 1st meeting as written; Commissioner Lucas seconded and the motion passed unanimously.

Public Forum

Mr. Julius Wiggins who owns an establishment on Ash Street told the board that he had been charged twice for garbage and did not have a garbage can. Mayor Gwaltney asked him if he had an account; Mr. Wiggins said he did. Mr. Kim said that Mr. Wiggins was saying that he paid for his account to be cut back on and that he wasn't given a garbage can. Commissioner Cone asked if anyone had confirmed that there were no carts on the property; Mr. Kim said no that he had just been made aware of the problem. Mayor Gwaltney said that garbage cans would be brought to the site and asked Mr. Wiggins if that would satisfy him; Mr. Wiggins said yes.

Commissioner Lucas commented that Mr. Wiggins also wanted a credit to his account for the garbage charges. Commissioner Griffin said that the board could go ahead and credit the account for one month of the garbage and give him a can.

Commissioner Griffin made a motion to give Mr. Wiggins a credit to his account and give him a garbage can; Commissioner Cone seconded and the motion passed.

Mr. Wiggins also asked what he needed to do to reopen his business. Mr. Kim said that he had previously emailed that Mr. Wiggins had three options to open. He said the first was that he could get a Conditional Use Permit if it was a bar, a zoning application filled out and approval from the county health department if it was a restaurant or if it was opening as an indoor entertainment use he would need a Special Use Permit. Mr. Kim said that whenever Mr. Wiggins wanted to discuss the reopening process he would be available to meet. Mayor Gwaltney said that all he had to do was call the manager and set something up.

Mr. Capps said that there was a problem at 503 N Walnut St. with a house that had caught on fire next to his. He said that it had been going on for 15 months and that there was stagnant

water around the property which has attracted mosquitos. He said it was unsightly and that he could not enjoy his yard due to the problems next door. Mayor Gwaltney asked Mr. Capps if he would stay awhile longer as the subject of the dilapidated homes would be discussed a little later in the meeting; Mr. Capps said that he would stay.

Mr. Kim asked the board to approve the contract with Cardno Consulting; he said that they were the team that would help with the Brownfields Grant. Mayor Gwaltney asked what the total of the grant was; Mr. Kim said the total was \$300,000.00. The mayor said that the way the contract looked Cardno was asking for \$292,000.00 for their services. Town Attorney Mark Edwards said that was just an exhibit and not the final cost for services. Mr. Kim said that there would not be any monies expended from the town. Mayor Gwaltney asked if there was any money for remediation; Mr. Kim said that the grant was mainly for assessment.

Commissioner Griffin made a motion to accept the agreement with Cardno focusing on the signature page and not the exhibit; Commissioner Cone seconded and the motion passed.

Mr. Kim informed the board that the Planning Board member's terms for sitting on the board had expired. He said that all but one of the current town members were willing to serve and could be reappointed with the approval of the Board of Commissioners. Mayor Gwaltney said that it seemed to be the same names and was wondering if there were any fresh faces. Mr. Kim said that the board could reconsider the reappointments and accept applications for all seats. Commissioner Cone said that he would like to see if there was any interest; Commissioner Tucker said that he agreed.

Commissioner Tucker made a motion to table the discussion and decision for reappointment; Commissioner Walker seconded and the motion passed.

Chamber President Jan Mills thanked the board for the opportunity to speak. She said that the Chamber was working hard in preparation for Christmas in Spring Hope on December 14th beginning at 5:30pm. She said there would be horse drawn carriages, school choirs, scavenger hunt, food sold by the Girl Scouts and vendors selling Christmas items. She also said that the invite was going out to area churches to display lighted trees in the depot area. She asked if the Planning Board had any chance to reevaluate the signage fees. Mr. Kim said that the Planning Board situation would need to be settled and that he had checked with other towns. He said that the new board would have to be seated first.

She said that several residents were concerned with the number of large trucks that come through town and that some of the work that had been done on the ADA compliant curbs had already been damaged. Ms. Mills said that they wanted to open a discussion that would designate where trucks could actually travel when they were coming through town. Mr. Kim said that he had been in touch with other towns that have had the same questions and concerns about the truck routes. He said that the idea would be to limit some of the trucks that don't need to come through town for specific business. Mr. Kim said that he would want to get input from NCDOT as well as business owners who relied on deliveries.

Town Attorney Mark Edwards had no new business.

Dwight Lancaster from Envirolink introduced himself and said he had been working for about 3 days. He said he had a lot of experience with water and sewer. Mr. Lancaster said that he had

been hired as Director of Operations and was familiar with what was going on with the town within the last month. He read the report and told the board that there had been several new hires. He told the board that there would be a regular check on the progress of work orders and scheduled duties. He said that the water sold compared to the water produced was very accurate and meant that the town did not lose a lot of water. Commissioner Griffin asked how often Envirolink would check on the progress of work by their employees; Mr. Lancaster said that it would be done weekly. Commissioner Tucker asked when Envirolink would be going back to finish up the project at the King residence on Oak St. Mr. Kim said that they were waiting to see what could be done with the excess concrete after the project was over. Commissioner Tucker said that the job needed to be finished and that the resident should not have to wait for the town to have some place to put access materials.

Chief Puckett told the board that a suspect had assaulted one of the officer's after he had been taken to the magistrate. He said the suspect was arrested and put in Nash County jail under bond. He said during the prior month at the festival there had only been one arrest. Chief Puckett also said that there was a fire investigation that Lt. Proctor investigated and that it appeared that the person living there was using candles due to no electricity. He said that during the month there was also arrests for speeding, careless and reckless, simple assault, illegal firearm possession and common law robbery.

Chief Puckett thanked all the Nash County agencies that helped during the Pumpkin Festival as well as Stop n Shop, Food Lion and Dollar General for donating drinks and snacks to first responders.

Mr. Kim told that board that letters had been sent out to unsafe residential building property owners. He said that he had received notice that two of the three letters had been received and that one of the owners started to take one of the unsafe buildings down. Mayor Gwaltney asked Town Attorney Mark Edwards what could be done. Mr. Edwards said that the first step was the letters and that if the properties caused a health hazard the county should be notified. He said that also any neighbor that felt like their health was being compromised could take private action against the neighbor. He said that the town did not have the right to go on the property and take care of the issues without a court order. Mr. Kim said that he would reach out to Nash County officials and see what help they could give the town.

Mr. Kim said that a close out meeting for the Country Inn Lift station project had taken place in the prior month. He said that there were two representatives from the state that attended as well as someone from Stocks Engineering. He said that the fence at the lift station would be fixed and that there would be a final report sent to the town.

Mr. Kim said that he got quotes for the repairs at the WWTP. He also said that the Downtown Development Board had conducted another meeting and that they conducted an analysis for stakeholders in the downtown area.

Lastly Mr. Kim said that the town had turned in grant applications to NCDEQ for the AIA grant.

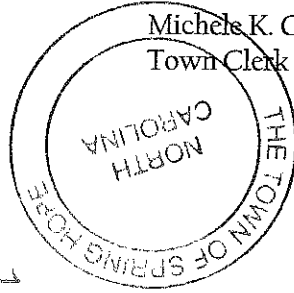
There was no new business from the board. Mayor Gwaltney suggested that the town should think about reopening a once abandoned well.

Commissioner Griffin made a motion to adjourn; Commissioner Cone seconded and the motion passed.

Submitted by

Michelle K. Collins

Michelle K. Collins
Town Clerk



Attest:

James F. Gwaltney III

Mayor James F Gwaltney III

Minutes
Spring Hope Board of Commissioners Meeting
November 19, 2018

A Special Called meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Brent Cone, Brenda Lucas, and Nancy Walker. Commissioners Drew Griffin and Ricky Tucker were absent.

Also present were Town Manager Jae Kim, Town Clerk Michele Collins and Town Attorney Mark Edwards.

Visitors present were resident Catherine Ziencik and Ken Ripley from the SH Enterprise.

Mayor Gwaltney called the meeting to order and led the pledge of allegiance.

Town Manager Jae Kim stated that the purpose for the meeting was to set qualifications for the Planning Board members. He said that there had been a lot of interest and he wanted to make sure that the board agreed on the requirements for applicants. Mr. Kim said that currently there were 9 total positions that included 6 in town residents, the mayor and two ETJ County appointed members. He said that the new board with BOC approval could be 5 town residents, the mayor and one for a business/property owner who runs their own business. He said that there were also two alternate positions proposed. Commissioner Lucas said that she thought getting two alternates was a good idea. Town Attorney Mark Edwards said that as long as the board agreed they could do what was best for the town.

Mayor Gwaltney said that he thought it might be a good idea to take a position from the town resident group and have a member from a town advisory board. Mr. Kim said that would be possible and if there was no one then it would revert back to a town resident. The board agreed to add the advisory board member and to have it revert back to a town resident if necessary.

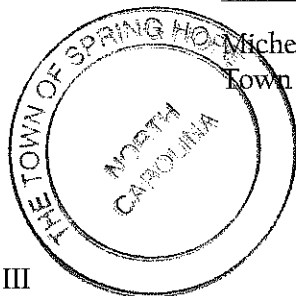
Commissioner Cone made a motion to select members at the next meeting using Section A of the new requirements; Commissioner Lucas seconded and the motion passed.

Commissioner Walker made a motion to adjourn; Commissioner Lucas seconded and the motion passed.

Submitted by



Michele K. Collins
Town Clerk



Attest:



Mayor James F Gwaltney III

Minutes
Spring Hope Board of Commissioners Meeting
December 3, 2018

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Brenda Lucas, Brent Cone, Drew Griffin, Ricky Tucker and Nancy Walker.

Also present were Town Manager Jae Kim, Town Clerk Michele Collins, Town Attorney Mark Edwards, and Chief Anthony Puckett.

Visitors present were Chamber President Jan Mills, Roger Warren, Mark Cone from the Southern Nash News, Ken Ripley from the SH Enterprise, Kendra Jones from the Nashville Graphic and JP McCann from Envirolink.

Mayor Gwaltney called the meeting to order led the pledge of allegiance.

Commissioner Tucker made a motion to approve the minutes of the November 5th meeting; Commissioner Lucas seconded and the motion passed.

Mr. Kim presented Budget Amendment 2019-02. He told the board that the amendment would change the Water and Sewer expenditures. He said that the change was the result of a payment from DEQ for the Country Inn Lift Station project.

Commissioner Griffin made a motion to approve Amendment 2019-02; Commissioner Cone seconded and the motion passed.

Mr. Kim asked the board to look at the voting sheet for the Planning Board appointments. He said that the town clerk would collect and tally the votes if the board was ready. The board voted and due to three ties there were several re-votes. The final vote produced a 9 person full board that included two ETJ members. The Commissioners also appointed two alternates.

Commissioner Cone made a motion to accept the new Planning Board members; Commissioner Walker seconded and the motion passed.

Mr. Kim told the board that one of the members of the Downtown Development Board had resigned. He said that the board had voted to appoint Mark Cone the owner of Southern Nash News. Commissioner Lucas asked if in the future if someone was to step down from the advisory board would the members be the only ones to recommend a new member. Mr. Kim said yes that the Development Board voted on that method. Mayor Gwaltney asked Commissioner Lucas if she was ok with that procedure and she said no. She said that someone else may want to recommend a member. Mr. Kim said that the person who left the board was a business owner and that they wanted to replace the position with a business owner. Mayor Gwaltney said he agreed with Commissioner Lucas and that any new appointment should be opened to the public. Mr. Kim said that in the by-laws the advisory board would appoint their own people.

Commissioner Griffin made a motion to accept Mark Cone as the new member;

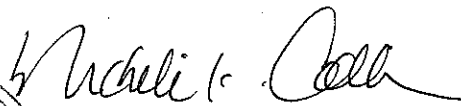
Mr. Kim said that the final closeout for the Country Inn Lift Station should be complete within the next couple of weeks.

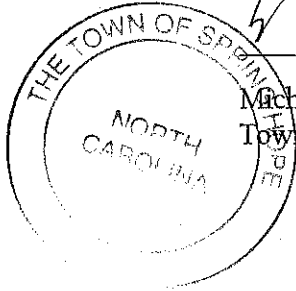
Finally Mr. Kim said that the Downtown Development Board had discussed potential surveys for the downtown. He also said that a representative from Cardno Consultants was there to discuss how the EPA Brownfields project may assist in downtown development.

There was no new business from the board.


Commissioner Griffin made a motion to adjourn; Commissioner Lucas seconded and the motion passed.

Submitted by


Michele K. Collins
Town Clerk



Attest:


Mayor James F. Gwaltney III