

Regular Meeting  
of the  
Spring Hope Board of Commissioners  
January 11, 2000  
7:00 PM  
Spring Hope Board of Commissioners Meeting Room

Members Present: Mayor Clyde Best, Commissioners Earl Purkerson, Marion Clark, Bobby Brantley and Stephon Mills Commissioner Dan Bissett was absent.

Also Present: Ken Ripley, Spring Hope Enterprise, David Guin, Town Attorney, Wayne Lamm, Town Manager

Mayor Best Presided and Wayne Lamm, Town Manager opened the meeting with a prayer.

J. B. Weaver asked to address the board. He discussed drainage along our streets and who is responsible, cleaning streets downtown and who is responsible and a ditch beside J. O. Webb's residence. The Mayor assured Mr. Weaver the town would do what cleaning we could and urged everyone to support the efforts.

The minutes of the meetings on December 6, 1999 and January 3, 2000 were approved as submitted.

Tommy High presented the 1999-2000 audit to the town board. He stated that while the town needs to build a surplus for the fund balance the general purpose financial statements, in the opinion of the auditor, is fairly stated, in all material respects.

The Rural Center has asked the town to adopt a Conflict of Interest Statement. A motion was made by Commissioner Clark with a second by Commissioner Purkerson to adopt the Conflict of Interest Statement. The motion carried unanimously.

Discussion was held on whether or not to elect a new Mayor Pro Tem and the issue was tabled until a called meeting set for January 24, 2000.

Stephon Mills was appointed as the town representative to the Upper Coastal Plain Development Corporation and Council of Governments.

Areas of responsibility were discussed and decided as follows:

Finance Officer	Commissioner Brantley
Police and Fire	Commissioner Bissett
Water and Sewer	Commissioner Mills
Recreation and Cemetery	Commissioner Purkerson
Streets and Sanitation	Commissioner Clark
Library Board Liaison	Commissioner Clark
Revitalization Board Liaison	Commissioner Mills

Commissioner Brantley made a motion we permanently close the Poplar Street well to assure the health and welfare of our citizens. Second by Commissioner Purkerson. Motion carried unanimously

Motion made by Commissioner Mills to approve two budget adjustments. One for \$3500.00 from Contingency to Maintenance Building and Grounds to replace the gas pack at the Library and the second for \$600.00 from Contingency to Audit as an adjustment for added expenses. Second by Commissioner Brantley. Motion carried unanimously.

A request has been received from the Spaulding Family Resource Center to host the February Town Board meeting. The board agreed to meet there next month without opposition.

A request from Dale Dodson that the town support his efforts to get local calling to and from Raleigh to the 478 exchange was tabled. Motion by Commissioner Purkerson Second by Commissioner Mills. Motion passed unanimously.

There was some discussion on whether or not to fill a vacant police officer position. The matter was tabled until 01-24-2000 called meeting. Motion by Commissioner Brantley Second by Commissioner Mills. Motion carried unanimously.

The board was informed of a knock and vibration coming from the Ash Street well. Commissioner Brantley made a motion to have Pearson Pumps pull that well off line and repair the damage before we totally lose that well. Second by Commissioner Purkerson. Motion carried unanimously. An estimate of the repair could not be obtained because we do not know exactly what is wrong at this time.

The attorney was directed to review the problem with the school being built across a ten inch water line and present our options at the next meeting.

Commissioner Purkerson moved to enter executive session under GS 143-318-11-5 to discuss a confidential matter dealing with a settlement.

The board returned from executive session.

A motion was made by Commissioner Mills to negotiate a settlement of a claim up to an amount of \$4,000. Second by Commissioner Brantley. The motion carried unanimously.

There being no further business the meeting adjourned at 10:37 PM.

Submitted by:

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Wayne Lamm, Town Manager

Attest:

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Clyde Best, Mayor

Called Meeting  
of the  
Spring Hope Board of Commissioners  
January 24, 2000  
7:00 PM  
Spaulding Family Resource Center

Members Present: Commissioners Dan Bissett, Earl Purkerson, Marion Clark, Bobby Brantley and Stephon Mills. Mayor Clyde Best was absent.

Also Present: Ken Ripley, Spring Hope Enterprise, Wayne Lamm, Town Manager

Commissioner Bissett presided and Commissioner Purkerson opened the meeting with a prayer.

Discussion was held on the vacant police officer position and the effects not filling it could have on the COPS grant which funded the position. The board took no action to eliminate the position and said if it was not eliminated it was funded and could be filled

Mayor Pro-Tem position was discussed and the board decided since Commissioner Bissett was willing, to have him continue in that position.

Inco bill for digging up contaminated soil and quote for disposing of that soil was discussed. The bill was approved for payment and the quote approved. Motion by Commissioner Clark and second by Commissioner Purkerson. Motion carried unanimously.

Chamber of Commerce membership was discussed. We fully support the Chamber and want to work with them but do not feel we need to pay fifty dollars a year for that to happen. Motion by Commissioner Brantley second by Commissioner Clark. Motion carried unanimously.

Lease renewals are due for the Spaulding Family Resource Center. A letter and renewal form were approved to be sent. Motion by Commissioner Purkerson second by Commissioner Mills. Passed unanimously. Commissioner Purkerson asked about the rental of the gym by Mark Mills. He has not been paying rent for the use of that building as he was using it before we took over. He is a business and he needs to pay for the use of that building when he uses it. Manager to contact him and make him aware.

Letter to State Treasurers office in response to their letter expressing concern over the audit was discussed. Manager to have a draft ready by February meeting for approval.

Commissioner Brantley asked permission to move along with the auditor and computer programmer to help fine tune our accounts. Motion by Commissioner Purkerson second by Commissioner Clark to have the auditor and Logics come work together to improve the current system. All Commissioners to be informed and invited to assist. Motion carried unanimously.

The meeting was adjourned at 8:30 PM.

Submitted by:

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Wayne Lamm, Town Manager

Attest:

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Dan Bissett, Mayor Pro-Tem

Regular Meeting  
of the  
Spring Hope Board of Commissioner's  
February 8, 2000  
7:00 p.m.  
Held at  
Spaulding Family Resource Center  
Carolina Power & Light Company Room

Members present: Mayor Clyde Best, Commissioners Dan Bissett, Earl Purkerson, Marion Clark, Stephon Mills and Bobby Brantley.

Sylvia Harris with the Spaulding Family Resource Center invited the Town Board for a light meal at 6:30 p.m. which was enjoyed by everyone that attended. She also introduced the group that was employed there.

Also attending: Darnell Batton, Town Attorney; Ken Ripley, Spring Hope Enterprise and Wayne Lamm, Town Manager.

Mayor Best presided and Commissioner Purkerson opened with a prayer.

The minutes of January 11 and January 24, 2000 meetings were approved as submitted.

David Harris, project manager with RSM Harris Associates request a budget amendment to the 1997 CDBG project. There were unforeseen problems arising from Letha Newkirk's relocation on Poplar St. Due to a low lying area , the lot was filled in with dirt to make it level. A compaction test showed that the foundation piers had to be increased to handle the manufactured home weight on the filled material. The amount needed to complete the project is \$ 8,912.00. He recommended that the board allocate 1999 CDBG local funds with exact amount to complete the project. He recommended that the board allocate \$ 8,912.00 as a budget amendment to the 1997 CDBG local contribution from the 1999 CDBG account. Commissioner Purkerson approved the request for budget adjustment of \$ 8,912.00 , but his motion died for a lack of a second. Commissioner Mills stated that the town was not liable and made a motion not to pay it. The motion was seconded by Commissioner Brantley , carried 3 to 2.

Wayne Lamm, Town Manager stated that he would like the board permission to send out letters to taxpayers who have not paid their 1999 taxes before being published in the paper . Commissioner Mills made a motion to give him permission to send the letters. Commissioner Clark seconded the motion and passed unanimously.

Wayne Lamm, Town Manager stated that he had been approached about a National Flood Insurance Program. He wanted permission to submit an application for participation in this program.

Wayne Lamm, Town Manager stated that he had drafted a letter to the State Treasurer's Office concerning the 1998-1999 audit. Commissioner Brantley made a motion to send the letter to Mr. Vance Holloman with the Department of State Treasurer stating what steps we will take to correct these problems. The motion was seconded by Commissioner Purkerson and passed unanimously.

Commissioner Purkerson stated that he had been approached concerning putting street signs in the Oakdale and Meeks Cemetery. Commissioner Clark stated that maybe the American Legion would donate the street signs. Commissioner Clark made a motion that we let Commissioner Purkerson ask the American Legion or some other organization to donate signs and also to come up with street names and report back to the board. Commissioner Brantley seconded the motion and passed unanimously.

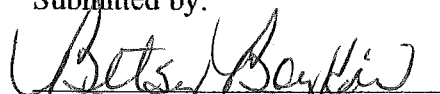
Commissioner Brantley suggested that each one of them go by the Town Office and pick up their agenda packet on Friday before the second Tuesday night board meeting.

Officer David Mangum gave his resignation with the police department to take a position with the Kenly Police Department as a investigator. Wayne Lamm stated that he had no applicants for this position and would be advertising this position in the paper.

There being no more further business, Commissioner Purkerson made a motion to adjourn the regular meeting and go into closed session pursuant to NC G.S . 143-318.11 (a)(3) to consult with our attorney in order to preserve the attorney-client privilege between our attorney and this body. Commissioner Mills seconded the motion and passed unanimously.

Commissioner Purkerson made a motion to adjourn the closed session and go back to the regular meeting. The motion was seconded by Commissioner Mills and passed unanimously. No action was taken in closed session.

Submitted by:

  
Betsy Boykin, Town Clerk

Attest:

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Clyde Best, Mayor

Regular Meeting  
of the  
Spring Hope Board of Commissioners?  
March 14, 2000  
7:00 p.m.  
Held at  
Board of Commissioner Meeting Room

Members present: Mayor Clyde Best, Commissioners Dan Bissett, Earl Purkerson, Marion Clark, Stephon Mills and Bobby Brantley.

Also, attending: Ken Murchison, Spring Hope Enterprise, Wayne Lamm, Town Manager and David Guin, Town Attorney.

Mayor Best presided and Commissioner Purkerson opened the meeting with a prayer.

The minutes of February 8, 2000 meeting were approved as submitted.

A Public Hearing was held for the close out of the 1997 Community Development Block Grant Project. The Public Hearing was advertised and David Harris, project manager of the project gave an update and closing of the project. The public hearing was closed and return to the regular meeting.

Commissioner Clark made a motion to accept the audit contract for Pittard Perry Crone Inc. to reflect a change in the contract. The motion was seconded by Commissioner Bissett and passed unanimously.

The Spring Hope Historical Association has requested the town pay the insurance on the museum in the amount of \$ 311.00. Commissioner Mills made a motion to deny the payment for the insurance. The motion was seconded by Commissioner Brantley and passed unanimously. Also the recreation insurance was discuss but was tabled until Mayor Best could talk with the insurance agent, Gordon Bailes.

Logics contract for next year's maintenance on the computer software has an increase on fees from \$ 667.00 per quarter to \$ 796.00 per quarter. It was tabled until the budget work session.

A renewal notice was received for the North Carolina League of Municipalities for workman compensation insurance. It was tabled until the town looked into more insurance companies.

Former police officer, David Mangum wanted to know why former officer James Ortiz had not been required to pay his contract but his (Officer Mangum) contract had been enforced. He also questioned whether or not his contract should be enforced since he was remaining as a part time



officer. Chief Lamm advised the board that Officer Ortiz contract was not enforced because we do not know where to locate James. He has moved from the area and is suppose to be living in Washington, DC at last word. The board advised that if David staying part time was an issue to terminate him from that position.

Wayne Lamm, Town Manager passed out the budget worksheets. A work session was scheduled for Monday March 20, 2000 at 6:30 PM.

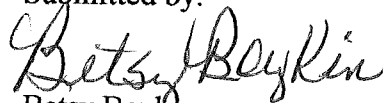
Commissioner Brantley discussed the need to begin setting aside funds for replacing old water lines and repairing some of our streets, which are getting in bad shape. During the conversation on water lines the fact that the Montgomery Street well is not producing at the expected rate discussed. The manager was asked to follow up with Green Engineering to see why the well is not producing as expected. Commissioner Brantley also brought up the need to study and move forward with the annexation of the development on the west end of Spring Hope along US-64 Alternate.

Commissioner Mills moved to rearrange the boardroom to allow all commissioners to see the public better. Second by Commissioner Brantley, motion carried three to two. Commissioner Mills reminded the manager we need to be working on a capital inventory list for the town. Commissioner Mills also asked the board for support of his request that the Public Works director, submit a list of scheduled activities each Monday to cover that weeks work. All commissioners were in agreement. Commissioner Mills also advised the board he had attended a meeting of the Upper Coastal Plain Council of Government. He will report to the board monthly on these meetings.

Commissioner Purkerson advised the board he was still working on a request to name the streets in the cemeteries and asked if someone buys the signs for the town can public works put them up. This was agreeable as long as the signs don't cost the town and the board has final approval of the street names.

Commissioner Bissett moved to enter an executive session to discuss a personnel matter per NCGS 143-318. Second by Commissioner Mills. Motion carried. The board re-entered the regular session with no further action being taken and the meeting was adjourned.

Submitted by:



Betsy Boykin  
Town Clerk

Attest:

Clyde Best  
Mayor

Regular Meeting  
of the  
Spring Hope Board of Commissioners'  
April 11, 2000  
7:00 p.m.  
Held at  
Board of Commissioners Meeting Room

Members present: Mayor Clyde Best, Commissioners Dan Bissett, Marion Clark, Earl Purkerson and Bobby Brantley. Commissioner Stephon Mills was absent.

Also attending: Ken Murchison, Spring Hope Enterprise, Wayne Lamm, Town Manager and Darnell Batton, Town Attorney.

Mayor Best presided and Wayne Lamm opened the meeting with a prayer.

The minutes of the March 14, 2000 meeting were approved as submitted.

John Gessaman, with the Carolina Gateway Partnership addressed the board on their work recruiting industry to the town.

A Public Hearing was held for a proposed change to the Spring Hope Zoning Ordinance. The proposed amendment would change Section 310.3.2.3 to read: Zero lot line dwellings, that is, detached single family dwellings on lots without a side yard requirement on one side of the lot. The lot for a zero lot line dwelling may be reduced but may not be less than 4,000 square feet. And Table 309 would be amended to allow 8,000 square feet lots in the R&PUD section for single family dwellings. After some discussion, the Public Hearing was closed and returned back to the Regular Meeting.

Commissioner Bissett made a motion to accept this amendment as approved by the Planning Board. The motion was seconded by Commissioner Purkerson and passed unanimously.

Commissioner Purkerson made a motion to adopt a Proclamation as the first Thursday in May 2000 as National Day of Prayer. The motion was seconded by Commissioner Clark and passed unanimously.

The town manager received a letter from North Carolina Department of Environment and Natural Resources concerning the underground storage tanks. It stated that testing should be done after removal of the underground storage tanks. He will follow up with INCO on this matter.

The Historical Museum Insurance Policy was discussed. After a brief discussion, Commissioner Clark made a motion to paid the insurance for the Historical Museum. Motion died for a lack of a seconded.

In the past , some town employees have been getting a salary advance if the employee had enough vacation built up to act as collateral. Wayne Lamm asked for guidance' on whether to continue this process since we had some new board members. Commissioner Purkerson made a motion to approve this benefit, with a \$ 500.00 limit seconded by Commissioner Bissett and passed unanimously.

Wayne Lamm, Chief of Police stated that the town had receive a check in the amount of \$ 5,195.00 from the Governors Highway Safety Program for a radar and a video camera to be use in the police car.

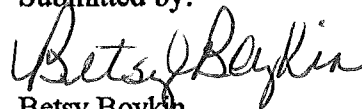
There being no more further business, the meeting was adjourned.

Commissioner Bissett made a motion to go into a closed session pursuant to NCGS 143-318.11 to consult with the attorney in order to preserve the attorney-client privilege. The motion was seconded by Commissioner Purkerson and passed unanimously.

After some discussion, Commissioner Purkerson made a motion to closed the executive session and go back to the regular meeting. Commissioner Clark seconded the motion and passed unanimously.

There was no action taken. A Budget Work Session followed this meeting.

Submitted by:



Betsy Boykin  
Town Clerk

Attest:

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Clyde Best, Mayor

Regular Meeting  
of the  
Spring Hope Board of Commissioners'  
May 9, 2000  
7:00 p.m.  
Held at  
Board of Commissioners Meeting Room

Members present: Commissioners Dan Bissett, Marion Clark, Earl Purkerson Stephon Mills and Bobby Brantley. Mayor Clyde Best was absent

Also attending: Ken Ripley, Spring Hope Enterprise; Wayne Lamm, Town Manager; Betsy Boykin, Town Clerk and Darnell Batton, Town Attorney.

Mayor Pro Tem Dan Bissett presided and Commissioner Clark opened the meeting with a devotional.

The minutes of the April 11, 2000 meeting were approved as submitted.

Earl Lucas addressed the board and stated he did not think we needed a Town Manager or could afford a Town manager.

Glen Edwards addressed the board and asked that they focus on the basic needs of the town like water, sewer and streets.

A request by D.O.T. was received requesting a change in the speed designation on Pine Street near Spaulding Family Resource Center. Since it is no longer being used as a school we need to drop the School Zone designation. Motion by Commissioner Purkerson second by Commissioner Mills, motion carried unanimously

The manager requested a change in the Town Personnel Policy deleting the section on Family Medical Leave. Due to our size we are not held to that standard. Motion to drop FMLA information by Commissioner Clark second by Commissioner Purkerson motion carried unanimously.

Carolina Gateway Partnership sent us a letter requesting a five year commitment to the partnership. The board directed the manager to send a one year commitment with a review next budget year.

Some budget discussion was held with changes recommended by Commissioner Brantley to eliminate the need for a transfer from water and sewer. Commissioner Clark made a motion to use \$6000.00 from the police salary line to increase the salary of Sgt. Howard, Officer A. Denton and Officer Moore along with the unfilled position by \$1500 each. Second by Commissioner Purkerson motion carried unanimously.

Mrs. Clark asked for discussion on keeping a Town Manager. Motion by Commissioner Purkerson

to try and hire a Town Manager at up to a salary of \$45,000.00. Second by Mrs. Clark. Money to come from Administration 30,000, Police 14,000 and a one cent tax increase. Commissioner Purkerson and Clark voted for Commissioner Mills and Brantley abstained which counts as a yes so the motion carried.

EnviroLink contract discussed with Commissioner Purkerson moving that we not consider the proposal at this time, second by Commissioner Clark. Commissioner Clark and Purkerson in favor, Commissioner Brantley abstained which counts as a yes and Commissioner Mills voted no. Motion carried.

Railroad lease discussed by Commissioner Purkerson. He was told by C. G. Frazier that the railroad paid 100.00 a month while he was the clerk to lease their office. The current clerk has not received anything, since she started with the town, from the railroad. Town Manager asked to investigate this and the lease of the water tank by the cable company.

The manager reminded all that a proposed budget needed to be adopted at this meeting if they want to adopt one at their next regular meeting. Commissioner Clark moved to present the current edition of the budget as the proposed budget and to set the public hearing for our next regular meeting, second by Commissioner Purkerson. Vote was Commissioner Clark and Purkerson in favor with Commissioner Brantley abstaining which counts as a yes vote and Commissioner Mills not voicing a vote. Motion carried.

The manager presented information on replacing the front door with one which could accommodate a slot for dropping off water bills. Commissioner Brantley made a motion to proceed with this effort second by Commissioner Clark with the motion carrying unanimously. The bid for this work is from Binswanger Glass and was \$220.00

The manager presented a request from Larry Perry that the board grant a variance to the Zoning Ordinance to keep him from having to put in a private road so his daughter could build a house behind his residence on land that is being subdivided. The county allows for a passable way when only one residence is being planned and no other development. Motion by Commissioner Purkerson second Commissioner Brantley to grant the request, motion carried unanimously.

Motion by Commissioner Mills to hold a called meeting in two weeks if the letter from the attorney, addressing the water line under Spring Hope Elementary, has been received by Nash-Rocky Mount Schools and is being ignored. Motion died due to lack of a second.

There being no further business the meeting was adjourned.

Submitted by:

*Betsy Boykin*

Betsy Boykin  
Town Clerk

Attest:

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Clyde Best, Mayor

Regular Meeting  
of the  
Spring Hope Board of Commissioners'  
June 13, 2000  
7:00 p.m.  
Held at  
Board of Commissioner's Meeting Room

Members present: Mayor Clyde Best, Commissioners Dan Bissett, Bobby Brantley, Marion Clark, Earl Purkerson and Stephon Mills.

Also attending: Ken Murchison, Spring Hope Enterprise; Wayne Lamm, Town Manager and Betsy Boykin, Town Clerk.

Mayor Best presided and Commissioner Purkerson opened the meeting with a prayer.

A Public Hearing was held on the proposed 2000-2001 budget for the Town of Spring Hope. There was no citizens input, therefore the public hearing was closed and the regular meeting reconvened.

Commissioner Bissett made a motion to adopt the 2000-2001 fiscal year budget as presented with an increase of the property tax rate to 76 cents per \$100 per valuation. The motion was seconded by Commissioner Clark and passed unanimously.

Mark Niemeyer of Capital Housing has developed a subdivision off of Peachtree Hill Road. He was asking the board to approve the final plat of that subdivision. Commissioner Purkerson made a motion to approve the final plat of the Windsor Pines subdivision with a 50 foot wide street and installed streetlights. The motion was seconded by Commissioner Bissett and passed unanimously.

Bobby Moss was present to asked the board to have his water reconnected back up. Since he had failed to make his payments( per contract ) it was disconnected. After some discussion, Commissioner-Brantley stated to allow him 30 days. He stated that he could pay \$100.00 now and make arrangement for the balance. The motion was seconded by Commissioner Purkerson and passed unanimously.

Wayne Lamm, town manager stated that he had received 25 resumes for the position of the town manager. There will be a meeting the next Monday at 6:30 p.m. to set a criteria for this position. He also stated that he had received some insurance quotes for liability but were waiting for one more quote that he had not received.

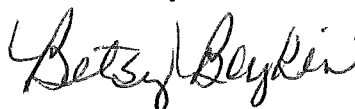
Commissioner Bissett made a motion to change the town insurance plan to Med Plus with the North Carolina League of Municipalities. The motion was seconded by Commissioner Brantley and passed unanimously.

Commissioner Mills stated that the Commissioners will act as town manager until one is hired.

Commissioner Brantley stated that he had found the deed to the Depot and that the town does own the property. The lease was executed in 1988 , retroactive to 1985. The town is suppose to be receiving \$100.00 per month from the railroad. The town will be contacting the railroad company for further information.

There being no further business, the meeting was adjourned.

Submitted By:



Betsy Boykin  
Town Clerk

Attest:

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Mayor

Called Meeting  
of the  
Spring Hope Board of Commissioners  
June 19, 2000  
7:00 PM  
Spring Hope Board of Commissioners Meeting Room

Members Present: Mayor Clyde Best, Commissioners Earl Purkerson, Marion Clark, Bobby Brantley, Dan Bissett and Stephon Mills.

Also Present: Ken Ripley, Spring Hope Enterprise, Wayne Lamm, Town Manager

Mayor Best presided and called the meeting to order.

The board established the criteria for the hiring of the town manger. A list is attached that was created during the meeting. Also attached as part of the criteria is an ad placed for the position.

The board then discussed the appointment of members to the Planning Board, Board of Adjustment, Tree Board and Revitalization Board. Final appointments to be made at the July meeting.

Commissioner Brantley made a motion to freeze a public works position if McCoy Jones retires as expected in July, second by Commissioner Bissett motion carried unanimously.

The manager was asked to get a list of the amount of time each well pump is running daily.

The manager was also asked to have the Public Works Director establish a schedule for yard waste to be picked up instead of on a daily basis.

Submitted by:

\_\_\_\_\_  
Wayne Lamm, Town Manager

Attest:

\_\_\_\_\_  
Clyde Best, Mayor



**Town Manager:** Spring Hope population 1,283 seeks professional, working manager to work at the direction of the five member Town Board. Responsibilities include administration of the \$1.25 million budget, 16 full time employees, bookkeeping and required reports. Requires BS degree or equivalent with three years work experience. Salary low 40's. Send resume, cover letter, salary history and three professional references to Mayor Clyde Best, "Personal", P. O. Box 87, Spring Hope, North Carolina 27882 by June 15, 2000. ADA/EOE

Please run Sunday May 14 and 21 and bill the : Town of Spring Hope  
Wayne Lamm, Town Manager  
P. O. Box 87  
Spring Hope, North Carolina 27882

**Applicant must:**

- Reside within 6 miles of city limits not within another town jurisdiction. If applicant is relocating, applicant must live within the town of Spring Hope
- Establish residency per residence criteria within 60 days
- Available to town business at all times
- Works 40 hours a week
- Posses bookkeeping, administrative, law enforcement, public works, experience
- Knowledge of state reporting requirement, state and federal labor and civil rights statutes, land development planning, revitalization, zoning ordinances, economic development and annexation.
- Be computer literate and working knowledge of Microsoft office or Corel wordperfect suite.
- In the absence of the town clerk, manager will perform the job duties of the clerk
- Include criteria printed in job advertisements.
- Manage, coordinate, control and effectively evaluate work performed by individuals and work units within the departments.
- Interpret, apply, and enforce policies, and ordinances regulating land development and public improvements.
- Present themselves in a clean and professional manner.
- Authorize the town council to evaluate personal and professional credit evaluation in writing.
- Be familiar of the grant writing process.
- Establish and maintain effective relationships within the community and with professional organizations and entities.
- Establish and maintain an effective relationship with the Spring Hope Chamber of Commerce.

Called Meeting  
of the  
Spring Hope Board of Commissioners  
June 22, 2000  
6:30 PM  
Spring Hope Town Hall Commissioners Room

Members Present: Mayor Clyde Best, Commissioners Dan Bissett, Earl Purkerson,  
Marion Clark, Bobby Brantley and Stephon Mills.

Also Present: Wayne Lamm, Town Manager

Mayor Best called the meeting to order and then entertained a motion by Commissioner Purkerson and a second by Commissioner Brantley to enter executive session to discuss the personnel matter of reviewing applications for the vacant Town Manager position. Motion carried

While in executive session the resumes were evaluated and candidates picked for interviews. The meeting was then recessed until June 26, 2000 at 6:00 PM at which time the meeting was resumed to conduct three interviews. After the interviews the executive session was closed and the meeting returned to regular session.

During the regular session one item was addressed: Clay Strickland has asked to be allowed to proceed with development of Wheatfield subdivision while posting a letter of credit with the town to assure development of the planned street (Wheatfield Drive). A motion was made by Commissioner Brantley and a second by Commissioner Purkerson to grant Mr. Strickland's request. Motion carried unanimously.

The meeting was adjourned.

Submitted by:

\_\_\_\_\_  
Wayne Lamm, Town Manager

Attest:

\_\_\_\_\_  
Clyde Best, Mayor

Regular Meeting  
of the  
Spring Hope Board of Commissioners'  
July 12, 2000  
7:00 p.m.  
held at  
Board of Commissioner's Meeting Room

Members present: Mayor Clyde Best, Commissioners Dan Bissett, Bobby Brantley, Marion Clark, Earl Purkerson and Stephon Mills.

Mayor Best presided and Commissioner Purkerson opened the meeting with a prayer.

Also attending: Ken Murchison, Spring Hope Enterprise; Wayne Lamm, Police Chief ; George Meeks Jr., Public Works Director and Betsy Boykin, Town Clerk.

Minutes of the June 13, 2000 , June 19,2000 and June 22, 2000 were approved as submitted.

Dennis Patton, Planner with the Upper Coastal Plain of Government of the Solid Waste Management of Nash County was present to get the board approval to pass a 10 Year Solid Waste Management Plan Update of Nash County. Commissioner Mills made a motion to adopt the resolution. The motion was seconded by Commissioner Clark and passed unanimously.

Chris Harris with RSM Harris Associates presented the bids for the Community Development Block Grant project at 313 South Ash Street. He recommended that the lowest bid of \$ 25, 695.00 be awarded to Holland Construction Company from Chinquapin , N.C. Commissioner Clark seconded the motion and passed unanimously.

The town had received insurance proposals from four companies. Two of the proposals were deleted because of the high cost. The other two were North Carolina League of Municipalities of \$ 17,603.00 and N.C. Farm Bureau at \$ 21,973.00. Commissioner Mills made a motion to accept the proposal from the N.C. League of Municipalities. The motion was seconded by Commissioner Brantley.( 3 against, 2 for). Commissioners Purkerson , Clark and Bissett voted no. Commissioner Bissett made a motion to accept the proposal with N.C. Farm Bureau, seconded by Commissioner Clark (3 for, 2 against), motion passed. Commissioner Brantley stated that the motion was approved to pay North Carolina Farm Bureau approximately \$ 5,000 over what the North Carolina League of Municipalities would charge for the same coverage.

Commissioner Purkerson made a motion to approve a letter from the Spaulding Family Resource Center asking the town to support 2 VISTA employees. The motion was seconded by Commissioner Mills and passed unanimously.

Commissioner Purkerson made a motion to adjourn the regular session and go into executive session to discuss personnel, seconded by Commissioner Bissett and passed unanimously.

After discussion, the executive session was closed and enter back to the regular session.

Mayor Best recommended that the board make a candidate for the town manager position an offer. Commissioner Bissett made a motion to make the candidate an offer of \$ 42,500 pending an background check and his acceptance. The motion was seconded by Commissioner Purkerson and passed unanimously.

The town board received a list of 1999 unpaid taxes as of June 30, 1999 on the real and personal property. Commissioner Purkerson made a motion to contact the town attorney to proceed with what legal action is needed to collect . The motion was seconded by Commissioner Bissett and passed unanimously.

Mayor Best stated he would get in touch with someone with the cablevision about the rent on the antenna installed on the water tank, also the situation from the Nash County Railroad.

With only a one person office now, the board decided to closed the town office every day from 12:00 p.m. to 1:00 p.m. each day for lunch.

George Meeks Jr, Public Works Director stated that Fergie's Truck Repair would put the cab on the round body garbage truck that was wrecked. He was asked to get back with the mayor. Commissioner Clark asked that the mayor get back with the commissioners and make a decision.

There being no further business, meeting was adjourned.

Submitted by:  
*Betsy Boykin*

Betsy Boykin  
Town Clerk

Attest:

*Clyde Best*  
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Clyde Best, Mayor

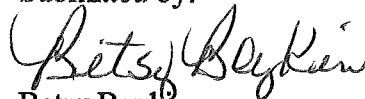
After discussion, Commissioner Mills made a motion to enter back to the regular meeting, seconded by Commissioner Purkerson and passed unanimously.

Commissioner Brantley made a motion to appoint Betsy Boykin, Town Clerk as interim town manager, to be reviewed the first of January 2001. The motion was seconded by Commissioner Bissett and passed unanimously.

Commissioner Brantley made a motion to employ a clerk for the town office. Commissioner Purkerson seconded the motion and passed unanimously.

There being no further business, the meeting was adjourned.

Submitted by:



Betsy Boykin  
Town Clerk

Attest:

Clyde Best, Mayor

Regular Meeting  
of the  
Spring Hope Board of Commissioners  
held in the  
Spring Hope Board of Commissioners' Room  
7:00 p.m.  
August 8, 2000

Members present: Mayor Clyde Best, Commissioners Bobby Brantley, Stephon Mills, Marion Clark and Earl Purkerson.

Also attending: Ken Ripley, Spring Hope Enterprise and Betsy Boykin, Town Clerk..

Mayor Best presided and Commissioner Clark opened the meeting with a prayer.

The minutes of the July 11, 2000 meeting were approved as submitted.

A Public Hearing was held for a rezoning request from R-MF to R-8. The request was submitted by Mills Construction Company of Raleigh. They were present with a preliminary plat to develop Hopewell Subdivision on a 13.22 acre site between First Street and Third Street. After a lengthy discussion from approximately 25 unsatisfied residents, the public hearing was closed and the regular meeting resumed.

Commissioner Mills made a motion to decline the request from R-MF to R-8. The motion was seconded by Commissioner Brantley and passed 4 to 1 with Commissioner Clark opposed.

A proposal was presented by Cam-Co-Infrared, Inc. from Rocky Mount, NC for resurfacing Railroad Street. Commissioner Brantley made a motion to pave Railroad Street for \$ 12,757. Commissioner Clark seconded the motion and passed unanimously.

Shahmad Butts with Variety Pic-Up stated that he would give the town a discount of equal or less , plus 1% additional discount if the Town would consider purchasing gasoline for the town vehicles. Commissioner Brantley made a motion to purchase gasoline for all town vehicles from Variety Pic Up. The motion was seconded by commissioner Bissett and passed unanimously.

Commissioner Brantley stated that the roof of the depot and Library needed painting. Commissioner Purkerson was asked to get some estimates on the building.

There being no further business, the regular meeting was closed and Commissioner Mills made a motion to go into executive session. The motion was seconded by Commissioner Purkerson and passed unanimously.

Special Meeting  
of the  
Spring Hope Board of Commissioners  
held in the  
Spring Hope Board of Commissioners' Meeting Room  
August 10, 2000  
6:30 p.m.

Members present: Mayor Clyde Best, Commissioners Earl Purkerson, Stephon Mills, Marion Clark, Bobby Brantley and Dan Bissett.

Also, attending: Ken Ripley, Spring Hope Enterprise.

The purpose of the meeting is to discuss all insurance proposals for the town. There were three(3) agencies present to discuss their proposals to the town board. Gordon Bailes with the Farm Bureau Insurance, Bob Haynes with the North Carolina League of Municipalities and J. Buckley Strandberg with Standard Insurance & Realty. Each agency gave a good presentation of all types of coverage. After a lengthy discussion, Commissioner Brantley made a motion to accept North Carolina League of Municipalities as the insurance carrier for this year with a pro-rated refund from Farm Bureau Insurance. Commissioner Purkerson seconded the motion and passed 4 to 1, with Commissioner Bissett opposed.

There being no further business, Commissioner Brantley made a motion to adjourn the regular session and go into executive session to discuss personnel, motion seconded by Commissioner Mills and passed unanimously.

After a brief discussion, Commissioner Brantley made a motion to go back to the regular meeting, seconded by Commissioner Mills and passed unanimously.

Commissioner Brantley made a motion to hire Kimberly Crisp as a clerk for four months full time at \$ 9.50 per hour with benefits, excluding vacation and sick leave. Commissioner Bissett seconded the motion, passed 4 to 1, Commissioner Mills opposed.

There being no further business, the meeting was adjourned.

Submitted by: *Betsy Boykin*  
Betsy Boykin  
Interim Town Manager

Attest:



Regular Meeting  
of the  
Spring Hope Board of Commissioners  
held in  
Spring Hope Board of Commissioners Room  
7:30 p.m.  
September 12, 2000

Members present: Mayor Clyde Best, Commissioners Dan Bissett, Marion Clark, Bobby Brantley, Earl Purkerson and Stephon Mills.

Also attending: Ken Ripley, Spring Hope Enterprise; Wayne Lamm, Police Chief, George Meeks Jr. ,Public Works Director.

Mayor Best presided and Commissioner Purkerson opened with a prayer.

The minutes of the Regular Meeting of August 8, 2000 and the Special Meeting of August 10, 2000 were approved as submitted.

Travis Kendall with RSM Harris Associates gave updates on all projects.

Mills Construction Company has asked the board to consider filing an application for a grant that would pay for the infrastructure for the Hopewell Subdivision off First Street in exchange for selling half the homes to victims of Hurricane Floyd.

Mayor Best stated that he did not think the town should apply for the grant without protection against financial liability to the town. The state would pay up to \$ 10,000 per lot to install the water and sewer lines and state approved streets for a new subdivision. The grant would require that Mills Construction Company build and sell at least 16 of the 32 homes within 2 years. If the standard is not met, the state would require the grant to be repaid.

Some of the Spring Hope Planning Board members terms had expired. After some discussion Commissioner Bissett made a motion to reappoint Ken Ripley and Eugene Griffin to another 3 year term and to add two more members to the board and to hold a Public Hearing to change the town ordinances to add two more members. The motion was seconded by Commissioner Purkerson, motion carried 3 to 2.

Commissioner Clark made a motion to appoint Brian Brantley if approved by the county as a county appointee for the Planning Board. The motion was seconded by Commissioner Bissett , motion carried 3 to 2.

Commissioner Clark made a motion to reappoint Daryl Emig as a member of the Board of Adjustment, seconded by Commissioner Bissett, motion carried 3 to 2.

Commissioner Bissett made a motion to appoint Don Smith as the Alternate Town Appointment, seconded by Commissioner Purkerson, motion carried 3 to 2.

Commissioner Clark made a motion to reappoint Warren Boone and Howard Weeks to the Tree Board, Reid Hildreth to replace Dale Hux who moved out of town and Rudy Gurule to replace Mike Bartholomew, seconded by Commissioner Purkerson, motion carried.

Commissioner Clark made a motion that we appoint Earl Purkerson as a board of commissioner representative and replace Ken Ripley with George Godwin for the Revitalization Board and to ask the Chamber of Commerce to fill the chamber representative. The motion was seconded by Commissioner Bissett, motion carried.

George Meeks Jr. discuss the overflow in the sewer system backup from the maintenance shop on Pine Street to the wastewater treatment plant. Commissioner Brantley, finance officer stated he would find the money to do this project. He stated the cost of this project would be approximately \$100,000.

Police Chief Wayne Lamm received a letter from Frank Lamm, principal of the Spring Hope Elementary School asking the police department if NO PARKING signs be placed around the corner of school leading to the bus lot. (Hopkins Ave. back to the corner of school). Commissioner Clark made a motion to install NO PARKING signs, seconded by Commissioner Bissett and passed unanimously.

Chief Lamm also stated that he had an applicant for a police officer, William Allan Proctor. He plans to fill that vacancy at the end of the week.

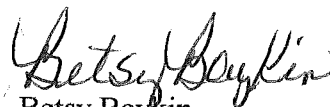
Mayor Best stated that Darnell Batton, Town Attorney had talked to him about getting a clear deed to some property on East Branch Street. Commissioner made a motion to have the town property being .405 acres on East Branch Street declare surplus and to be offered for private sale with an upset bid process, also the town attorneys are to proceed immediately with this process and deliver the balance of the proceeds of said sale less the costs of survey and all other closing costs arising from the sale. The motion was seconded by Commissioner Bissett and passed unanimously.

Mayor Best stated that the attorneys contract has expired as of August 31, 2000. He stated that they would handle anything that was pending.

Commissioner Bissett made a motion to raise the cost of rental for the community building to \$ 200.00 -full day(6 to 12 hrs) with a \$ 100.00 deposit, \$100.00 for half day(1 to 6 hrs) with a \$ 100.00 deposit. If the criteria is not carried out by renter, the \$ 100.00 deposit will not be refunded. The motion was seconded by Commissioner Brantley and passed unanimously.

Commissioner Bissett made a motion to closed streets for the Pumpkin Festival and also to issue privilege license. The motion was seconded by Commissioner Bissett and passed unanimously.

The meeting was adjourned until next Monday at 5:30 to discuss the railroad situation with the town attorney



Betsy Boykin  
Interim Town Manager

Attest:

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Clyde Best, Mayor

Regular Meeting  
of the  
Spring Hope Board of Commissioner  
held in  
Spring Hope Board of Commissioners Room  
7:30 p.m.  
October 10, 2000

Members present: Mayor Pro-Tem Dan Bissett, Commissioners Marion Clark, Bobby Brantley, Earl Purkerson and Stephon Mills. Mayor Clyde Best was absent.

Also attending: Ken Ripley, Spring Hope Enterprise, Wayne Lamm, Police Chief, David Guin, Town Attorney.

Mayor Pro-Tem Bissett presided and Commissioner Purkerson opened the meeting with a prayer.

The minutes of the Regular Meeting of September 12, 2000 were approved as submitted with the exception of the last paragraph (The motion was seconded by Commissioner Purkerson instead of Commissioner Bissett and passed unanimously.)

Commissioner Purkerson made a motion to adjourn the regular meeting to enter into executive session to consult with the town attorney on a pending matter, seconded by Commissioner Mills and passed unanimously. After some discussion, Commissioner Purkerson made a motion to adjourn the executive session and enter back to the regular meeting, seconded by Commissioner Mills and passed unanimously.

No action was taken in the executive session.

A Public Hearing was held to amend the Town of Spring Hope Ordinance to add two(2) members to the Planning Board. After some discussion Commissioner Purkerson made a motion to add two(2) members to the Planning Board, seconded by Commissioner Clark and passed unanimously. Commissioner Brantley opposed.

The Public Hearing was closed and the regular meeting convened.

David Harris with RSM Harris Associates gave updates on all projects. Commissioner Clark made a motion to adopt a Financial Management Resolution for the Grant Administration giving Betsy Boykin to serve as Grant Finance Officer, Mayor Best, Commissioner Brantley to sign requisitions for CDBG funds. Also, Commissioner Purkerson to sign the Signatory Forms and Certifications. The motion was seconded by Commissioner Purkerson and passed unanimously.

Jennifer Dunbar with Mills Construction Company, Lisa Henry, Housing Recovery Specialist and Mike Stocks, Engineer discuss the developer's perspective of the infrastructure funding program through the North Carolina Department of Commerce. No action was taken.

Commissioner Brantley made a motion to table this project until the next meeting to get more information. Commissioner Mills seconded the motion and passed unanimously.

Commissioner Brantley made a motion the approved the preliminary plat of Bayberry Hill Subdivision. Commissioner Clark seconded the motion and passed unanimously. The Spring Hope Planning Board had already approved the plat on June 5, 2000.

Tracey Jackson gave an presentation of SONAC Leadership Overview, sponsored by CP&L and Communities in Schools. She was asking assistance from the town board to appoint three individuals to participate in the program from this area. This would be local leaders with knowledge and skills necessary to promote and sustain increased economic development and community advocacy. She needed this information by November 15, 2000.

Wayne Lamm, Police Chief gave an update on the police department. He stated that the NO THRU TRAFFIC SIGNS requires an ordinance drawn up in order for officers to enforce this ordinance. Commissioner Purkerson made a motion to proceed to draft an ordinance for NO THRU TRAFFIC . The motion was seconded by Commissioner Clark and passed unanimously.

Commissioner Purkerson stated that he wanted to commend the Public Works Department and the Spring Hope Police Department, Sheriff Department and Emergency Services for everything they did to help out at the Pumpkin Festival.

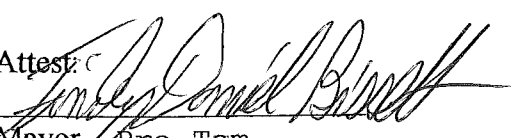
Commissioner Mills presented a proposal for agenda packets. He was asking the board to establish a policy which would require that the agenda packets for distribution be available to the town commissioners ten working days before the next town meeting. These packets would include the items that would require a vote by the town commissioners. Additional items would not be allowed to be added to the agenda after the suspense date. Those items would be deferred to the next town meeting. Commissioner Brantley made a motion to get agenda packets for the commissioners one week in advance. Commissioner Mills seconded the motion and passed unanimously.

Commissioner Clark stated that the rules of community building needed to be updated. She stated that she and Jack would work on this project and present it back to the board.

Commissioner Brantley made a motion to hired Mark Edwards with the law office of Fields and Cooper, PLLC to represent the Town of Spring Hope as our town attorney. Commissioner Clark seconded the motion and passed unanimously.

There being no further business, the meeting was adjourned.

Submitted by:   
Betsy Boykin

Attest:   
Mayor Pro Tem

Regular Meeting  
of the  
Spring Hope Board of Commissioners  
held in  
Spring Hope Board of Commissioner's Room  
7:30 p.m.  
November 14, 2000

Members present: Mayor Clyde Best, Commissioners Earl Purkerson, Bobby Brantley, Marion Clark and Stephon Mills. Commissioner Dan Bissett was absent.

Also, attending: Ken Ripley, Spring Hope Enterprise; Mark Edwards and Elizabeth Fairman, Town Attorneys.

Mayor Best presided and Commissioner Purkerson opened the meeting with a prayer.

The minutes of the Regular Meeting of October 10, 2000 were approved as submitted.

Commissioner Mills made a motion to appoint George Godwin as a member of the Planning Board. The motion was seconded by Commissioner Clark and passed unanimously.

There are two vacant appointments to be filled at the next meeting.

Jennifer Dunbar with Mills Construction Company discusses the application for infrastructure of Hopewell Subdivision. After discussing the application for the grant, Commissioner Clark made a motion to proceed with the application with no cost to the town. Commissioner Purkerson seconded the motion, with Commissioner Mills and Brantley opposed. Mayor Best broke the tied to move forward with the application.

Commissioner Purkerson made a motion to amend the Town of Spring Hope Municipal Code, Chapter VI General Administration "Traffic Regulation" drafted by Attorney Elizabeth Fairman. (See attached Ordinance) The motion was seconded by Commissioner Mills and seconded unanimously.

Donald N. Leonard from Louisburg had been asked to get a proposal for repairing the roof leak at the library. The cost of materials and labor would be \$ 460.00. Commissioner Mills made a motion to repair the roof, base on the price, seconded by Commissioner Clark and passed unanimously.

Mayor Best stated that Sheriff Jimmy Grimes would give us double coverage for police protection while Chief Wayne Lamm is recuperating at home.

Commissioner Brantley made a motion to approved a resolution to release its share of \$ 214.99, to The Upper Coastal Plain Council of Governments in accordance with the provisions of Chapter 237, House Bill 168, Section 16.27 of the 2000 Session Laws. Commissioner Mills seconded the motion and passed unanimously.

Commissioner Brantley stated that he has been talking with representatives from the Upper Coastal Plain Council of Governments about the town's water situation. He stated that we need to apply for a grant by December 31, 2000. Commissioner Purkerson made a motion to authorize Commissioner Brantley to proceed with the grant application to install water lines and water tank through the Upper Coastal Plain Council of Governments. Commissioner Clark seconded the motion and passed unanimously.

Betsy Boykin stated that it had been brought to her attention that peoples have been going in the Spaulding Gym without permission from the town. Commissioner Mill made a motion to get George Meeks Jr. , Public Works Director to change locks and to get the police to check the building. Commissioner Brantley seconded the motion and passed unanimously.

There was a citizen complaint about the speed limit sign was to fast for Walnut Court. It was stated that a 25-Miles sign should be install.

Commissioner Clark along with her husband, Jack had change some rules and charges for the Community Building. She stated that \$135.00 rental fee should be charge for the use of the building for one to six hours and a \$ 235.00 should be charge for the use of the building for six to twelve hours. After reviewing these fees, it was decided to charge \$125.00 for one to six hours, \$225.00 for six to twelve hours and a deposit of \$100.00 would be required. If these rules and regulations are not followed or if some property is missing or damaged charges will be collected from the deposit fee. The building will be inspected within two days after its use, if the building passed inspection and the key has been returned the deposit will be refunded. Commissioner Brantley made a motion to adopt these rules and changes to the community building. Commissioner Clark seconded the motion and passed unanimously. Commissioner Mills opposed.

There being no further business, the meeting was adjourned.

Submitted by  
*Betsy Boykin*  
Betsy Boykin  
Interim Town Manager

Attest:  
*Clyde Best*  
Mayor