

Minutes  
Spring Hope Board of Commissioners Meeting  
January 5, 2015

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Drew Griffin, Daryl Emig and Lee Bissett

Also present were Town Manager John Holpe, Town Clerk Michele Collins, Town Attorney Mark Edwards, Chief Anthony Puckett and Anthony Branch from Envirolink.

Newspapers present were Ken Ripley from the Spring Hope Enterprise and Amanda Clark from the Nashville Graphic.

Visitor's present were; residents Veronica Cooper, Ollie Shepard, Joyce Richardson, James Long and Phillip Mills. Spaulding Alumni members in attendance were Bernard Howard, Lydia Davis, Gary and Brenda Foster.

Mayor Gwaltney called the meeting to order and lead the pledge of allegiance.

Commissioner Griffin made a motion to approve the minutes of the December 1, 2014; Commissioner Walker seconded and the motion passed unanimously.

Bernard Howard from Spaulding Alumni formally asked the board to donate \$20,000.00 toward the renovation of the Spaulding gym. He said that they wanted this money to help assist them in turning the gymnasium into a senior center. He also mentioned that they were going to ask the county to revise the lease that the town currently held for the building. Lastly he said that the new center would be beneficial to the whole county as only the second senior center in Nash County.

Mr. Holpe told the board that they had two options to fill the vacant Commissioner spot that was left after the resignation of longtime Commissioner Bill Newkirk. He said that they could either do a motion and a vote or a nomination and ballot method. He reminded the board that there were only two candidates that had expressed interest by the cutoff date that they had established at the last meeting. Mayor Gwaltney said that he would like to give each candidate a few minutes to speak before they vote at next month's meeting. The board decided that they would do the nomination method.

Anthony Branch from Envirolink gave the monthly report.

Mr. Holpe told the board that the county wanted to renegotiate the terms of the current recreation contract. He said at this time Nash County was proposing that they no longer want the town to pay the annual payment to the county. He said that they would rather the town spend the money on repairs of the fence at the ball field along with the dugout reconditioning. Mr. Holpe also told the board that PNC Bank would be closing their location on Branch St. in March. He said that this would leave another empty building downtown and that he was sorry to see them go. Mr. Holpe mentioned that the work at the Community Building would be starting soon and would be paid for with STEP funds.

Chief Anthony Puckett began his report by saying how happy he was to be at his first official meeting as the new police chief. Chief Puckett told the board that the police department had signed up for Nixle which is a text messaging system geared towards getting emergency alert messages out quickly. He told the board that Officer Hillis had resigned and would be going to work with the sheriff's department. He invited all of the commissioners to the first COPS meeting that would be held on January 20<sup>th</sup> at

Spaulding, He told the board that this group would take the place of Community Watch and would only be about ways to come together with the community to solve problems related to police and emergency services. He said that the meetings would be held at different locations in town to make sure and give everyone an opportunity to attend.

Commissioner Bissett made a motion to go into closed session; Commissioner Emig seconded and the motion passed unanimously.

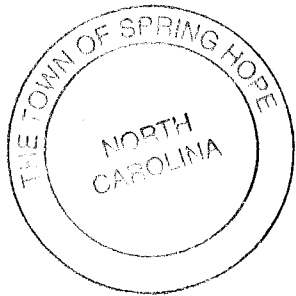
Closed Session

Commissioner Griffin made a motion to return to open session; Commissioner Walker seconded and the motion passed unanimously.

Commissioners Walker, Griffin and Emig had no new business. Commissioner Bissett mentioned that he thought loitering around J's place had picked up and needed extra patrols. Mayor Gwaltney mentioned that maybe the Council on Aging would be able to send people to help the Spaulding Alumni with their project. Mr. Holpe said that he would ask if that was a possibility.

Commissioner Bissette made a motion to adjourn; Commissioner Emig seconded and the motion passed unanimously.

Submitted by:



*Michele K. Collins*

Michele K. Collins  
Town Clerk

Attest:

*James Gwaltney*  
Mayor James Gwaltney

Minutes  
Spring Hope Board of Commissioners Meeting  
February 2, 2015

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Drew Griffin, Daryl Emig and Lee Bissett

Also present were Town Manager John Holpe, Town Clerk Michele Collins, Town Attorney Mark Edwards, Chief Anthony Puckett and Anthony Branch from Envirolink.

Newspapers present were Ken Ripley from the Spring Hope Enterprise and Jo Ann Cooper from the Nashville Graphic.

Visitor's present were; residents Veronica Cooper, Brenda Lucas, Scottie Phillips, Joyce Richardson and James Long

Mayor Gwaltney called the meeting to order and lead the pledge of allegiance

Commissioner Bissette made a motion to accept the minutes of January 5, 2015 as written; Commissioner Walker seconded and the motion passed unanimously.

The chairperson of the Revitalization Committee Allen Barbee showed the board the color that was chosen for the depot building.

Mr. Holpe reminded the board that there were two citizens that had expressed an interest in filling the unexpired Commissioner's term left by the resignation of Bill Newkirk. He said that Brenda Lucas and Veronica Cooper were the only two people to show interest by the cutoff date. He reminded the board that they had decided to use the ballot method of voting; he said that it would be secret ballots and that the town clerk would give the results. He also mentioned that if there was a tie the voting would continue until a majority vote was recorded. Mr. Holpe said the candidate with the most votes would be sworn in at the March meeting. He said that each candidate would have the agreed upon two minutes to explain why they want to fill the seat.

Commissioner Bissette made a motion to proceed with the voting; Commissioner Griffin seconded and the motion passed unanimously.

Veronica Cooper told the board that she was born and raised in the Spring Hope area. She said that she was very active in the community including being a member of the STEP team, coming to most of the board meetings, community watch and being an advocate for her neighborhood. She said that she loved Spring Hope and wanted to be involved.

Brenda Lucas told the board that she was very interested in filling the vacant seat. She said she had been a resident of Spring Hope for 40 years. She said she was retired from the American Kennel Club and was now the site manager for Oakhill Apts. Ms. Lucas said that she currently served on the Planning Board, the Tree Board and the STEP committee. She said that she was very interested in serving the town and believed that she would be an asset to Spring Hope. She thanked the board for the opportunity to serve.

The board members handed their ballots to the clerk. The clerk announced that Brenda Lucas had gotten the majority of votes. The board congratulated her and also thanked Ms. Cooper for everything that she does for the town.

Anthony Branch gave the monthly report from Envirolink. Commissioner Griffin asked him why the waste water amount was so much. Anthony told him that it was because of all the rain and that they had to do a lot of pumping after a large amount. Mr. Holpe asked him if he thought that it would be feasible to look for grants to help with this problem. Anthony said yes and the board agreed to let Mr. Holpe look for grants. Joyce Richardson asked if the hazardous chemicals that were flowing down from the Fayetteville area in the water system would affect the town. Mayor Gwaltney said no because the town's water supply came from wells that the town owned.

Mark Edwards said that he had attended a meeting that was concerned with maybe obtaining some new land for the park. He said that it was a long term plan and really needed no action by the board.

Mr. Holpe told the board that Waste Industries would be handing out brochures that would be explaining new procedures for their garbage pickup. He said that they were going to be using a new truck that would only have a driver on it. He said the only change for residents would be that they would need to make sure their garbage cans are placed correctly for the new truck to be able to pick up.

Chief Puckett said that there were 1190 calls including 5 accidents and an incident at Food Lion. He said that he had been interviewing for the vacant officer position. He told the board that the turnout for the COPS meeting was successful with about 32 people showing up. He said that Chris Bisette with Nash County Emergency Services was the guest speaker. He said the next meeting would be at the Community Building at 7:00pm on March 17<sup>th</sup> and the Spring Hope Fire Department would be talking about smoke detectors. Commissioner Griffin asked what happened at Food Lion; Chief Puckett said there was a forgery and that they were composing a suspect.

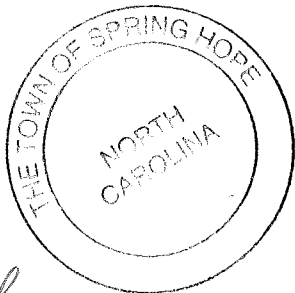
Commissioner Walker told the board that she went to the transportation meeting and would be serving on their board representing the Town of Spring Hope. She said if there were any problems or concerns involving highway or transportation issues that she would take it to this board.

Commissioner Griffin made a motion to adjourn; Commissioner Bisette seconded and the motion passed unanimously.

Submitted by:

*Michele K. Collins*

Michele K. Collins  
Town Clerk



Attest:

*James Gwaltney*  
Mayor James Gwaltney

## RESOLUTION OF ADOPTION

### NASH-EDGECOMBE-WILSON

#### HAZARD MITIGATION PLAN

WHEREAS, the citizens and property within the Town of Spring Hope (Town) are subject to the effects of natural hazards that pose threats to lives and cause damage to property, and with the knowledge and experience that certain areas of the county are particularly vulnerable to hurricanes, flooding, high winds, and other natural hazards; and

WHEREAS, the Town desires to seek ways to mitigate the impact of identified hazard risks; and

WHEREAS, the Legislature of the State of North Carolina has in Part 6, Article 21 of Chapter 143; Parts 3, 5, and 8 of Article 19 of Chapter 160A; and Article 8 of Chapter 160A of the North Carolina General Statutes, delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, the Legislature of the State of North Carolina has in Section 1 Part 166A of the North Carolina General Statutes (adopted in Session Law 2001-214 --- Senate Bill 300 effective July 1, 2001), states therein in Item (a) (2) "For a state of disaster proclaimed pursuant to G.S. 166A-6(a) after August 1, 2002, the eligible entity shall have a hazard mitigation plan approved pursuant to the Stafford Act"; and

WHEREAS, Section 322 of the Federal Disaster Mitigation Act of 2000 states that local governments must develop an All-Hazards Mitigation Plan in order to be eligible to receive future Hazard Mitigation Grant Program Funds and other disaster-related assistance funding and that said Plan must be updated and adopted within a five year cycle; and

WHEREAS, the Town of Spring Hope has performed a comprehensive review and evaluation of each section of the previously approved Hazard Mitigation Plan and has updated the said plan as required under regulations at 44 CFR Part 201 and according to guidance issued by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management.

WHEREAS, it is the intent of the Board of Commissioners of the Town of Spring Hope to fulfill this obligation in order that the Town will be eligible for federal and state assistance in the event that a state of disaster is declared for a hazard event affecting the County;

NOW, therefore, be it resolved that the Board of Commissioners of the Town of Spring Hope hereby:

1. Adopts the Nash-Edgecombe-Wilson Regional Hazard Mitigation Plan; and

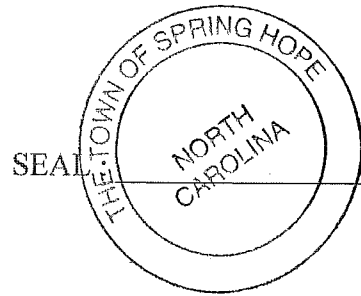
2. Vests the Office of the Mayor with the responsibility, authority, and the means to:
  - (a) Inform all concerned parties of this action.
  - (b) Cooperate with Federal, State and local agencies and private firms which undertake to study, survey, map and identify floodplain areas, and cooperate with neighboring communities with respect to management of adjoining floodplain areas in order to prevent exacerbation of existing hazard impacts.
  
3. Appoints the Office of the Mayor to assure that the Hazard Mitigation Plan is reviewed annually and every five years as specified in the Plan to assure that the Plan is in compliance with all State and Federal regulations and that any needed revisions or amendments to the Plan are developed and presented to the Town Board of Commissioners for consideration.
  
4. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the Hazard Mitigation Plan.

Adopted on this day, JUNE 1<sup>ST</sup>, 2015

By: [Signature], MAYOR, TOWN OF SPRING HOPE  
 [Signature(s) of Governing Body] Title(s)/Position(s)

Certified by: [Signature]

Date: 6/1/2015



Minutes  
Spring Hope Board of Commissioners Meeting  
March 2, 2015

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Drew Griffin, Daryl Emig and Lee Bissett.

Also present were Town Manager John Holpe, Town Clerk Michele Collins, Town Attorney Mark Edwards, Chief Anthony Puckett and Anthony Branch from Envirolink.

Newspapers present were Ken Ripley from the Spring Hope Enterprise and Joann Cooper from the Nashville Graphic.

Visitor's present were; residents Joyce Richardson, James Long, Phillip Mills, Tracey Jackson, Chris Wheaton, Scottie Phillips and Roger and Vivian Warren.

Mayor Gwaltney called the meeting to order and lead the pledge of allegiance.

Commissioner Griffin made a motion to approve the minutes from the February 2, 2015 meeting; Commissioner Walker seconded and the motion passed unanimously.

Newly appointed Commissioner Brenda Lucas was sworn in by Mayor Gwaltney.

#### Public Forum

John Pollard presented the 2013-2014 financial audit results to the board. He said the audit received an unqualified opinion which in other words meant a clean audit. He told the board that he felt like there was a good team in place and that the town seemed to be in good condition because of curtailed spending.

Tracey Jackson the president of the Spring Hope Chamber told the board that they had several town activities planned in the upcoming months. She mentioned the Easter Egg Hunt planned for the first weekend in April as well as the 5K run which would be done in May. Ms. Jackson also said that the Chamber was committed to finding new business for the town. Commissioner Griffin said that he felt like the entire board supported their efforts.

Commissioner Bissett made a motion to appoint Danny Alston to the Tree Board to fill the vacant slot left by Brenda Lucas; Commissioner Emig seconded and the motion passed unanimously.

Anthony Branch from Envirolink gave the monthly report. Commissioner Bissett asked if Envirolink would consider taking some of the bigger limbs that were on the street due to the storm; he said that he would check. Mayor Gwaltney asked him to find out if Envirolink would put up the banner for the 5k race. He said he would check it out and let them know.

Town Attorney Mark Edwards said that he didn't have anything new but wanted everyone to know that the state elected officials representing the Spring Hope area were willing to help with some legal matters the town was facing.

Town Manager John Holpe said that the NC DOT had been in contact with him and said that they would be paving Branch St. sometime after March. He said that Barbee Street would also be paved. He told the board that the STEP plan for renovations at the Community Building would be going forward and that

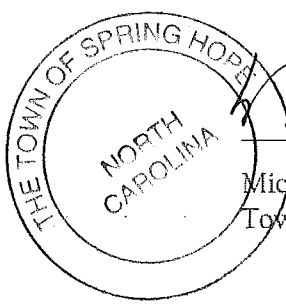
during the work the building would not be rented. Mr. Holpe told them that he was still working on the condemnation of the old home on Hopkins Street. He said that he was beginning to work on the budget and would have something to present at the May meeting and see at that time if budget meetings would be necessary.

Chief Anthony Puckett told the board that he had a candidate for the full time officer slot and would be working on the paperwork. He said that he had been in touch with Nash County Sheriff's department and that they were assisting with traffic and drug investigations in town.

Commissioner Emig said that he thought that the people who owned the solar farm needed to do some cleaning up in their area. Mr. Holpe said that he had the number for a local contact and would call them about the area that needed cleaning. Commissioners Bissett, Griffin, Lucas and Walker had no new business.

Commissioner Bissett made a motion to adjourn; Commissioner Griffin seconded and the motion passed unanimously.

Submitted by:



*Michele K. Collins*

Michele K. Collins  
Town Clerk

Attest:

*James Gwaltney*  
Mayor James Gwaltney



Minutes  
Spring Hope Board of Commissioners Meeting  
April 6, 2015

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Drew Griffin, Brenda Lucas and Daryl Emig. Commissioner Lee Bissett was absent.

Also present were Town Clerk Michele Collins, Town Attorney Mark Edwards, Chief Anthony Puckett, Engineer Kevin Varnell and Anthony Branch from Envirolink. Town Manager John Holpe was absent.

Newspapers present were Ken Ripley from the Spring Hope Enterprise and Joann Cooper from the Nashville Graphic.

Visitor's presents were Tracey Jackson, Veronica Cooper, Jean Brown, Nancy Perry, Claris Bissette, Jason Himmelright, Terah Himmelright, Peggy Smith, Beth Baines, and Roger and Vivian Warren.

Mayor Gwaltney called the meeting to order and lead the pledge of allegiance.

Commissioner Griffin made a motion to approve the minutes from the March 2<sup>nd</sup> meeting; Commissioner Emig seconded and the motion passed unanimously.

Nancy Perry who lives on Bunn Lane told the board that they were still having problems with a neighbor's dog. She said that the dog was a nuisance barking constantly, getting loose and disturbing the whole street. Ms. Perry said that this was the same dog that she had called Animal Control to deal with last year. She said they told her that they couldn't remove the dog without evidence that the dog was violent and that they suggested she get video. Jason Himmelright said that he also could hear the dog on Railroad St. where he lived. He said this was the same dog that had attacked one of his children. He also said that Animal Control basically gave up on the issue. He said that people all over town let their dogs use the bathroom without removing the dog's waste. Chief Puckett said that the barking problem is covered under Nash County Ordinance. He said that he would get in touch with someone that he knows in the Animal Control office.

Kevin Varnell from Stocks Engineering told the board that the Country Inn abandonment project had been stalled because of owners not signing easements. He said that he had met with Mr. Holpe and Envirolink and that the decision was to change the project from abandonment to rehab. He said this would keep the town from having to get easements. He also said that they would still be trying to get the loan from NCDENR to fund the project. He said that the time extension had been sent in and they were working on the new engineering plan. Commissioner Emig asked what would be the life span on the new lift station. Kevin said that it would last 40 to 50 years and that the pumps would probably last up to 20 years. Commissioner Griffin asked if this would eliminate all the problems that were happening with the lift station. Kevin said that it would alleviate problems because they were basically starting over but that there would always be maintenance.

Anthony Branch from Envirolink gave the month report.

Town Attorney Mark Edwards told the board that the issues with the CDBG grant had been solved. He said that the State Senators had been sent thank you letters for their assistance.

Chamber President Tracy Jackson and member Roger Warren addressed the board. They handed out materials that explained a plan called "2020 vision". The plan outlined a vision into the future of what

Spring Hope strived to be like in the year 2020. She said they believed that the continued integration of all of the programs that were geared toward reviving Spring Hope would bring the community closer to the "2020 vision". She also told the board that the recent Easter Egg Hunt was very successful and also problematic because of the overwhelming crowd. She said that they were already planning on how to make this better and were very excited about the success. She told the board that the little Miss Pumpkin Queen wanted to organize a day to clean up Spring Hope in May. Roger said that he felt like the core vision could be realized as long as everyone banded together. He said that he knew the town was struggling to do what they could so this was a major reason that everyone should work together. He said that he felt like new unique type businesses and the location of the town may bring in new residents and help to increase revenues for the town.

Police Chief Puckett said that he was working on updating the police procedures. He said that changing and adding new policies would help with solving crimes. The Chief told the board that there was a break in at Active Fitness as well as a fraud investigation going on at Food Lion. He told the board that he hired a new officer named Davonta Ferguson. Chief Puckett said that he couldn't be there because of a previous work commitment. He also said at the Fire Department had given a presentation at the COPS meeting and explained the importance of smoke detectors. He said that he had received the medicine drop box that he requested as part of a grant they had gotten and would install it as soon as they got a camera for monitoring.

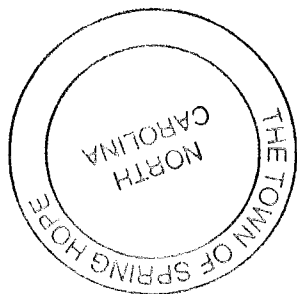
The Commissioners had no new business. Mayor Gwaltney said that he wanted to know what to do to get a new streetlight on Elm Street. The clerk told him that she would give the request to Mr. Holpe who had a contact with Duke Energy.

Commissioner Griffin made a motion to adjourn; Commissioner Lucas seconded and the motion passed unanimously.


Submitted by:



Michele K. Collins  
Town Clerk



Attest:

  
Mayor James Gwaltney

Minutes  
Spring Hope Board of Commissioners Meeting  
May 4, 2015

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Drew Griffin, Brenda Lucas, Daryl Emig and Lee Bissett.

Also present were Town Manager John Holpe, Town Clerk Michele Collins, Town Attorney Mark Edwards, Chief Anthony Puckett and Anthony Branch from Envirolink.

Newspapers present were Ken Ripley and Joe Burnette from the Spring Hope Enterprise and Amelia Harper from the Nashville Graphic.

Visitors present were Pumpkins Queens Taryn Reams and Sara Dew. Also present Veronica Cooper, Sylvia Williams, Tracey Jackson, Chris Wheaton, Beth Baines, Claris Bissette, James Long, Joyce Richardson, Phillip Mills, James Hayes, Greg Jones, Alisa Jones, Bernard Howard and Lydia Davis.

The mayor called the meeting to order and led the pledge of allegiance.

Commissioner Griffin made a motion to approve the minutes of April 6, 2015 as written; Commissioner Walker seconded and the motion passes unanimously.

Public Forum

Pumpkin Queens Taryn Reams and Sara Dew told the board that they wanted to head a cleanup day for the town. They said that they had May-16<sup>th</sup> as a target date and would like to have the support of the full board. They told them that they would have bags for trash and would organize the volunteers into teams. They also said that they planned to meet at the Chamber Building early that morning and cover as much as the town as possible. They said that they wanted to make the town sparkle for the 5k race and just because they felt like it was needed. The entire board said that they supported the cleanup day.

Phillip Mills told the board that he was concerned over the actions of the police. He said that there was one particular police officer that was harassing only certain members of the public and doing it in a disrespectful humiliating manner. He said that he couldn't say who had been complaining about the officer because they were afraid of retaliation but he thought that the board should know about the trouble. He said that he had been asked to speak but that there were a lot of upset people thinking that they were being targeted by the police department. Chief Puckett told Mr. Mills that he would be happy to talk to him after the meeting to address his concerns.

Greg and Alisa Jones asked the board to approve a Special Use Permit that would allow them to operate a food truck in the town. They said that they had all of the necessary licenses from the county including health inspections. Mr. Jones said that they had been operating the food truck for many years and would like the opportunity to run their truck within the town limits. Mrs. Jones said that the truck was really just like running a restaurant on wheels and she said they already had an agreement with a local restaurant in town for some of their supplies.

Commissioner Griffin made a motion to grant a Special Use Permit to operate within the town limits on private property with the permission of the property owners until the zoning ordinances are changed and to charge a \$25.00 permit fee; Commissioner Bissett seconded and the motion passed unanimously.

Bernard Davis from Spaulding Alumni Association asked the board for support for the Senior Center that they had proposed in an earlier meeting. They said that they were interested in getting the lease for the Spaulding Gymnasium changed to include them as a lease holder. He said that they were scheduled to present a proposal to the Nash Rocky Mount School Board and needed the town's support. Mr. Howard said that they would need a letter of support from the town that outlined the town's willingness to have the current lease for the Spaulding Gym amended. He said that the new lease would allow the Alumni Association to run the senior center in the gym and that the Nash County on Aging would take care of day to day operations. The board indicated that they were in support of changing the lease and authorized the town manager to draft a letter stating their intention.

Anthony Branch from Envirolink gave the monthly report. Mr. Holpe told the board that he had spoken with a representative from Envirolink and that there may be grant monies to help with some of the problems that they were having at the lift stations. He said when it rains a lot there is a lot of pumping that has to be done to help the stations function properly. This is all done by hand and the grant would help to elevate the process. The board told him to go ahead with finding the money as long as it was grant money.

Town Attorney had no new business.

Town Manager John Holpe told the board that the town clerk had headed up renovations at Community Building and that the bathrooms had been brought up to code and were ADA compliant. He told the board that the new bathrooms were done with the money that had been awarded from the STEP grant. Mr. Holpe mentioned that under the STEP program there was also a project to recruit new business to town and that particular project had a June 30<sup>th</sup> dead line. He said that there may be an additional \$20,000.00 dollars that could be used to finish renovations at the Community Building if the recruiter did not come through with new business. He also said that the Depot project was well under way and that there would be a new ramp, new steps as well as the building being painted. He also told the board that the new Italian restaurant was coming along well and that they would be opening soon. Mayor Gwaltney asked if it was a restaurant or a pizza place; Mr. Holpe said it was both.

Chief Puckett introduced Officer Davonte Ferguson as the new officer. He said that he felt like they were lucky to have him and during the break he would like to say hello to all of the visitors. He said that there was one breaking and entering in town with no suspects. He said that he still had one vacant space to fill and had a good candidate. He said that during the last COPS meeting they had a speaker from the American Red Cross as well as a self-defense teacher.

There was no new business and a break was taken before the presentation of the 2015-2016 budgets.

Mr. Holpe said that he wanted to the board to look at the budget message and said that he knew that there would need to be additional meetings. He reminded the board that the next meeting was on June 1, 2015 and that they needed to do a lot of decision making before that meeting. He said that the figures for this year's budget would be less than last year because of a loss of revenues. He said that he began the budget with \$17000.00 less revenue and it was a big hit for the 2015-2016 year. Mr. Holpe said that this year's general fund budget was based on 60 cent tax rate and is balanced at \$1,047,997.00. He said that he didn't do it with a tax increase as the board indicated they wanted last year because he was waiting for them to vote for it and if they did he could amend the budget. He said that it is \$10,000.00 less than last year. Mr. Holpe said he cut all of the departments about \$2000.00 to \$3000.00 dollars., He said that the police budget was hit hard because of the retirement of a former officer who had over 20 years of experience and was due the Police Separation allowance along with health insurance both which have to be paid for by the town. He also mentioned that the utilities at Spaulding were in excess of \$20,000.00 per year and that the town was struggling to pay them. He said he did not include the extra paving

money that the tax increase covered last year along with several other budget requests. He told the board that the budget was tight and he did what he could with the loss in revenue. He mentioned that the police department was not able to get the additional equipment that they requested, including new police cars that would replace older vehicles. He also said that the police department wanted to raise the starting salary from \$29,000.00 to \$30,000.00 but that was not included. He reminded the board that they had mentioned last year that they may raise taxes an addition .3 cents. Mr. Holpe read several different options for using the additional tax money if they desired to raise the taxes by the .3 cents.

Mr. Holpe said that Water and Sewer was in a little better shape. He said that the budget was balanced at \$504,000.00 and was only \$2500.00 more than last year. He said that the utilities for the new plant were finally leveling out and that he had increased supplies. He also said that he included loan payments for the treatment plant and the country inn lift station project.

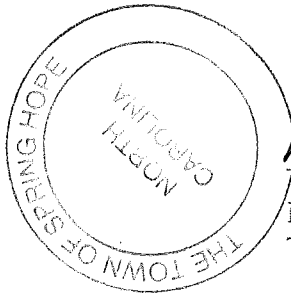
Mr. Holpe mentioned that he was still talking to Nash County about their new purposed contract that would make Nash County responsible for the running of the park including repairs.

Mr. Holpe said that the entire budget is balanced at \$1,551,997.00 which is \$7408.00 less than last year.

The board decided to meet for a budget session on May 12<sup>th</sup> at 6:30pm.

Commissioner Bissett made a motion to recess until May 12<sup>th</sup> at 6:30pm; Commissioner Griffin seconded and the motion passed unanimously.

Submitted by:



*Michele K. Collins*

Michele K. Collins  
Town Clerk

Attest:

*James Gwaltney*  
Mayor James Gwaltney

Minutes  
Spring Hope Board of Commissioners Recessed Meeting  
May 12, 2015

A recessed meeting of the Town of Spring Hope Board of Commissioners was held at 6:30 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Drew Griffin, Daryl Emig, Lee Bissett and Brenda Lucas.

Also present were Town Manager John Holpe, Town Clerk Michele Collins, Administrative Specialist Sandra Morris and Chief Anthony Puckett.

Amanda Clark from the Nashville Graphic was also in attendance.

Mayor Gwaltney called the recessed meeting to order.

Mr. Holpe went over the Police Department budget. He said that figuring out the salaries for the police was hard because it was difficult to keep a certain number of officers for any length of time. He said he looked at the audited figures along with a small pay increase, the increase in health benefits and multiplied the old figure by these percentages to get new figures. Mr. Holpe said that this added up to \$327,000.00 and then with the retired officer's police separation and his health insurance brought salaries and benefits to \$347,000.00. He said that it left only \$42,000.00 for operating expenses. He said that all of the departments were tight because he had to cut every department. He reminded the board that he did the budget without the tax increase that had been talked about at last year's budget sessions.

Commissioner Griffin asked how much the town would have to pay to get the Governor's Highway Safety Program Grant (GHSP) for the Police Department. Mr. Holpe said that the first year would be \$17,500.00, the second \$12,000.00 and the third year would be \$24,000.00. Chief Puckett said that he had applied for a technology grant that did not require a match and was for \$15,000.00. He said that this would give them in car cameras, body cameras, radios and software. The Chief said that this grant would cut down on false complaints and assist with arrests. Commissioner Bissett asked if he thought he would get the technology grant; Chief Puckett said he felt pretty confident that they had a good chance in getting it. The board agreed that the technology grant would be a positive thing for the police department and said they would approve it if it was awarded. Commissioner Emig asked Mr. Holpe to explain the monies that are being used for the retired officer. He said that there was about \$7036.00 being spent on health benefits and that the rest was for the separation allowance that was mandated by General Statute. Commissioner Bissett asked what the average pay in the area was; Mr. Holpe said it was about \$32,000.00. Commissioner Bissett said that he thought the town needed to raise the starting pay for the police officers to a competitive wage. Mr. Holpe said that the salaries have been increased about 20% in an eight year period. Commissioner Emig said that this was an important issue but that they needed to make sure that the rest of the budget was covered.

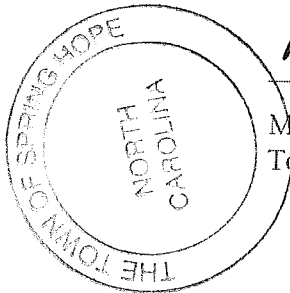
Mr. Holpe mentioned that the money for Spaulding utilities was running the town approximately \$20,000.00 per year therefore taking about 70% of the entire utility budget for all buildings run by the town. Commissioner Griffin said he thought that Spaulding Resource Center should be made aware of the cost of the utilities. Mr. Holpe said that they already knew and were asked to conserve but that the efforts were not paying off. Commissioner Griffin said that the town needed to find out its options as it pertained to the lease agreement; Mr. Holpe said that he would make sure that Town Attorney Mark Edwards was at the next budget session. Commissioner Griffin asked if the school board was basically in charge of the building and the clerk said yes and they say what will go on there. Mr. Holpe said that he

would check the lease and see if there was any kind of sub-agreement with Spaulding Resource Center. Commissioner Bissett said that the town would continue the lease if the utilities would be paid by some other source. Mr. Holpe said that the county gives them \$40,000.00 and the town donates \$10,000.00 but then also pays the utilities so that means that the town actually contributes approximately \$35,000.00. Mr. Holpe said he would speak to the Spaulding Board and Shannon Davis from Nash County Schools. Commissioner Bissett said that this needs to happen immediately and that he wanted Mr. Holpe to do some research before the next meeting.

Mr. Holpe gave the board options of May 14<sup>th</sup>, 20<sup>th</sup> or 28<sup>th</sup> for the next meeting. He said to adopt the budget at the June 1<sup>st</sup> meeting he would have to put an ad in the paper the next week to give enough time for the advertisement. He told them that there had to be a 10 day period between the budget hearing meeting and the ad. The board agreed to have the next meeting on Wednesday the 20<sup>th</sup> at 6:30pm.

Commissioner Bissett made a motion to recess until May 20<sup>th</sup> at 6:30pm; Commissioner Walker seconded and the motion passed unanimously.

Submitted by:



*Michele K. Collins*

Michele K. Collins  
Town Clerk

Attest:

*James Gwaltney*  
Mayor James Gwaltney

Minutes  
Spring Hope Board of Commissioners Recessed Meeting  
May 20, 2015

A recessed meeting of the Town of Spring Hope Board of Commissioners was held at 6:30 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Drew Griffin, Daryl Emig, Lee Bissett and Brenda Lucas.

Also present were Town Manager John Holpe, Town Clerk Michele Collins, Town Attorney Mark Edwards, and Chief Anthony Puckett.

Visitors were Beth Baines, Caroline Avent, Beverly Hawkins, Annie Perry, Kathy Nall and Savonia Richardson.

Amanda Clark from the Nashville Graphic was also in attendance.

Mayor Gwaltney called the recessed meeting to order.

Commissioner Bissett made a motion to go into closed session; Commissioner Walker seconded and the motion passed unanimously.

Closed Session

Commissioner Bissett made a motion to come out of closed session; Commissioner Emig seconded and the motion passed unanimously.

Mr. Holpe reminded the board that a .03 cent tax increase would bring in about \$20,000.00 in revenues. He said that there were several choices for the extra money including: paving some of the streets, putting money back into some of the departments that were cut, budget requests from the police department and the \$17,500.00 for this year's match for the GHSP grant. Commissioner Bissett asked what would be the average price of the increase if they went up on taxes; Mr. Holpe said about \$30.00 for a \$100,000.00 evaluation. Mr. Holpe said that Virginia St., Second St and Mclean are all in bad shape. Commissioner Griffin said that he agreed that some infrastructure work had to be done. Mr. Holpe reminded the board that the STEP program had helped to renovate some of the buildings owned by the town. Commissioner Walker asked what was being paid out of Sanitation; Mr. Holpe said it was mostly Waste Industries but Envirolink also got paid out of that line item. Commissioner Emig asked about the GHSP; Chief Puckett said that the grant covered a car for the traffic officer to drive. He also said that the cars that Mr. Holpe was talking about were to replace two older cars in the fleet that had over 100,000 miles on them. Commissioner Walker asked where the traffic officer could go with the car; Chief Puckett said that the officer would have to go to other towns in Nash County and cover checkpoints and campaigns.

Commissioner Griffin said that he agreed with Commissioner Bissett that the town needed to increase taxes and try to get out of the current Spaulding lease to increase revenues. He said that there are many problems that need to be resolved before they continue to get worse. Mayor Gwaltney asked Chief Puckett if he thought that they would get the GHSP grant; Chief Puckett said that he really didn't have any idea where they were going with the grants. Chief Puckett said that his top priority was getting the grant and then he thought salaries would be second priority. Commissioner Griffin asked if there had been any decision on the park contract. Mr. Holpe said that he was due to have a meeting with a representative from Nash County Parks and Recreation. He said that they had changed the terms of the contract a couple of times and hoped to get it straight when they had their meeting.



Commissioner Griffin made a motion to go into closed session; Commissioner Bissett seconded and the motion passed unanimously.

Closed Session

Mayor Gwaltney said that he has secured private funding for some of the items that the police requested.

Mayor Gwaltney asked if there was any question from the public on what the board has been working on. Beth Baines asked where Spaulding stood as far as the budget. Town Attorney Mark Edwards said that he had been asked by the board to approach the Spaulding Resource board about an agreement for a lease. She said that she was shocked to see a copy of a light bill last year. She also asked if Parks and Recreation was paying anything to the town for the space that they use at the center; Mr. Holpe said no. Savonia Richardson the director of the center told the board about the different programs that offer at no charge to the public as well as their partners they work with. Kathy Nall said that she runs the pre-k program which helps get children ready for school. She said that they were making strides in getting a cross section of people to attend the program.

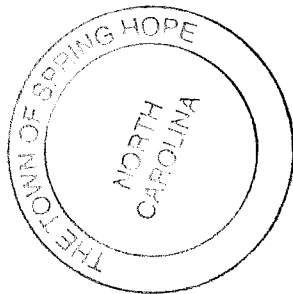
Mr. Holpe said that he needed to know how the board wanted to spend the extra monies so that he could change the budget and set a public hearing.

Commissioner Bissett made a motion to adjourn; Commissioner Lucas seconded and the motion passed unanimously.


Submitted by:



Michele K. Collins  
Town Clerk



Attest:

  
Mayor James Gwaltney

Minutes  
Spring Hope Board of Commissioners Meeting  
June 1, 2015

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Drew Griffin, Brenda Lucas and Daryl Emig. Commissioner Lee Bissett was absent.

Also present were Town Manager John Holpe, Town Clerk Michele Collins, Town Attorney Mark Edwards, Chief Anthony Puckett and Anthony Branch from Envirolink.

Newspapers present were Ken Ripley from the Spring Hope Enterprise and Amelia Harper from the Nashville Graphic.

Visitors present were Rosemary Fisher, Larry Fisher, Augusta Jones, Ernest Pope, Margret Pope, Vivian Warren, Roger Warren, Chris Wheaton, Ollie Shepard, Veronica Cooper and Scottie Phillips.

Mayor Gwaltney called the meeting to order.

Commissioner Griffin made a motion to approve the minutes of the May 4<sup>th</sup>, 12<sup>th</sup> and 20<sup>th</sup> meetings; Commissioner Lucas seconded and the motion passed unanimously.

Chris Wheaton representing the Chamber told the board that the 5k run was very successful. He said that there were 175 people that signed up and a lot of people cheering for the runners. He said along with the volunteers, spectators and people who ran the 1 mile race that there were about 500 people in downtown Spring Hope. Mr. Wheaton thanked the police department and the boy scouts for their help with the race. He said that he was very happy with the turn out and thanked the town for their contribution.

Commissioner Griffin made a motion to go into Public Hearing to discuss the Planning Commission's recommendation to change the zoning at 901 E Nash St; Commissioner Walker seconded and the motion passed unanimously.

Mr. Holpe asked the board to look at the zoning request for the parcel to be changed from Residential Agriculture to General Business. He said this was a piece of land that was next to an already established business. He said that the Planning Commission had already approved the request. Mrs. Jones who is one of the owners said that she was trying to sell this piece of land that also belonged to her surviving siblings. She said that they basically wanted to sell because they were all getting older and wanted to get some business settled. No other comments were made.

Commissioner Griffin made a motion to come out of public hearing and go back into open session; Commissioner Walker seconded and the motion passed unanimously.

Commissioner Griffin made a motion to accept the recommendation by the Planning Board to rezone the property; Commissioner Emig seconded and the motion passed unanimously.

Mr. Holpe told the board that two members of the Revitalization Committee were no longer interested in serving on the board and that there was a vacant slot. He said that presently there were eight members on the committee; four appointed by the town and four appointed by the chamber. He said that originally there were only six members on the committee when it was created. He told them that at the last meeting the committee decided that they want to go back to the original six member count. Mayor

Gwaltney asked if the same people that were a part of Revitalization were also a part of the STEP program. Mr. Holpe said that most of the same people were a part of the two groups. He said that the STEP program implementation would be over in October but that the program was created to continue beyond the grant monies. Commissioner Emig suggested to Roger Warren; the Chairman of STEP to combine the two meetings. He said that he would try to see how that would work.

Commissioner Emig made a motion to reduce the positions on the Revitalization Commission from eight to six and appoint Savonia Richardson to fill the vacant position; Commissioner Lucas seconded and the motion passed unanimously.

Mr. Holpe presented the tax discoveries and releases. He told the board members that all collection attempts had been exhausted and that the statute of limitations had expired. He also said that the tax releases were coming from the county and had to be done.

Commissioner Griffin made a motion to accept the discoveries and releases; Commissioner Emig seconded and the motion passed unanimously.

Anthony Branch from Envirolink gave the month report.

Mr. Holpe presented the Hazard Mitigation Ordinance from the county. He said that Nash County was asking all towns to sign the ordinance and that it would help if the town were to suffer a natural disaster. He said that this was the way to get help from FEMA or other state agencies in case of a state of emergency were to be declared in Spring Hope.

Commissioner Griffin made a motion to accept the Hazard Mitigation Ordinance that the county had proposed; Commissioner Lucas seconded and the motion passed unanimously.

Town Attorney Mark Edwards had no new business.

Chief Anthony Puckett said that the 5k run was very successful and felt like Chris Wheaton and the Chamber did a wonderful job. He thanked Chief Bashore and the Nashville police department for their assistance in donating several barricades. He told the board that in the previous month there were 27 citations written as well as 1 DWI and 3 larcenies had occurred. He also said that they were investigation a case of fraudulent money found at Food Lion. He said that business owners needed to be vigilant in checking their money for counterfeit bills. He said that the new bills had the strips going through them but that the older ones may have a different feel to them.

There were no new items from the board.

Break

Commissioner Griffin made a motion to go into closed session for contract negotiations.

Closed Session

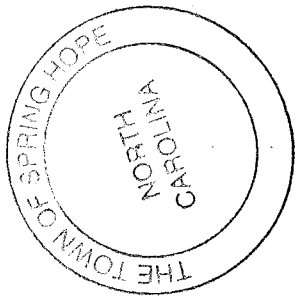
Commissioner Griffin made a motion to go back into regular session; Commissioner Emig seconded and the motion passed unanimously.

Mr. Holpe said that he wanted to set the budget hearing for June 25<sup>th</sup> so that he could go ahead and put an ad in the paper for the hearing. The board agreed to meet then and set the time for 7:00pm. Mr. Holpe went over the options they had for using the proposed three cent tax increase. These included two new cars for the police department at a cost of \$12,500.00 and police salary increases for \$7500.00. The other options included one new car, police salaries for \$7,500.00 and to put the rest into other departments that are short. The last option was to use the increase for the \$17,500.00 match for the Governor's

Highway Safety Program. Commissioner Emig asked if there would actually be a \$20,000.00 tax increase. He said that he thought a 3 cent tax increase was too high especially since other fees had been raised last year. Commissioner Griffin asked if there were any additional monies coming in to next year's budget beside the tax increase they were not discussed in earlier meetings. Mr. Holpe said no that the only money would be the savings in utilities and the proposed tax increase. Mayor Gwaltney reminded the board that several years prior they had reduced the tax rate and that it had hurt the town's revenues and helped to create the tight financial situation that they were now facing. Commissioner Griffin asked if there were any programs in which used cars with low mileage could be purchased; Chief Puckett said that he had been checking around and couldn't find anything.

Commissioner Griffin made a motion to raise taxes 3 cents and to allocate \$7500.00 for police pay increases, \$6000.00 in Administration, \$6250.00 for a new police car and \$1250.00 to Sanitation; Commissioner Walker seconded and the motion passed with a 3 to 1 majority. Commissioner Emig voted against the increase.

Commissioner Griffin made a motion to recess until June 25<sup>th</sup> at 7:00pm; Commissioner Emig seconded and the motion passed unanimously.



Submitted by:

*Michele K. Collins*

Michele K. Collins  
Town Clerk

Attest:

*James Gwaltney*  
Mayor James Gwaltney

TOWN OF SPRING HOPE  
BUDGET ORDINANCE  
FISCAL YEAR 2015-2016

BE IT ORDAINED by the Governing Board of the Town of Spring Hope, North Carolina:

Section 1: The following amounts are hereby appropriated in the General Fund for the operation of the town government and its activities for the fiscal year beginning July 1, 2015, and ending June 30, 2016, in accordance with the chart of accounts heretofore established for this Town:

Governing Body	\$ 6,921
Administration	237,073
Buildings	102,600
Public Safety	402,750
Streets	92,000
Powell Bill	41,000
Sanitation	156,250
Recreation	7,000
Library	8,500
Cemetery	9,000
Museum	503
Total	\$ 1,063.597

Section 2: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

Ad Valorem Taxes	\$ 450,095
Taxes all other years	8,000
Motor Vehicles Taxes	72,500
Penalties & Interest	2,000
Permits and Fees	1,500
Powell Bill Funds	41,000
Franchise Fees	47,500
Sales Tax/Video Program	7,500
Local Option Sales Taxes	187,500
Hold Harmless Funds	42,000
Beer & Wine Tax	6,000
Rental on Buildings	5,350
Franchise	1,000

Cemetery Revenues	20,452
Sales/Telecommunications	11,000
Garbage Fees	148,700
Other Revenues	11,500
<b>Total</b>	<b>\$ 1,063,597</b>

Section 3: The following amounts are hereby appropriated in the Water and Sewer Fund for the operation of the water and sewer utilities for the fiscal year beginning July 1, 2015, and ending June 30, 2016 in accordance with the chart of accounts heretofore approved for the Town:

Water and Sewer operations department	\$ 269,012
Water and Sewer maintenance department	<u>234,988</u>
<b>Total</b>	<b>\$ 504,000</b>

Section 4: It is estimated that the following revenues will be available in the Water and Sewer Fund for the fiscal year beginning July 1, 2015, and ending June 30, 2016:

Water usage charges	\$ 203,000
Sewer usage charges	253,000
Taps and connection fees	8,000
Other Revenues	<u>40,000</u>
<b>Total</b>	<b>\$ 504,000</b>

Section 5: There is hereby levied a tax at the rate of sixty three cents (\$.63) per one hundred Dollars (\$100) valuation of property as listed for taxes as of January 1, 2015, for raising the revenue listed "Ad Valorem Taxes" in the General Fund in Section 2 of this ordinance.

This rate is based on a total valuation of property for the purposes of taxation of \$71,983,400.00

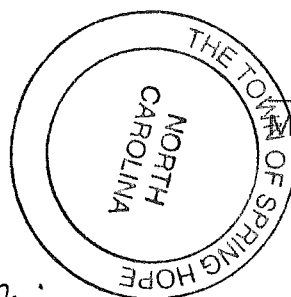
Section 6: The Budget Officer/Finance Officer is hereby authorized to transfer appropriations as Contained herein under the following conditions:

- a. He or She may transfer amounts between line item expenditures within a department without limitation and without a report being required. These changes should not result in increased in recurring obligations such as salaries.
- b. He or She may transfer amounts up to \$ 1,000 between departments within the same fund. He must make an official report on such transfers at the next regular meeting of the Governing Board.
- c. He or She may not transfer any amounts between funds, except as approved by the Governing Board in the Budget Ordinance as amended.

Section 7: The Budget Officer/Finance Officer may make cash advances between funds for periods not to exceed 60 days without reporting to the Governing Board. Any advances that extend beyond 60 days must be approved by the Board. All advances that will be outstanding at the end of the fiscal year must be approved by the Board.

Section 14: Copies of this Budget Ordinance shall be furnished to the Clerk to the Governing Board and to the Budget Officer/Finance Officer to be kept on file by them for their Direction in the disbursement of funds.

Adopted this 25<sup>TH</sup> day of June, 2015



*J. F. V. [Signature]*  
Mayor

Attest:

*W. [Signature]*

Town Clerk

Minutes  
Spring Hope Board of Commissioners Meeting  
June 25, 2015

A recessed meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Drew Griffin, Brenda Lucas and Daryl Emig. Commissioners Lee Bissett and Nancy Walker were absent.

Also present were Town Manager John Holpe, Town Clerk Michele Collins and Chief Anthony Puckett.

Newspapers present were Ken Ripley from the Spring Hope Enterprise

Mayor Gwaltney called the recessed meeting to order.

Commissioner Griffin made a motion to go into public hearing to discuss the 2015-2016 budgets; Commissioner Emig seconded and the motion passed unanimously.

Mr. Holpe presented the 2015-2016 general fund budget; he said it was balanced at \$1,063,597.00 he said this included the 3 cent tax increase. He also said that the budget included the savings in utilities after a new sub lease was signed with Spaulding, Mr. Holpe reminded the board that they agreed to put \$7500.00 in the police budget for salary increases as well as \$6250.00 for a new police car. He also said that they decided to put \$1250.00 into Sanitation and the remaining \$6000.00 into Administration. He said that the Water and Sewer budget was balanced at \$504,000.00 which was only \$3000.00 more than the current year's budget.

Commissioner Griffin made a motion to go back into open hearing; Commissioner Emig seconded and the motion passed unanimously.

Commissioner Griffin made a motion to accept the 2015-2016 Budget Ordinances; Commissioner Emig seconded and the motion passed unanimously.

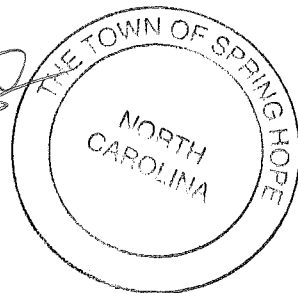
The Finance Officer presented the Budget Amendments for the 2014-2015 budgets. She said that the General Fund budget was tight but came out well. She said that everyone had conserved and the Police Department only had a small overage and the only other issue was an overage in Buildings. She said that there was enough money left in the Administration Department to cover these two departments and that the budget amendments were addressing the overages.

Commissioner Lucas made a motion to approve the amendments; Commissioner Griffin seconded and the motion passed unanimously.

The Commissioners had no new business.

Commissioner Griffin made a motion to adjourn; Commissioner Lucas seconded and the motion passed unanimously.

*A. Gwaltney*



*Michele K. Collins*



Submitted by:

Michele K. Collins  
Town Clerk

Attest:

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Mayor James Gwaltney

## BUDGET ORDINANCE AMENDMENT

BE IT ORDAINED by the Governing Board of the Town of Spring Hope, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2015:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

Account No.	Decrease	Increase
10-5600-1300 Utilities (Streets)	\$1300.00	
10-5100-0200 Salaries (Police)		\$900.00
10-5100-1000 Training (Police)		\$400.00
<hr/>		
10-5600-3300 Supplies and Materials Streets	\$2500.00	
10-5800-4500 Sanitation	\$1350.00	
10-6400-4500 Cemetery	\$1000.00	
10-4200-5403 <i>Unemployment</i>	\$2000.00	
10-5000-1300 Utilities (Buildings)		\$3410.00
10-5000-4500 Contract Services (Buildings)		\$3440.00

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	Increase
10-3490-0000 (revenue) Step Grant	\$51678.00
10-4200-4500 (expense) Contract Services	\$51678.00

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Section 2. To amend the Water and Sewer fund, the appropriations are to be changed as follows:

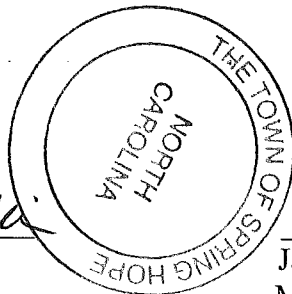
At the present time the expenditures exceed the revenues in water and sewer therefore no budget amendments are possible.

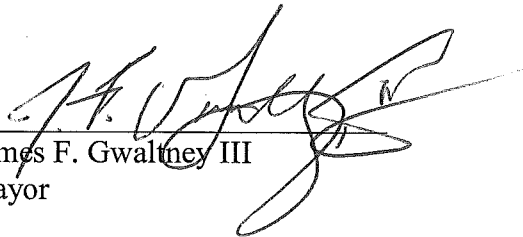
Section 3. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and the Budget Officer

Adopted this 25<sup>th</sup> day of June, 2015.

Attest:

  
 Michele K Collins  
 Finance Officer



  
 James F. Gwaltney III  
 Mayor

Minutes  
Spring Hope Board of Commissioners Meeting  
July 6, 2015

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Drew Griffin, Brenda Lucas and Daryl Emig. Commissioner Lee Bissett was absent.

Also present were Town Manager John Holpe, Town Clerk Michele Collins, Town Attorney Mark Edwards, Lieutenant Allen Proctor and Anthony Branch from Envirolink.

Newspapers present were Ken Ripley from the Spring Hope Enterprise and Joanne Cooper from the Nashville Graphic.

Visitors included Sue Yerkes from Nash County Parks and Recreation, Spring Hope Officer Davonta Ferguson and citizens Veronica Cooper, James Long, Ernest Pope and Margret Pope.

Mayor Gwaltney called the meeting to order and the pledge of allegiance was led by Town Attorney Mark Edwards.

Commissioner Drew Griffin made a motion to approve the minutes from the June 1<sup>st</sup> and June 25<sup>th</sup> meetings; Commissioner Emig seconded and the motion passed unanimously.

#### Public Forum

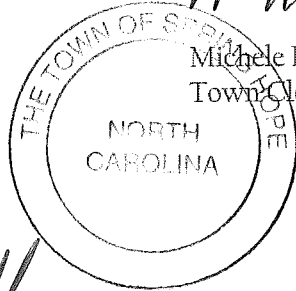
Dr. Vivienne Anderson told the board that there is an alley way behind the property that she owns on Branch St. She said that there is also a small property right behind her that is a rental home owned by the same people that own the property beside hers. She said that the people who rent there use the alleyway to cut through to get to the main road and go through her property. Dr. Anderson said that she was worried about her granddaughter being hurt. She said it is a blind spot and when a car speeds through there it is dangerous and is ruining her property. She asked if it was possible for the town to do something to slow down the traffic going through the alley. She said that she thought new curbing would work and that it would be more on the right away then on her property. Mr. Holpe said he wasn't sure who owned the alley way but that it was called Taylor's Alley. He asked if she would be willing to pay for the curbing and she said she would if she had to. She said that the mailbox for that small property was in between the hazard signs so even the mailman was running over the gravel and helping to displace it. Mr. Holpe said that he would be at her property the next day checking out her water issue with Engineer Kevin Varnell and Dean Holmes from Envirolink so they would look at the alley way too. Mr. Holpe said that they would meet her around 10:45 the next day; she thanked him and left.

Mr. Holpe presented the latest version of the Nash County proposed Parks and Recreation contract. He said that Nash County would take over the running of the park which would include maintenance of the playground, tennis court and basketball areas. He said that the town would continue to pay the \$7,000.00 a year and that they county would make improvements without any other monies from the town as long as the contract was not cancelled. Mr. Holpe told the board that if they decided to get out of the contract at any time the town would have to pay the county for any improvements that they did above the \$7000.00. He told them that the contract would give the county control over all activities at the park. Ken Ripley asked Sue Yerkes if the county would keep the agreements made with the PARTIF grant people as it pertained to the improvements that had been done at the park. She said they were very familiar with PARTIF and would be in compliance. She said before they made improvements to anything

Submitted by:

*Michele K. Collins*

Michele K. Collins  
Town Clerk



Attest:

*Drew Griffin*  
Mayor Pro Tem Drew Griffin

Minutes  
Spring Hope Board of Commissioners Meeting  
August 3, 2015

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor Pro Tem Drew Griffin, Commissioners Nancy Walker, Brenda Lucas, Daryl Emig and Lee Bissett. Mayor James Gwaltney was absent.

Also present were Town Manager John Holpe, Town Clerk Michele Collins, Town Attorney Mark Edwards, Chief Anthony Puckett and Anthony Branch from Envirolink.

Newspapers present were Ken Ripley from the Spring Hope Enterprise.

Visitors included Spring Hope Officer Nathan Gant and citizens Veronica Cooper, Ollie Shepard, Phillip Mills, Scottie Phillips, Antonio Toney, Ernest Pope and Margret Pope.

Mayor Pro Tem Drew Griffin called the meeting to order/

Chief Puckett introduced Officer Gant as the newest police officer for the town. He said the Officer Gant had experience as an instructor and was radar and intoximeter EC/TR II certified. Officer Gant stood and said hello and left to go home from being on duty.

Commissioner Emig made a motion to accept the minutes as written; Commissioner Walker seconded and the motion passed unanimously.

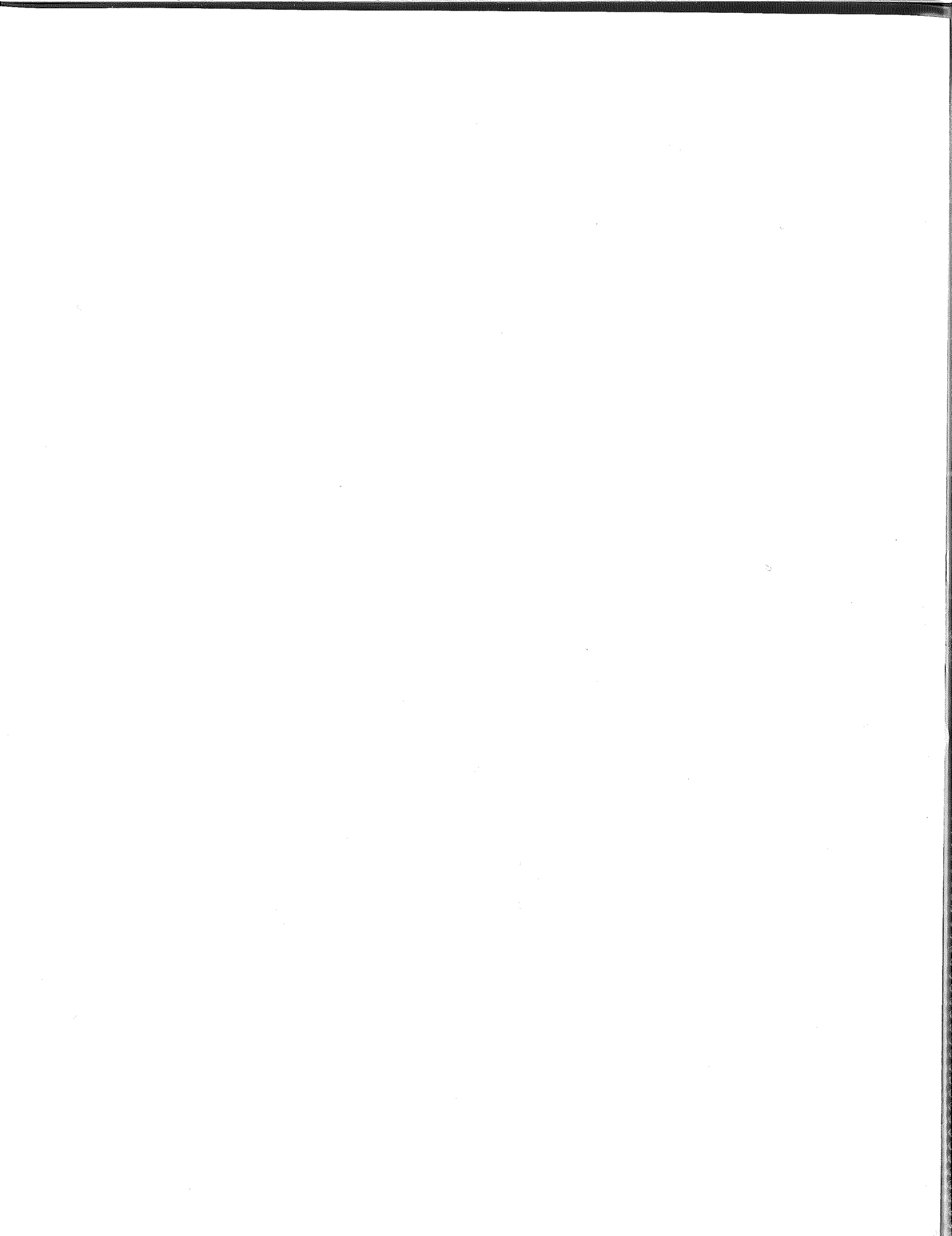
#### Public Forum

Antonio Toney Jr. told the board that he believed that the no loitering signs in front of J's Place needed to be moved. He said that Julius Wiggins the owner had asked that they be moved. Mr. Holpe told him that Mr. Wiggins was the one that had requested them in the beginning and that the signs were on town right of way. Mr. Holpe said that town ordinance gave the town the right to put the signs on town property. Mr. Toney said that he had been tazed on the street there so he wanted the signs moved and that he could not comment further as he was in the middle of litigation about the incident. Town Attorney Mark Edwards told Mr. Toney that his attorney could call him; Mr. Toney said that he didn't want him to.

Commissioner Bissett made a motion to go into public hearing to discuss the Planning Board's recommendation to allow food trucks in town; Commissioner Emig seconded and the motion passed unanimously.

Mr. Holpe told the board that Alisha and Greg Jones wanted to be able to use their food truck on a regular basis in town. The Planning Board agreed to allow the use of food trucks in town by amending the zoning ordinance and also requiring a town permit. They decided to allow it in Central and General Business as well as Heavy and Light Industrial areas of the town. The times of operation would be from 7 a.m. to 9 p.m. and they could only sell near the sidewalk if there was a walking clearance, picked up their trash and had general liability insurance. They would also be required to have a permit from the Nash County Health Department. Ken Ripley said that he thought there should be a year limit on the permit. The board agreed to the year limit.

Commissioner Bissett made a motion to come out of public hearing; Commissioner Emig seconded and the motion passed unanimously.



**Town of Spring Hope  
Food Truck Ordinance**

**Definition** *(insert into Article II, Section 203, in alphabetical order)*

FOOD TRUCK: A self-contained vehicle that is designed to prepare and serve food in various locations.

**Standards** *(insert a new Section 504.67 into Article V)*

- (A) **Applicability.** These regulations apply to all instances of food trucks operating or being stored in the Town, except that food trucks participating in a Town-sponsored event, a fair or festival operated by a non-profit organization or otherwise permitted temporary or special event are considered to be part of that event for zoning classification purposes, and are exempt from these regulations. They would have to comply with any conditions of the event permit.
- (B) **Location.** Food truck operation is allowed with certain developmental standards in the CB, GB, LI, and HI districts, as well as on any street location having CB, GB, LI, and HI zoning on both sides of the street. Food trucks are also allowed on town park property with permission of the town and shall comply with these regulations.

Overnight storage of food trucks shall be on private property and shall conform to zoning regulations governing storage of a commercial vehicle.

(C) **Performance standards.**

- (1) **Time limit.** Food trucks shall operate in the permitted zoning districts from the hours of 7:00am to 9:00pm, except in a town park by permission of the town. A location is a single place with a radius of 150 feet.
- (2) **Sound and lighting.** No flashing lighting, music, amplified sound, or other noise designed to attract attention is permitted in connection with the operation of a food truck. Any generators on the food trucks shall be low noise generators.
- (3) **No sales to motor vehicles.** Food truck vendors may not solicit or conduct business from the food truck with persons in motor vehicles.
- (4) **Clearance.** The food truck shall not be operated so as to block, obstruct, or restrict the free passage of vehicles or pedestrians in the lawful use of the sidewalks or streets or access to abutting property.
- (5) **Trash and objects.** The food truck shall not discharge items from the operation onto any public or private property, and shall dispose of waste into a dedicated waste receptacle belonging to the truck. The operator shall pick up all refuse generated by the food truck before the unit is moved.




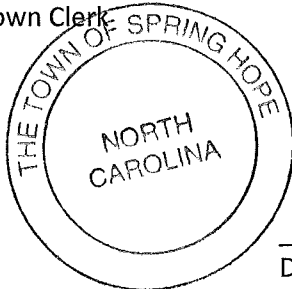
- (6) On streets. Every food truck shall comply with parking and standing regulations and vehicle operation laws on public streets. The vending unit shall not be positioned in areas where it may impede or inconvenience the public or create a traffic hazard.
- (7) On private or public property other than streets. Every food truck operating on private or public property other than streets shall obtain the written permission of the owner or lessee of the property. Each food truck operator must submit a site plan.
- (8) Limits on number. Food trucks shall be located at least 150 feet apart from any other food truck.
- (9) Licensing. Every food truck in operation shall have obtained applicable County health department licensing and shall meet County health department regulations.
- (10) Food truck operators must provide proof of general liability insurance in the amount of at least \$1,000,000 covering the operation of the food truck.
- (11) A zoning compliance permit fee of \$25 is required.
- (12) Each permit is for a 12 month period and is renewable with the resubmission of another application.


**Districts where allowed** (insert a new line into Section 304.1, Table of Permitted Uses, in Article III. The entry will go in the section at the end for "Accessory, Temporary or Other Uses" between "Electronic Game Machines ..." and "Home Occupations". )

Use	RA	R30	R15	R8	RMF	RMH	CB	GB	IC	LI	HI
Food trucks							D	D		D	D

Adopted this the 3<sup>rd</sup> day of August, 2015.

Attest:   
 Michele Collins, Town Clerk



  
 D. Andrew Griffin, Mayor Pro Tem

Minutes  
Spring Hope Board of Commissioners Meeting  
September 8, 2015

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Drew Griffin, Nancy Walker, Brenda Lucas, Daryl Emig and Lee Bissett.

Also present were Town Manager John Holpe, Town Clerk Michele Collins, Chief Anthony Puckett and Dean Holmes from Envirolink.

Newspapers present were Joe Burnette from the Spring Hope Enterprise and Amanda Clark from the Nashville Graphic.

Visitors included citizens Veronica Cooper, Phillip Mills, Scottie Phillips and Savonia Richardson. Spring Hope Chamber members Silvia Williams, Tracey Jackson and Roger and Vivian Warren were also present.

Mayor Gwaltney called the meeting to order and led the pledge of allegiance. A moment of silence was held for the memory of the 9/11 attacks.

Commissioner Walker made a motion to accept the minutes of August 3, 2015 as written; Commissioner Griffin seconded and the motion passed unanimously.

The Chamber President Tracey Jackson told the board that the last movie night and the Dancin in the Depot events were very successful and that they appreciated the help from the town and the vendors that were there. She said that they had several other events planned for the rest of the calendar year but were now completely focused on the Pumpkin Festival preparations. She also reminded the board that there would be a Pumpkin Pageant and that the theme was Uptown, Downtown Spring Hope. Tracey said that there would be a few surprise guests performing at the pageant and encouraged everyone to attend. She mentioned that the last big event for the year would be Christmas in Spring Hope and that they would be doing the trees in the depot area like last year. She said that there were asking for feedback from everyone concerning the events that the Chamber sponsored this year and ideas for 2016. She said that she wanted to encourage community spirit and pride in the town. She asked the board to help do a few things to make the town better such as; to be able to find a way to stop people from parking in the actual depot area, have some way to get store owners to help keep the sidewalks looking clean, and help keep the speeding in town down.

Mr. Holpe said that the subject of the flower beds in the depot area had seemed to be a hot topic in reason weeks. He mentioned that several ideas for the area had been thrown around including getting rid of the beds and just having grass in the area. He said that there was a plan for some landscaping in the depot area that would conclude the depot STEP project but it did not include the beds especially since the Chamber had just paid to have someone clean them up. He said that he hoped for a consensus on how to handle the maintenance of the area since it was the center of town. Mr. Holpe asked the members of the Chamber if they had any comments. Roger Warren said that he felt like the town needed to put aside money in the budget every year to maintain the depot area. Tracey said that she agreed that the depot area needed to be kept up especially with all the events either starting or ending in the depot.

Dean Holmes from Envirolink gave the monthly report. Mayor Gwaltney asked if Envirolink was going to be doing street sweeping in September. Dean said that they didn't have anything but he knew that the

town staff had planned on speaking with the Town of Nashville. Dean told the board that the lift would be in next week and that they would be trimming trees in the downtown area.

Mr. Holpe told the board that the town had received a small grant to install warning signs and pavement markings and that there would be no cost to the town. He also informed the board that Mike Glover a member of Revitalization and STEP Leadership had donated a pair of sconces to the town to be placed at the depot building. Finally he mentioned that the NC Department of Commerce had approved moving the money left over in the STEP budget that had been earmarked for a business recruiter to the Community Building renovations. He said that the money would be used to put siding on the aging building. He said that the county had done a few housekeeping items at the park such as putting out new trash can holders and working on the basketball goals.

There was no new business from the Commissioners.

Chief Puckett said that there were two breaking and entering incidents on Poplar Street and that they may be connected. He said they also charged a parent with contributing to the delinquency of a minor and charged the mother with intoxication as well. The child was taken by the grandparents and social services took over. He said that there was also a larceny at Dollar General and the suspect was also charged with resisting arrest. He said that there was a drug charge on North Pine Street. He said two officers were sent to training to become certified instructors and would be able to conduct the classes for their state mandated in service training. He said the booze it and loose it campaign was successful with 17 arrests. He said that they had sent out requests for officers from other agencies to work the festival. He said that he was hoping to have from 25 to 27 officers at the festival. Mayor Gwaltney told Chief Puckett that he wanted the department to focus on arrests for loud music and speeders. Chief Puckett said that currently there were only 2 officers that were radar certified and the equipment that the town had was not certified with the state. Chief Puckett said he had a good relationship with the Sheriff's office and had asked for help.

Commissioner Bissett made a motion to go into closed session for a personal issue; Commissioner Griffin seconded and the motion passed unanimously.

Closed Session

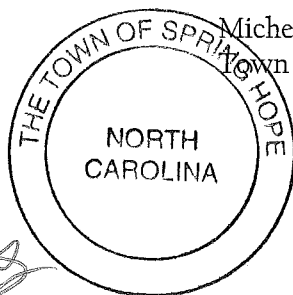
Commissioner Emig made a motion to come out of closed session; Commissioner Griffin seconded and the motion passed unanimously.

Commissioner Griffin made a motion to recess; Commissioner Bissett seconded and the motion passed unanimously.


Submitted by:



Michele K. Collins  
Town Clerk



Attest:



Mayor James F. Gwaltney III

Minutes  
Spring Hope Board of Commissioners Meeting  
October 5, 2015

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Brenda Lucas and Daryl Emig. Commissioners Drew Griffin and Lee Bissett were absent.

Also present were Town Manager John Holpe, Town Clerk Michele Collins, Chief Anthony Puckett and Dean Holmes from Envirolink.

Newspapers present were Joe Burnette and Ken Ripley from the Spring Hope Enterprise and Joanne Cooper from the Nashville Graphic.

Visitors included citizens Veronica Cooper, Ollie Shepard, Joyce Richardson, James Long, Allen Barbee and Savonia Richardson.

Mayor Gwaltney called the meeting to order and lead the pledge of allegiance.

Commissioner Emig made a motion to accept the minutes as submitted; Commissioner Walker seconded and the motion passed unanimously.

Commissioner Walker made a motion to go into Public Hearing to discuss a Special Use permit to operate a Beach Bingo Parlor; Commissioner Lucas seconded and the motion passed unanimously.

Mr. Holpe told that the board that Lynwood Moore wanted to open a Beach Bingo Parlor at 207C South Pine St. He said that the owner of the building Allen Barbee was in agreement with the business and that the Planning Board had already recommended approving the permit. He said that there were a list of conditions that would include a 12 month limit on the permit, no alcohol sold, must close by midnight and if the owner of the business is convicted for a violation of the State Bingo Law he would have to close immediately. There was no comment from the public.

Commissioner Walker made a motion to close the public hearing; Commissioner Lucas seconded and the motion passed unanimously.

Commissioner Lucas made a motion to grant the special use permit with the conditions laid out by the Planning Board; Commissioner Walker seconded and the motion passed unanimously.

Commissioner Walker made a motion to go into public hearing to discuss amending section 26-339 of the town's zoning ordinance; Commissioner Lucas seconded and the motion passed unanimously.

Mr. Holpe told the board that the Planning Board had recommended that the ordinance entitled Permitted Dwellings in Central Business District should be amended. The change would allow second floor residential use of down town buildings if there was a separate entrance unless used by the owner operator of the building, 500 feet were centrally conditioned, all codes were followed, off street parking provided and the dwelling should be well maintained. He also said that the minimum amount of room on a second floor living area would change from 700 feet to 500. Mr. Holpe said that this was a popular idea several years ago and that the hope was it would create foot traffic in the downtown area. Joyce Richardson asked if there was any current interest from any people to live in the downtown. Mayor Gwaltney said that there wasn't but that the Planning Board was just trying to get ahead to potential problems.

Commissioner Lucas made a motion to close the public hearing; Commissioner Walker seconded and the motion passed unanimously.

The board decided to table the vote until the issue of how much square feet should be used for residential and how much for the actual business was settled.

Commissioner Lucas was appointed as the new member of the Council of Governments.

Dean Holmes gave the Envirolink monthly report.

Mr. Holpe had no new business. He thanked the board for their support and said that he had enjoyed his time in Spring Hope.

Chief Puckett told the board that the Pumpkin Festival activities went off without a problem for law enforcement. He said that there were incidents during the month involving a concealed weapon charge and cocaine possession. He said there was also a charge of larceny by an employee at a local business and several tickets given out for loud music, dui and speeding.

No new items from the Commissioners

Commissioner Emig made a motion to go into closed session; Commissioner Walker seconded and the motion passed unanimously

Closed Session



Submitted by:

A handwritten signature in cursive script that reads "Michele K. Collins".

Michele K. Collins  
Town Clerk

Attest:

A handwritten signature in cursive script that reads "James F. Gwaltney".  
Mayor James F. Gwaltney

**A Resolution of the Town Board  
of the Town of Spring Hope  
Amending the Text of the Zoning Ordinance**

**Whereas**, the Planning Board of the Town of Spring Hope recommends the following text amendment to the Zoning Ordinance to the Town Board of the Town of Spring Hope; and

**Whereas**, the Planning Board of the Town of Spring Hope has found that the said text amendment is consistent with the Town's adopted comprehensive plan; and

**Whereas**, a public hearing on the said text amendment was held at the meeting of the Town Board of the Town of Spring Hope on Monday, October 5, 2015, at 7:00 pm or shortly thereafter; and

**Whereas**, a notice of public hearing was published in *The Spring Hope Enterprise* for two successive weeks prior to the hearing; and

**Whereas**, the Town Board is satisfied that the recommended text amendment to the Zoning Ordinance is consistent with the Town's adopted comprehensive plan and is reasonable and in the public's interest.

**Now, Therefore Be It Resolved** by the Town Board of the Town of Spring Hope that the Zoning Ordinance be amended by deleting Article VII, Sec. 26-239 in its entirety and replaced with the following:

**"Sec. 26-239. – Permitted Dwellings in CB district.**

(a) A special use permit must be granted and shall be based upon compliance with all provisions of this section. Should any of these provisions not be met or be violated, the special use permit shall be revoked.

(b) A residential use of an existing commercial structure shall only be considered on the second floor of a two-story building which has a separate exterior entrance. For two-story buildings without a separate entrance, the residential use shall be allowed only as an accessory use by the owner/operator incidental to a commercial use in the same structure unless, as part of the special use permit application, proposed construction plans indicate that a new separate exterior entrance will be constructed for access to the second floor apartments.

(c) At least 500 square feet of floor area, centrally conditioned with air, per dwelling unit shall be provided.

(d) All applicable building, housing and fire codes shall be met.

(e) Appropriate arrangements shall be made for off-street parking. Parking locations must be identified and approved by the Town of Spring Hope as part of the building/site plans submitted to obtain the special use permit.

(f) The dwelling shall be maintained at all times in good condition. At no time shall the dwelling unit and its occupants create nuisance or safety hazards.

(g) The residential use shall not create traffic or other problems for adjacent uses by other downtown business or adversely affect the commercial character of the district.

(h) Allowing the residential use shall at no time allow destruction of historically significant buildings or diminish the historic character architectural elements of the exterior of any building.

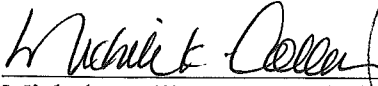
(i) Residential space in existing single-story commercial buildings shall be permitted for sole use by the owner/operator of the business provided that such space is located in the rear of the building and that no more than 50% of total floor area be used for residential and all other conditions of this section shall be met.”

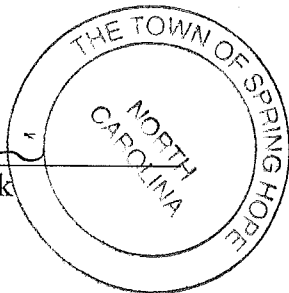
Adopted this the 2 day of <sup>November</sup> ~~October~~, 2015.

Mayor:

  
Buddy Gwaltney

Attest:

  
Michele Collins, Town Clerk



Spring Hope Board of Commissioners Recessed Meeting  
Tuesday, September 15, 2015 at 6:15pm at Town Hall  
Minutes

The Spring Hope Board of Commissioners held a recessed meeting on Tuesday, September 15, 2015 at Town Hall.

Members present were: Mayor James Gwaltney and Commissioners Drew Griffin, Daryl Emig, Nancy Walker and Brenda Lucas. Commissioner Lee Bissett was absent. Also in attendance was Town Manager John Holpe.

Mayor Gwaltney reconvened the September 8, 2015 meeting at 6:15pm.

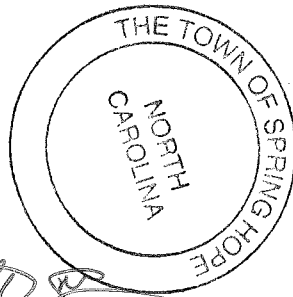
Commissioner Emig made a motion seconded by Commissioner Walker and passed without opposition to go into closed session to discuss Personnel, Town Manager position.

Commissioner Walker made a motion seconded by Commissioner Lucas and passed without opposition to come out of closed session into open session.

Commissioner Griffin made a motion seconded by Commissioner Emig and passed without opposition to authorize the Town manager to negotiate a contract of employment with one of the Town Manager candidates.

Upon a motion by Emig and seconded by Lucas and carried the meeting was adjourned.

Submitted:



*John Holpe*  
John Holpe Town Manager

Attest:

*James F. Gwaltney III*  
James F Gwaltney III Mayor



Minutes  
Spring Hope Board of Commissioners Meeting  
November 2, 2015

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Brenda Lucas, Lee Bissett and Daryl Emig and Drew Griffin.

Also present were Town Clerk Michele Collins, Town Attorney Mark Edwards, Chief Anthony Puckett and Josh Bennett from Envirolink.

Newspapers present were Joe Burnette from the Spring Hope Enterprise and Joanne Cooper from the Nashville Graphic.

Visitors included citizens Veronica Cooper, Scottie Phillips, Vivian Anderson, Julius Wiggins and Elmo Cooper.

Mayor Gwaltney called the meeting to order and lead the pledge of allegiance.

Commissioner Emig made a motion to approve the minutes as written; Commissioner Walker seconded and the motion passed unanimously.

#### Public Forum

Rebecca Bonner who lives on Bunn Lane told the board that she was very upset about a live music event that went on at a restaurant not too far from her home. She said that the music didn't stop until around 12:00 midnight and that the windows in her house were rattling from the vibration. Chief Puckett asked her if she called the police to complain. She said no because she saw the police setting up the barriers and figured they were a part of the event. He told her that they had a permit but that if she would have complained that the event would have been shut down. Commissioner Bissett said he heard the music at his house too and would speak with the owner. He said that the owner would not have continued the event if he knew that people were being inconvenienced.

Mayor Gwaltney told the board that the Planning Board had made a recommendation to amend the Zoning Ordinance; Section 26-239 Permitted Dwellings in CB District. The new section would allow residents to live above businesses as long as they followed the guidelines of the amended ordinance.

Commissioner Emig made a motion to approve the Planning Board recommendation to amend section 26-239 of the Code of Ordinances; Commissioner Walker seconded and the motion passed unanimously.

Envirolink gave the monthly report.

Town Attorney Mark Edwards said that he would be presenting at closed session.

Chief Puckett told the board that there was a break in on Wilder Drive and that the suspects were interviewed at the school they attend and were charged. He also said that there was call for a bodily harm charge on Branch Street as well as a breaking and entering on Ash St. Chief Puckett stressed the importance of keeping vehicle doors locked even when they were parked in the yard. He also mentioned that do to the change in time that the schools operate the signs that were displayed on streets adjacent to the school were now wrong.

Commissioner Emig made a motion to change the times on the signs to reflect the new hours of 7:45a.m. to 8:15 a.m. and 2:45p.m. to 3:15p.m.; Commissioner Bissett seconded and the motion passed unanimously. The Mayor instructed the clerk to have new signs ordered and she said that she would give the order to the purchasing person.

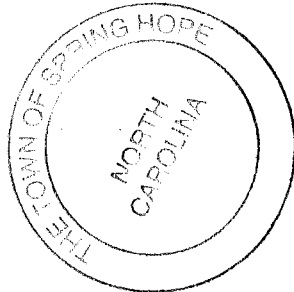
There were no new items from the Commissioners.

Commissioner Bissett made a motion to go into closed session; Commissioner Walker seconded and the motion passed unanimously.

Closed Session

Commissioner Bissett made a motion to name Mayor Gwaltney as the interim town manager; Commissioner Lucas seconded and the motion passed unanimously.

Commissioner Bissett made a motion to recess until November 10<sup>th</sup> at 6:00pm; Commissioner Emig seconded and the motion passed unanimously.



Submitted by:

A handwritten signature in black ink, appearing to read "Michele K. Collins".

Michele K. Collins  
Town Clerk

Attest:

A handwritten signature in black ink, appearing to read "James Gwaltney".  
Mayor James Gwaltney

Minutes  
Spring Hope Board of Commissioners Meeting  
December 7, 2015

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Brenda Lucas, Daryl Emig, Lee Bissett and Drew Griffin.

Also present were Town Clerk Michele Collins, Town Attorney Mark Edwards, Chief Anthony Puckett, Town Engineer Kevin Varnell and Anthony Branch from Envirolink.

Newspapers present were Joe Burnette from the Spring Hope Enterprise and Joanne Cooper from the Nashville Graphic.

Visitors included citizens; Veronica Cooper, Savonia Richardson, Warren Boone and Mr. and Mrs. Pope.

Mayor Gwaltney called the meeting to order and lead the pledge of allegiance.

Commissioner Griffin made a motion to approve the minutes as written; Commissioner Walker seconded and the motion passed unanimously.

#### Public Forum

Warren Boone asked the board to approve an expenditure of \$500.00 for the Tree Board to replant some trees for their East Nash Street project. He said that he had checked earlier in the day with the town offices and was told that there was money appropriated in the current budget for the Tree Board. Commissioner Griffin asked what end of the street they were working on, Mr. Boone said that they were starting from the Baptist Church and going down as far as necessary.

Town Engineer Kevin Varnell reminded the board about the Country Inn Lift station abandonment project that was started in 2012. He said at that time the plan was to run a gravity sewer outfall line from the lift station and down 64 east. Kevin said that due to easement issues the town was unable to go ahead with the abandonment project and the focus had changed to rehabilitation instead. He said that the loan originally acquired for the earlier project would cover the new upgraded lift station and that the state had approved the preliminary engineering report. He said that he felt as though the project would go forward as the rehabilitation and that bids for the job would probably start in January. The town finance officer told the engineer that the financial numbers that had been presented in 2011-2012 for the original loan application were no longer valid. He said that because the project wouldn't cost anywhere near the amount of the abandonment that it would be alright as it was written originally. She also asked what would happen to the two new pumps that were purchased within the last 6 months for that lift station. She said that approximately \$12,000.00 dollars had been spent. Mr. Varnell said that everything that was presently there would be thrown out. Commissioner Griffin asked if something could be done with the new pumps as the town didn't want to lose that kind of money. Kevin said that he would look at the specs of the pumps but that they could not be used at any other lift station.

Town Finance Officer Michele Collins made the board aware of the fact that Nash County Recreation was using the Spaulding Gym and that the utility bills at the building had gone up dramatically. She said that because the town leased the building from the school system that they were responsible for the bills. She told them that currently she had a bill for over \$1000.00 for heating oil and reminded the board that no money had been appropriated for this expense. She told them that the town office had no prior

knowledge that the county would be using the gym this year. She also stated that the town did not received any kind of revenue from the gym and very little from the auditorium due to the terms of the agreement with the school system there was very little they could do to generate revenue at the venues. Commissioner Griffin asked if the town decided to let the lease go would there be an adverse effect on the town. She told him at this point there wouldn't be since the town didn't use it. The Town Attorney Mark Edwards said that the board would have to express their intentions to the school system if they wanted to end the lease and it would also end the lease with the Spaulding Resource Center. He said that they would have to renegotiate with the school system and further rental of the auditorium or gym would have to be taken up with the school as well. The board told her to pay the current bill but not to order more oil and that they would consider the idea of terminating the lease.

Town Attorney had no new items.

Anthony Branch from Envirolink gave the monthly report. Commissioner Bissett asked Anthony if Envirolink could use the pumps that were mentioned earlier. He said that they couldn't be used in Spring Hope because of the type of pumps. Commissioner Bissett asked him if he thought they could use them in another town and if they could be purchased from the town. He said that he could check on that and get back with the finance officer at a later date.

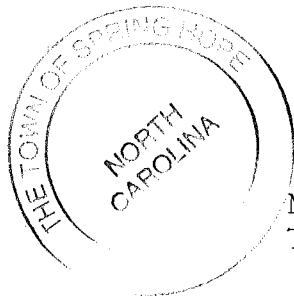
Chief Puckett told the board that there was a larceny by an employee at Curtis Insulation and that they would be charged. He said there was also a charge of marijuana possession during the month of November. He said that the click it or ticket it program had netted 15 violations during the campaign. He said that training during the month was ongoing and that he and Lt. Proctor had attended classes in Raleigh. He pointed out that a law enforcement remembrance tree was placed outside the police department in the porch area. He said that all the fallen officers in North Carolina were on the tree and that it was a great tribute to them. He told the board that the department would be joining the Shop with a Cop program by taking 5 children to Walmart during the month of December. He reminded all citizens once again to secure their cars even while they are parked in the yard.

There were no new items by the board.

Commissioner Bissett made a motion to go into closed session; Commissioner Griffin seconded and the motion passed unanimously.

Closed Session

Commissioner Bissette made a motion to adjourn; Commissioner Walker seconded and the motion passed unanimously.



Submitted by:

A handwritten signature in black ink that reads "Michele K. Collins".

Michele K. Collins  
Town Clerk

Attest:

A handwritten signature in black ink that reads "James F. Gwaltney".  
Mayor James F. Gwaltney