

Minutes
Spring Hope Board of Commissioners Meeting
January 3, 2017

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Brenda Lucas, Daryl Emig, Drew Griffin and Lee Bissett.

Also present were Town Manager Jae Kim, Town Clerk Michele Collins, Town Attorney Mark Edwards, Town Engineer Kevin Varnell, Chief Anthony Puckett and Dean Holmes from Envirolink.

Newspapers present were; Kendra Jones from the Nashville Graphic and Joe Burnette from the Spring Hope Enterprise.

Mayor Gwaltney called the meeting to order and led the pledge of allegiance.

Commissioner Bissett made a motion to accept the minutes of December 5th and 19th as written; Commissioner Griffin seconded and the motion passed unanimously.

Mr. Kim asked the board to look at the sheets that contained the different scenarios for the upcoming Powell Bill project. He also pointed out that he had provided pictures of what a speed table looked like so that they could decide between the tables and speed bumps. Mayor Gwaltney asked Kevin Varnell how much the speed tables would cost; Kevin said that they were approximately \$5,000.00. Commissioner Bissett asked how the streets were originally chosen; Kevin told him that the information had been compiled years earlier using the condition of streets as well as the amount of traffic. He said that the ones that were in the worse shape were the ones that had the highest priority. Commissioner Bissett asked Chief Puckett if there was a record of accidents where they wanted to put the speed tables. The Chief said that Mclean St. which was one of the streets that was included in the combination of possible project streets was one of the heaviest traveled in town. He said that the school would be the reason for that and that if a speed table was installed on that street he didn't think it should be directly in front of the school. Mr. Varnell said he knew that speeding on Mclean St. had been a constant problem in recent years and that the tables could be strategically placed so they would be a help instead of a hindrance. Commissioner Griffin asked if the cost of the speed tables were in the estimates of the suggested street combinations. Kevin said that they were not in the estimate and that the \$5,000.00 cost would be in addition to the cost of the street groupings. Commissioner Griffin asked if speed bumps would be as useful; Kevin said that they were cheaper but that they caused an issue for emergency vehicles. Commissioner Bissett asked the Finance Officer if there would be enough money to do the speed tables; she said it would depend on which combination was chosen and how many they were going to do. Mr. Varnell agreed and said that since all the combinations were under budget the speed tables were a definite possibility if the board wanted to get some. He also said that it was a good time to make a decision even though the asphalt plants were shutting down for the winter since they had to prepare some plans and send out bids.

Commissioner Griffin made a motion to choose scenario #5 which would repair McLean and Second streets but leave out the alternate and include possibly three speed tables for McLean St.; Commissioner Bissett seconded and the motion passed unanimously.

Commissioner Lucas mentioned that there were some really bad pot holes on Branch St. near the apartments and wanted to know if it was possible to repair them. Kevin said that he would look at the street and recommend what should be done.

Mr. Kim reminded the board that the Community Building had suffered damage due to Hurricane Matthew. He told them that the roof had been replaced and that the next step in the process was the removal of the mold inside the building. He said that normally with bids on projects the lowest bid is accepted but in the case of the mold one company had presented a more detailed and precise report. He said he had been informed that this company had spent a considerable amount of time looking at the job and had also done similar work in another town. He also said that unlike the roof the insurance company would not reimburse the cost of the mold remediation but that FEMA was going to help. Commissioner Griffin asked if he thought FEMA would come through with the funds; Mr. Kim said yes that a FEMA representative had been in touch to say that they would reimburse the costs.

Commissioner Griffin made a motion to accept the bid from Carolina Lead Abatement for the mold removal; Commissioner Emig seconded and the motion passed unanimously.

Town Attorney Mark Edwards had no new business

Dean Holmes from Envirolink gave the monthly report. Commissioner Bissett asked if they had found a buyer for the two pumps that would be removed from Country Inn Lift Station. Dean said that they were actively looking for someone and that they may be another town that may be able to use them. Mayor Gwaltney asked why the wastewater was short for the month. Dean said that he would check into it and that it could possibly be a typo. Commissioner Emig asked what would be done about replacing the meters for the two wells. Mr. Kim said that he had been contacted about them and that the town was looking into the cost for replacement.

Chief Puckett said that there was an identity theft incident that occurred at the L&L which lead to charges of credit card theft. He also said that Officer Radford had stopped a car for speeding and it lead to charges of marijuana possession. He said that during the booze it and loose it campaign several charges were made including speeding and window tint violations. Chief Puckett told the board that the second annual Shop with a Cop went well thanks to donations from citizens, Strickland Brothers and especially Walmart. He said that Lt. Proctor, Officers Strickland and Radford and his self along with the town clerk help the children pick out clothes and toys. He also said that after the shopping they were able to take the children to Memo's Pizza for lunch.

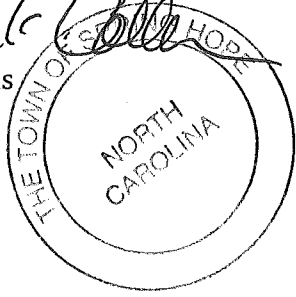
Mr. Kim told the town that the EPA Brownfields grant was finally submitted and that the total of the grant was \$300,000.00. He said that the grant would help the town to reinvest in the downtown area and possibly help to restore some of the industrial properties around the area. Mr. Kim asked the board if they had a preference for a time for the budget retreat. The board agreed that February 25th at 9 a.m. would be a good time to schedule the first meeting. Mr. Kim said that one of the main things would be discussed was the rate study that had been done for Water and Sewer.

The board had no new business.

Commissioner Griffin made a motion to adjourn; Commissioner Bissett seconded and the motion passed unanimously.

Submitted by

Michele Collins
Michele Collins



Attest

James F Gwaltney Mayor

James F Gwaltney

Minutes
Spring Hope Board of Commissioners Meeting
February 6, 2017

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Brenda Lucas, Daryl Emig, Drew Griffin and Lee Bissett

Also present were Town Manager Jae Kim, Town Clerk Michele Collins, Town Attorney Mark Edwards, Chief Anthony Puckett and Josh Bennett from Envirolink.

Newspapers present were; Kendra Jones from the Nashville Graphic and Joe Burnette from the Spring Hope Enterprise.

Visitors were; Allen Barbee, Scottie Phillip and Ken Ripley.

Mayor Gwaltney called the meeting to order and led the pledge of allegiance.

Commissioner Griffin made a motion to approve the minutes from the January 3rd meeting; Commissioner Lucas seconded and the motion passed.

Nash County Sheriff Keith Stone introduced himself to the board and expressed thanks for the opportunity to speak. He praised the work that was being done by the SHPD and said that he was thankful for the officer that Spring Hope had allowed to work with the task force. He said that his main focus for appearing before the board was so that the town would know he was available if his assistance was needed. He said that he was going to every board in all Nash County towns letting them know he could be reached if there was a problem that needed his assistance. Commissioner Bissett told him that he that he thought they were doing a great job for the county. Sheriff Stone said that he was surrounded by a strong team. He said he felt like Spring Hope was an important part of the success due to the collaboration with Chief Puckett and the SHPD. Sheriff Stone thanked the board again and told them not to hesitate to contact him if they needed his help. The board thanked him for his service to the county and for coming to the meeting.

Allen Barbee reintroduced the idea of having street lights installed at the Spring Hope exit coming off of US 64. He said that it would help to guide people into the town and also assist with safety concerns since there was a dark spot there. He said that several people in the past had asked the DOT to consider putting the lights in the intersection. Mr. Barbee said that he had recently had another meeting with DOT and they told him he should contact Duke Energy. He said that the cost would be approximately \$76.26 a month which would come in at \$915.12 for the year. He did say that the cost could change depending on the DOT's final decision on the poles. Allen said that he thought the lights could actually bring people into town to purchase goods. Commissioner Griffin and Bissett both said that they thought it was a great idea.

Mr. Kim said that there had been several complaints about a lot on Branch St. He said that the owner of the lot was upset because the identity of the person complaining was not made public. Commissioner Bissett asked how many people had complained. Mr. Kim said that it was one particular person complaining. Commissioner Walker asked why the property owner wanted to have the name of the person complaining; Mr. Kim said that he wanted to talk to the person. Commissioner Bissett said that he could see both sides but that giving out information on people who complain or make suggestions

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Matthew. He said that the roof was finished and the mold remediation had been assigned to Carolina Lead Abatement.

There was no new business from the board.

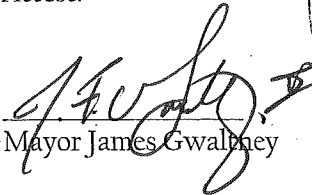
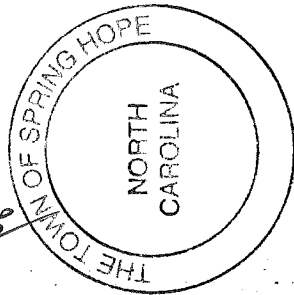
Commissioner Bissett made a motion to adjourn; Commissioner Walker seconded and the motion passed unanimously.

Submitted by



Michele K. Collins
Town Clerk

Attest:


Mayor James Gwalbney

Minutes
Spring Hope Board of Commissioners Meeting
March 6, 2017

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Brenda Lucas and Daryl Emig. Commissioners Drew Griffin and Lee Bissett were absent.

Also present were Town Manager Jae Kim, Town Clerk Michele Collins, Town Attorney Mark Edwards, Lt. Allen Proctor, Town Engineer Kevin Varnell and Josh Bennett from Envirolink.

Newspapers present were; Kendra Jones from the Nashville Graphic and Joe Burnette from the Spring Hope Enterprise.

Visitors were; Sylvia Williams, Mary Penny Kelly, Savonia Richardson, James Long, Scottie Phillips, Former Little Miss Pumpkin Taryn Reams and current Pumpkin Queens Madison Hart and

Mayor Gwaltney called the meeting to order.

Commissioner Brenda Lucas led the pledge of allegiance.

Commissioner Emig made a motion to approve the minutes of the February 6th meeting; Commissioner Walker seconded and the motion passed unanimously.

Former Little Miss Pumpkin Queen Taryn Reams told the board that the Chamber would be having their 3rd annual Clean-up Day and she introduced the current Little Miss Pumpkin Queen Madison Hart and Pumpkin Queen Emory New. Miss New told the board that the clean-up day would be on April 8th and that all volunteers should be at the chamber by 7:45a.m. Miss New said that there would be water, snacks and bags provided but that volunteers needed to bring their own gloves. The board had no questions but Commissioner Lucas noticed that the wrong date was on the flyer.

Mary Penny Kelley the current Chamber president told the board that she had a new agenda for the upcoming year. She said that they would be focusing on retention and promotion of current businesses as well as recruiting new business. Ms. Kelley said that they had scaled down the list of events for the year to focus on those items in addition to revitalizing vacant spaces. She said the Pumpkin Festival had been changed to a one day event and that the 5k run along with Christmas in Spring Hope would still be held. She mentioned that some of the promotion and recruitment of business would include keeping business after hours which would be held at different locations, entering into grant programs with the town, looking into the main street program and offering incentives to new businesses.

Town Manager Jae Kim presented Resolution #2017-01 Declaration of Surplus Property. He told that board that the town had two police cars that were no longer in the fleet. He said that they were locked up down at the truck shed and needed to be sold. He explained that in order for them to be sold they would have to declare them surplus.

Commissioner Emig made a motion to declare the two vehicles surplus and approving Resolution 2017-01 authorizing disposition; Commissioner Lucas seconded and the motion passed.

Mr. Kim asked the board to look at the memo that included the bids for the 2017 Roadway project. Mr. Varnell from Stocks Engineering pointed out that Weaver's Asphalt had come in with the lowest bid which was \$107,077.50. He reminded the board that they had also asked that Mclean St be outfitted with

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several speed tables. Mr. Varnell asked the board to look at the different options that were included in the packet to decide which streets they thought should be done. Commissioner Lucas asked if there had already been something done to Branch St. Kevin told here that there had been some patching but that it would wear done again. She asked if Mclean St., Second St., and speed tables were close to what they had picked in an early meeting. Kevin said yes and that there was an option to go with 2 speed tables if they were adding Poplar St.

Commissioner Lucas made a motion to go with option #1 repairing Mclean, Second, getting two speed tables and adding Poplar St.; Commissioner Emig seconded and the motion passed.

Commissioner Lucas made a motion to go with Weaver's Asphalt the lowest bidder and accept Resolution 2017-02; Commissioner Walker seconded and the motion passed.

Mr. Kim told the board that an application had been submitted to the NCDOT for funds to bring certain roads in town to ADA standards. He told the board that the money would come from the federal government and the state.

Mr. Kim asked the board to look at the three estimates in their packet for the repairs that needed to be done to the Community Building floor. He reminded them that the building had suffered damage during Hurricane Matthew and that these repairs were due to the storm. He said since Wayne Gupton had come in with the lowest bid the recommendation was to go with him but the board needed to approve.

Commissioner Emig made a motion to approve the use of contractor Wayne Gupton to replace the damage flooring; Commissioner Lucas seconded and the motion passed.

Mr. Kim asked the board to consider a new person to be appointed to the fire board. He said that due to work commitments Commissioner Emig would no longer be able to serve. The board said that they would try to appoint someone at the next meeting.

Town Attorney Mark Edwards had no new business.

Josh Bennett from Envirolink gave the monthly report. He said that about 200,000 gallons of water was flushed during the previous month due to the changing of the hydrant on Nash Street. He said that was the reason for the higher water usage. He also reminded the board that loose leaf season was over and that all leaves must be bagged to be picked up. Mayor Gwaltney asked him when they would be putting up something to protect the new hydrant from being hit. Josh said that he had found some heavy iron at the WWTP and he was going to construct something from it and that the town would not have to spend any money.

Lt. Proctor said that there were some more break-ins of unlocked cars but that they had arrested a subject. He told the board that the next blood drive would be on May 17th at the Fire Department. He said that thankfully it had been a quiet month.

Town Manager Jae Kim started his report with bringing the board up to date on the ongoing Country Inn Lift station project. He said that the town would be advertising for another round of bids due to the fact that the lowest bidder on the last round did not meet the minority guidelines for the project. He also said that the second lowest bidder was above the threshold of the project which was another reason for new bids.

The next item on the report was an update on the annual compliance review with the USDA. He told the board that there were no issues with either the town hall or the WWTP both of which had received funds from the USDA for either upgrades or new construction.

The last item he mentioned was that the railroad had to be repaired at Walnut Street. He said that a resident had reported to the NCDOT that they had sustained damage to their tires from the tracks. He said NCDOT notified their Rail Division who in turn sent out contractors to repair the area.

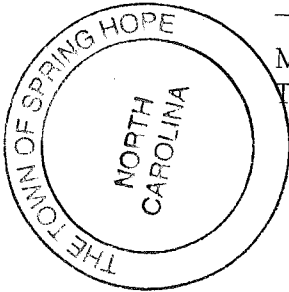
There was no new business from the board.

Commissioner Lucas made a motion to adjourn; Commissioner Walker seconded and the motion passed unanimously.

Submitted by

Michele K. Collins

Michele K. Collins
Town Clerk



Attest:

James Gwaltney
Mayor James Gwaltney

Minutes
Spring Hope Board of Commissioners Meeting
April 3, 2017

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Brenda Lucas and Daryl Emig. Commissioners Drew Griffin and Lee Bissett were absent.

Also present were Town Manager Jae Kim, Town Clerk Michele Collins, Town Attorney Mark Edwards, Lt. Allen Proctor and Josh Bennett from Envirolink.

Newspapers present were; Kendra Jones from the Nashville Graphic and Joe Burnette from the Spring Hope Enterprise.

Visitors were; Mary Penny Kelley, James Long, Scottie Phillips, Tina Harris and Chris Wheaton.

Mayor Gwaltney called the meeting to order and led the pledge of allegiance.

Commissioner Walker made a motion to approve the March 6, 2017 minutes as written; Commissioner Lucas seconded and the motion passed unanimously.

Mayor Gwaltney went to the first item which was to make a new appointment to the Spring Hope Fire Board. Mr. Kim said that Commissioner Griffin was approached but that his scheduled conflicted with the meetings. Commissioner Emig suggested that the town appoint Mr. Kim to the board. Mayor Gwaltney asked him if he could fill the position and Mr. Kim said yes.

Commissioner Emig made a motion to appoint Town Manager Jae Kim to the Spring Hope Fire Board; Commissioner Walker seconded and the motion passed.

Chamber of Commerce President Mary Penny Kelley told the board that she had several chamber updates to share. First she said that the chamber would apply to the DMV to obtain permission to open a DMV office in town. She said that the preferred location would be the chamber building which would be a cost saving location. Ms. Kelley also mentioned that if that wasn't feasible they may want to use a vacant town owned building for the office location. Next she said that they were interested in starting a program to help businesses with their signage. She said that the chamber had a small amount of money to do this with and may ask the town for funds or in kind services. She also mentioned compiling a list of vacant buildings in town, what they are zoned and ways to entice business to come in to town. Ms. Kelley said that the Clean-up Day was on April 8th and the 5k was on April 23rd. Lastly she said that they were looking at extending the deck off the library and getting prices for the work and that they were still interested in going to some of the Main Street meetings. Mr. Kim said that they had missed the conference because he had a conflicting prior commitment.

Town Attorney Mark Edwards had no new business.

Josh Bennett from Envirolink read the monthly report. He told the board that there was a leak on Poplar Street that they were working on getting fixed. He said that they were also working on a problem on Barbee St. for a resident who is getting a lot of air in their lines.

Lt. Proctor gave the report for the Police Department. He said during the Click it or Ticket campaign there were seven charges made. He also said that Chief Puckett had given a presentation at the school for Anti-Bullying.

Mr. Kim told the board that the building at 121 S Ash St. was finished and the total cost was \$1500.00. He said that there would be pictures taken and sent to the insurance company. He told the board that there would be a bid opening on April 20th for the Country Inn Lift Station Project and that the bidder with the lowest price would be awarded the contract. Mr. Kim said that the contract with Waste Industries would be coming to an end in a couple of months and that he had sent a termination letter to them. He said that he would be sending out an RFP to different companies for the waste contract including Waste Industries. Lastly he told the board that the old landfill that the state was proposing to clean up needed a declaration from the state. He said that the problem was that the declaration included the entire deeded area which was comprised of the treatment plant, firing range and Meeks Cemetery. Mr. Kim said that he had spoken with state officials and that they were going to reword the declaration so that it would only include the area that actually used to be the landfill. He reminded the board that all costs associated with the clean-up would be paid by the state.

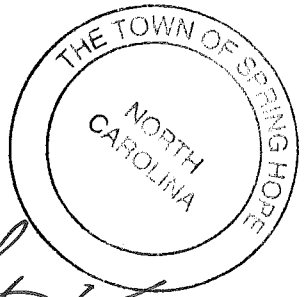
There was no new business.

Commissioner Lucas made a motion to adjourn; Commissioner Walker seconded and the motion passed unanimously.

Submitted by

Michele K. Collins

Michele K. Collins
Town Clerk



Attest:

James Gwaltney
Mayor James Gwaltney

Minutes
Spring Hope Board of Commissioners Special Called Meeting
April 24, 2017

A special called meeting of the Town of Spring Hope Board of Commissioners was held at 7:00 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Brenda Lucas, Drew Griffin and Lee Bissett. Commissioner Daryl Emig was absent.

Kevin Varnell from Stocks Engineering and Cecil Rhodes from Envirolink were also present.

Also present were Town Manager Jae Kim and Town Clerk Michele Collins.

Mayor Gwaltney called the meeting to order.

Town Manager Jae Kim led the pledge of allegiance.

Mr. Kim told the board that the main purpose for the meeting was to discuss some of the final numbers that were compiled from the rate study plan. He said that the proposal included long range plans for improvement to the water and sewer system. He told the board that Cecil and Kevin had worked very hard on the projections of cost and work.

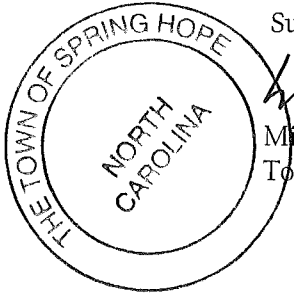
Kevin pointed out that the proposal would include some of the big ticket items that the town would need to improve within the next few years. He said that the other part of the plan included an I and I study. He said that the I and I would show where the system is leaking and the money that the town is losing when this happens. He also said that the report showed the possible future idea of abandoning more of the lift stations that the town currently operated. Kevin pointed out that the replacement of the water and sewer lines would potentially cost 2 million dollars and that the clay lines were the ones that they would focus on. He said that the other line items would go to repairs of the water and sewer system. Kevin said that the town would need to look into obtaining new wells since the current ones are not evenly producing water. He said that if the Ash St well were to shut town that the system would not have enough water to sustain the town.

Kevin told the board that a rate increase would be necessary to be able to do any of the projects that he mentioned. Commissioner Bissett asked him how Spring Hope measured up with the other towns the same size as far as costs went. Kevin said that the town was on the low end at an average of \$55.00 and that many place were between \$70.00 and \$120.00. Cecil told the board that price hike could be proportional to the amount of usage. Commissioner Bissett asked how to explain it to the customers; Commissioner Griffin said that he thought it would be best to tell the residents that the water and sewer system couldn't cover its costs. Mr. Kim said that the proposal was just showing the larger projects and did not address the everyday maintenance of water and sewer. He said that the water and sewer revenues are already not able to keep up with the demand of the expenditures. Cecil explained that the proposal showed a small increase in the water bill every year and this was due to the fact that the price had not been adjusted in years.

Kevin said that the actual projects would not begin until 2018 which would give the town a chance to put some money in savings. He also said that a well thought out written Capital Improvement Plan would assist the town in getting water and sewer grants if they were available.

The board decided not to make a decision on the rate increase until the full board hears the proposal.

Commissioner Bissett made a motion to adjourn; Commissioner Lucas seconded and the motion passed.



Submitted by:

Michele K. Collins

Michele K. Collins
Town Clerk

Attest:

James F. Gwaltney
Mayor James F. Gwaltney

Minutes
Spring Hope Board of Commissioners Meeting
May 2, 2017

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Brenda Lucas and Lee Bissett
Commissioners Drew Griffin and Daryl Emig were absent.

Also present were Town Manager Jae Kim, Town Clerk Michele Collins, Town Attorney Mark Edwards, Chief Anthony Puckett and Josh Bennett from EnviroLink.

Newspapers present were Joe Burnette from the Spring Hope Enterprise and Kendra Jones from the Nashville Graphic.

Visitors present were; Mr. and Mrs. Pope, Savonia Richardson, SHPD officer Tim Bell and supporters of Mr. Goolsby.

Mayor Gwaltney called the meeting to order and led the pledge of allegiance.

Commissioner Lucas made a motion accept the minutes of the April 3rd meeting as written;
Commissioner Bissett seconded and the motion passed unanimously.

Commissioner Bissett made a motion to go into a public hearing for Special Use Permit #17 for a Micro - distillery at 101 S. Poplar St.; Commissioner Lucas seconded and the motion passed.

Public Hearing

Joseph Goolsby the potential owner of the Micro-distillery said that he planned on opening his business at 101 S. Poplar St. and that he would eventually would like to hire about 20 people. He said that he would be selling the product to the ABC store and not be opening a bar or causing any kind of noise pollution. He did say that he would have tours and a tasting room that would comply with the sections of the zoning text. Commissioner Bissett asked if people would be allowed to rent the distillery out for private parties as he has seen with beer distilleries; Mr. Goolsby said that he had never heard of that but that he would look into it. Mr. Goolsby said that he hoped that the tours he plans on conducting would help with advertising for his brand. Commissioner Bissett asked Mr. Goolsby if he had obtained all the necessary permits and inspections for the business. Mr. Goolsby said that he would be applying for up to 27 permits that were required by the federal government and then he would be submitting them to the state ABC officials.

Mr. Earnest Pope asked what kind of odor would the distillery create as well as how would the waste from the process be disposed. Mr. Goolsby said that the process would not create any kind of odor because it was a closed system. He said that the air locked system would prevent any odor from escaping from the still and that once the alcohol was ready to leave the system it was cold and released into a glass container. He said that this process did not allow for any fumes to be discharged into the air therefore it was odorless. Mr. Goolsby said that as far as any waste disposal he would only have a small amount of non-alcoholic liquid left that would be flushed.

Mr. Kim asked the board to refer to the staff report. He said that the Planning Board had given their recommendation for approval with a few additions to the conditions. The additions included the fact that the SUP was connected to the land and not the individual business, building and fire inspections are required, sign permits would be separate and significant sight changes or renovations would have to be

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reported to the town and county. Commissioner Bissett asked Mr. Goolsby when if he is approved he would begin his operations. Mr. Goolsby said he would like to be open within the year but that he would most likely move in immediately. He said that he would have to wait for all the permits to be approved from the federal government.

Commissioner Bissett made a motion to close the public hearing; Commissioner Walker seconded and the motion passed unanimously.

Mr. Kim explained the findings of facts for the board's consideration.

Commissioner Bissett made a motion that SU #17-01 is within the jurisdiction of the Town Board according to the Table of Permitted Uses; Commissioner Lucas seconded and the motion passed unanimously.

Commissioner Bissett made a motion that SU #17-01 is complete as submitted; Commissioner Lucas seconded and the motion passed unanimously.

Commissioner Walker made a motion that SU #17-01, if completed as proposed, will comply with all requirements of the zoning ordinance; Commissioner Lucas seconded and the motion passed unanimously.

Commissioner Walker made a motion that SU #17-01 satisfies Finding #1: will not endanger public health or safety; Commissioner Lucas seconded and the motion passed unanimously.

Commissioner Walker made a motion stating SU #17-01 satisfies Finding #2: will not substantially injure the value of adjoining or abutting property; Commissioner Bissett seconded and the motion passed unanimously.

Commissioner Walker made a motion stating SU #17-01 satisfies Finding #3: will be in harmony with the area in which it is located; Commissioner Lucas seconded and the motion passed unanimously.

Commissioner Walker made a motion that SU #17-01 satisfies Finding #4: will be in general conformity with the land use plan or other plans specifically adopted by the Board; Commissioner Bissett seconded and the motion passed unanimously.

Commissioner Walker made a motion that based on the Findings of Fact and the evidence presented, the Town Board of Commissioners Issues an approval with conditions for SU #17-01 which are laid out in recommend conditions 1 thru 8 in the staff report; Commissioner Lucas seconded and the motion passed unanimously.

Mr. Kim presented a budget amendment for consideration. He said that the town had received monies from FEMA to pay for damages after Hurricane Matthew.

Commissioner Bissett made a motion to accept the budget amendment; Commissioner Lucas seconded and the motion passed unanimously.

Mr. Kim asked the board to refer to the tax and water write-offs that were prepared by the tax collector and to consider approval.

Commissioner Bissett made a motion to approve the water and tax write-offs; Commissioner Lucas seconded and the motion passed unanimously.

Mr. Kim told the board that he had updates from the Spring Hope Chamber. He said that they wanted to thank the town and especially the Spring Hope Police Department for their help during the 5K race. He

said that the numbers from the race were down but they had enough to donate \$1,000.00 each to the Spring Hope Elementary School as well as the Police Department. He also reminded the board about Coffee Connections and the upcoming Pumpkin Festival meeting.

Town Attorney Mark Edwards had nothing new.

Josh Bennett from Envirolink gave the monthly report. He said during the heavy rain event there had been four sewer spills mostly coming from the lift stations and one from the Waste Water Treatment Plant. He also told the board that they were having an issue on Barbee Street with air trapped in the line which is causing a problem for one of the residents. He said they were flushing the system which is helping but has not completely alleviated the issue. Commissioner Walker asked what kind of problem it causes; Josh told her that the water didn't run smoothly and that there would be a lot of shaking in the pipes.

Chief Puckett told the board that there had been a shoplifting charge at Dollar General. He said that there was also a drug charge on an individual that was discovered on a traffic stop. He also said that there was a charge of careless & reckless driving which resulted in the driver being charge with doing a78 in a 35 and they were taken to Nash County jail. Chief Puckett said that there were also other various charges that included marijuana and cocaine offenses. He also told the board that there had been damage to the landscaping at town owned Meeks Cemetery and that there were charges brought against the driver of the vehicle. He said that they conducted two traffic stops while participating in the Governor's Highway Safety program which resulted in several charges. He thanked the Chamber for their donation. Lastly he told the board that Nash Cares has an individual at the Southside Pharmacy every Tuesday to perform needle exchange and to hand out information to help with drug addiction. Commissioner Walker asked him why Dollar General seems to have so much trouble with shoplifting; Chief Puckett told her that they were just very aware and keen on watching people which results in a call to the police.

Mr. Kim told the board that the second bid opening for the Country Inn Lift Station would be conducted on Tuesday May 2nd. He said since it was the second opening that there was no requirement for a certain amount of bids like it was during the first opening.

Mr. Kim said that Weaver Construction; the winning bidder for the Powell Bill project had gotten in touch with Stocks Engineering to set up the project. He said that the roadway upgrades should begin in mid-May.

Lastly Mr. Kim thanked the board and staff for making it possible for him to finish the seven-week MCA course he had been taking at the UNC School of Government.

Commissioner Bissett asked Envirolink if they had any news on the pumps that would be removed during the Country Inn project. Mr. Kim said that he spoke with Dean and that they weren't sure if they could be reused. He did say that maybe they could even be sold but that he would definitely find out.

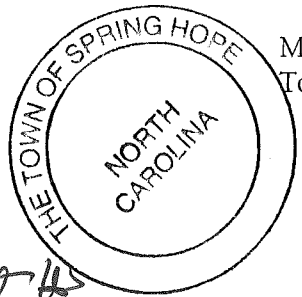
There were no new items from the Commissioners. Mayor Gwaltney said that he hoped that the Mclean St. part of the Powell Bill project would not begin until after school was over. Mr. Kim said that he would get with Kevin from Stocks and try to coordinate something that would not interrupt the school traffic. Commissioner Walker asked why there was not better signage by the school. Mayor Gwaltney said he knew that Officer Bell was working on a project that addressed signs in town.

Commissioner Bissett made a motion to adjourn; Commissioner Walker seconded and the motion passed unanimously.

Submitted by:

Michele K. Collins

Michele K. Collins
Town Clerk



Attest:

James F. Gwaltney
Mayor James F. Gwaltney

Minutes
Spring Hope Board of Commissioners Meeting
June 5, 2017

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Brenda Lucas and Daryl Emig. Commissioners Drew Griffin and Lee Bissett were absent.

Also present were Town Manager Jae Kim, Town Clerk Michele Collins, Town Attorney Mark Edwards, Chief Anthony Puckett and Josh Bennett from Envirolink.

Newspapers present were Joe Burnette from the Spring Hope Enterprise and Kendra Jones from the Nashville Graphic.

Visitors present were; Allen Barbee, Ruby Davis, Sarah Purkerson, Becky Perniciaro, Roger Warren, Ernest Pope, Scott May Michelle Boesen, Phillip Mills and Mary Penny Kelley.

Mayor Gwaltney called the meeting to order and led the pledge of allegiance.

Commissioner Emig made a motion to approve the minutes of the Special Called meeting of April 24th; Commissioner Walker seconded and the motion passed unanimously.

Commissioner Lucas made a motion to accept the minutes of the May 1st meeting as written; Commissioner Walker seconded and the motion passed unanimously.

Public Forum

Ruby Davis said that she had many concerns. She said that the cemetery was in terrible shape and wanted to know what the town did besides mowing the lawn. Mayor Gwaltney told her that the care for the cemetery was contracted out to Envirolink and that they mow, cut limbs and bushes. Ms. Davis said that the first three rows are pitiful and that there are tombstones leaning against trees and falling down. She said that she believes that the town has an obligation to take care of every plot since people bought them. She said that there is a big pine tree next to her families plot and that there hasn't been anything done about the pine cones or pine straw since 1977 when she moved back to Spring Hope. She said that when Mr. Holpe was here he told her that the town couldn't do anything about the tree. Ms. Davis said she hired a man to clean up around the tree and that she actually raked up some of the pine cones too. She said that the row numbers are leaning over and need to be replaced. She asked Mayor Gwaltney if how he would feel buying a plot at the cemetery with the state it was in. He said that the cemetery was not a perpetual care cemetery and that the town had looked into selling it to a company that would take care of everything. He said that the board and the townspeople did not want to do that. He also said that he could get Envirolink to pull up every bush and all of the other items that were not permitted as the signs clearly states but that he was sure everyone would be against that too. She also said that she thought the town was not taking care of the drains and that she cleans the one in front of her sister's house on North Pine. Mayor Gwaltney told her that with all the rain in the past month Envirolink was doing all they could to clean up the backed drains as well as trying to keep the lift stations and treatment plant from backing up. She said she was also tired of seeing the buildings downtown looking bad and too many cars parked around at the different garages.

Sarah Purkerson also said that she was concern about both Oakdale and Meeks cemetery. She said that she has cut down limbs and bushes on occasion before funeral services so that they would not scratch cars. She also said that she went to town hall to speak with the clerk and the town manager. She said

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that she was told that all Envirolink did as far as regular maintenance was moving the lawn during the summer months. She said she asked if there was a line item in the budget for cemetery maintenance and that the manager told her that there was a tree fund that could be used. Ms. Purkerson said that she was told that the clerk was making a list of work orders that would need to be done and that she and the manager would ride through Oakdale. She said all she notices was that some of the small limbs had been removed and that a hole in the first row was filled in. She asked what was the role of Envirolink as it pertained to the cemetery's maintenance. She said that she was disappointed that the Mayor and Commissioners did not have any concern about how the cemeteries or how the town in general looked. She said that Oakdale Cemetery was a disgrace and embarrassing when there was a funeral. She suggested that Envirolink be held to a higher standard of maintenance and that the rules of the cemetery be enforced as it pertained to planting shrubs and trees. Ms. Purkerson said that the headstones that are down should be taken care of by the town and not left pushed over. She said that she hoped this time her concerns would be taken seriously by the board. She thanked the board for allowing her to speak.

Becky Perniciaro said that she agreed that there should be further upkeep at the cemetery. She said that she disagreed that it was disgraceful and that she thought it was beautiful. She said that she thought that it was more of a family responsibility and not just the town. She said she was in the process of getting volunteers to assist the town and Envirolink in getting the cemetery in better shape. Mrs. Perniciaro asked if it was possible to have a few hours of Envirolink's time to help with the effort to get the cemetery clean. She said like she felt like everyone should be held responsible and not just the town.

Josh Bennett with Envirolink said that they do cut the cemeteries twice a week and they do receive work orders for cemetery maintenance. He explained that there were currently open work orders that addressed issues at the cemetery. He said that the town provides work orders for the issues that they want taken care of and that they prioritize them and perform them accordingly. Josh said that as far as trees they can do some but that they have limited equipment that will handle tree cutting. Mayor Gwaltney asked if there are volunteers out in the cemetery and they have debris would it be taken away according to the schedule; Josh said it would be. Ms. Davis asked if the wooden spool in the cemetery could be taken out; Josh said that if the town would get a landfill permit he could take it there. Mayor Gwaltney commented that Josh needed to leave to take care of the overflow at the treatment plant and pump stations that were caused by the large amount of rain. Mr. Bennett said that the Mayor was correct and due to a storm the night before they had been pumping and hauling the overflow all night and that he was on his way to check the status. Commissioner Emig asked if the cemetery progress could be added on the report; Josh said he would say something to Heather about adding it.

Mr. Kim presented Resolution 2017-03 a bid award for the Country inn Lift Station project. He said that the bid would be awarded to Turn Key Contractors in the amount of \$180,118.50 if the resolution passed. He told the board that if they approved the resolution that the next step would be approval by the NC Department of Environmental Quality and the State Revolving Fund.

Commissioner Emig made a motion to approve Resolution 2017-03 to award the Country Inn contract to Turn -Key Contractors in the amount of \$180,118.50; Commissioner Walker seconded and the motion passed.

Mr. Kim asked the board to approve Resolution 2017-04 a contract for audit services by Place and May for the fiscal year 17-18. He said that if the resolution passed it would be the first time Place and May would be doing the audit for the town and that it was standard practice to change firms and that the contract price would be \$12,000.00. Mayor Gwaltney asked the board if they had any questions for the manager or Mr. May who was present. There were no questions by the board.

Commissioner Lucas made a motion to approve Resolution 2017-04; Commissioner Walker seconded and the motion passed unanimously.

Chamber President Mary Penny Kelley told the board that she did not have any requests to submit to the board. She did say that the signage grant that they are sponsoring had their first request from the Painted Peacock. She said that there would also be a fashion show and business after hours during the month of June.

Mr. Kim said that the 2017-2018 budget was balanced \$1,574,850.00; \$1,103,100.00 for the General Fund and \$471,750.00 for Water and Sewer. He said that there was no tax increase and that it was 3% higher than the previous year. He also said that for the upcoming year there would be several new expenditures including sidewalk repair, an HVAC unit for the Community Building and reinstating the Tree Board. He said that he was requesting a COLA of 2% across the board. He said that the Water and Sewer had been tight financially but that redistributing salaries would release some of the strain. He mentioned that downtown and economic development seem to have been a concern during the budget workshop and he was working with Main Street on some of the issues.

Commissioner Emig made a motion to go into Public Hearing to discuss the 2017-2018 budget; Commissioner Lucas seconding and the motion passed unanimously.

Public Hearing

There was no comment.

Commissioner Lucas made a motion to go back into Open Session; Commissioner Walker seconded and the motion passed.

Commissioner Lucas made a motion to approve the 2017-2018 budget; Commissioner Walker seconded and the motion passed.

Town Attorney Mark Edwards had no new business.

Chief Anthony Puckett reiterated that it was very important to lock all parked vehicles even if they were in the driveway of your residence. He said that there were two DWI arrests and a larceny that involved the left of a trailer and lawn mower. He said there was also a theft of a vehicle that had the keys in it from East Nash Street and that it had been recovered on Interstate 95 abandoned. He also said that a suspect from North Pine Street had been arrested for 5 counts of larceny that involved firearms and was taken to Nash County Jail.

Mr. Kim said that the Country Inn Lift station would begin after the state approved all the necessary paperwork. He said that Weaver's Asphalt who are the contractors for the Powell Bill project would try to begin work in June weather permitting.

Mr. Kim said that the non-profit group Cycle NC was interested in using Spring Hope as one of their rest stops as they travel through North Carolina. He said that it would take place on Thursday October 5th and that they had already had an initial meeting with one of the organizers. He said that there would be hundreds of riders coming through town and that it would be a good way to have another community activity. Mayor Gwaltney said that it would be minimal or no cost to the town and that the group would bring in port a pot ties and food for the riders. He said that they would need volunteers to help make snacks for the riders.

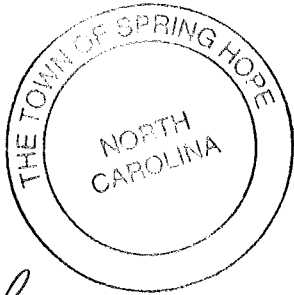
Lastly Mr. Kim said that the town did not receive the Brownfield grant but that the town would reapply during the next round of grants in the fall.

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The board had no new items.

Mr. Kim mentioned that it may be a good idea to delay the July meeting because of the Independence Day holiday until the 10th; the board agreed. The board decided to have the annual final Budget Adjustment meeting on ~~July~~ ^{Sun} 27th at 7:00pm.

Commissioner Lucas made a motion to recess until June 27th; Commissioner Walker seconded and the motion passed.

Submitted by:



Michele K. Collins

Michele K. Collins
Town Clerk

Attest:

James F. Gwaltney
Mayor James F. Gwaltney

Minutes
Spring Hope Board of Commissioners Meeting
June 27, 2017

A recessed meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Brenda Lucas and Daryl Emig. Commissioners Drew Griffin and Lee Bissett were absent.

Also present were Town Manager Jae Kim and Town Clerk Michele Collins

John Todd of Veteran's Solutions was also present.

Mayor Gwaltney reconvened the June 5th meeting.

Mr. Kim presented the adjustments for the 2016-2017 budget. He explained that the adjustments would balance out any departments that may have ended up short.

Commissioner Walker made a motion to approve the budget adjustments; Commissioner Lucas seconded and the motion passed.

Mr. Kim presented Resolution 2017-05 a bid award for new solid waste and recycle collection. He told the board that Veterans Waste Solutions had come in with the lowest bid and that he recommended changing to their company.

Mr. Todd told the board that he was grateful and excited to service the town. He said that he would be ready for the transfer of service.

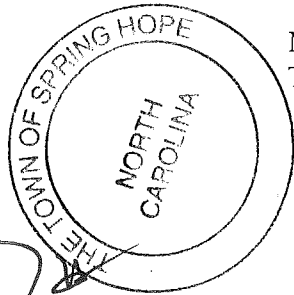
Commissioner Emig made a motion to accept the resolution awarding the bid to Veteran's Waste Solution at the agreed \$13.24 per cart price; Commissioner Lucas seconded and the motion passed.

Commissioner Walker made a motion to adjourn; Commissioner Lucas seconded and the motion passed.

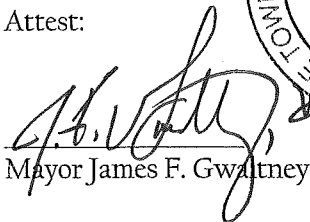
Submitted by:



Michele K. Collins
Town Clerk



Attest:


Mayor James F. Gwaltney

Minutes
Spring Hope Board of Commissioners Meeting
July 10, 2017

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Brenda Lucas and Daryl Emig. Commissioners Drew Griffin and Lee Bissett were absent.

Also present were Town Manager Jae Kim, Town Clerk Michele Collins, Town Attorney Mark Edwards, Chief Anthony Puckett and Josh Bennett from Envirolink.

Newspapers present were Mark Cone from the Spring Hope Enterprise and Kendra Jones from the Nashville Graphic.

Visitors present were; Joyce Richardson

Mayor Gwaltney called the meeting to order and led the pledge of allegiance.

Commissioner Lucas made a motion to approve the minutes of the June 5th and June 27th as written; Commissioner Emig seconded and the motion passed.

Public Forum

Joyce Richardson told the board that she lived on Branch St. directly across from Oakdale Cemetery. She told them that she was having issues with flooding and that she noticed the drains were blocked. She said that during the massive rain event she spotted a lot of water standing below the hill on Branch St. which made it impassable. She asked the board to direct Envirolink to clean the drains which she thought would alleviate the flooding problems.

Mr. Kim presented the new contract for waste and recycling services. He said that Mark Edwards the town's attorney had reviewed the paperwork and was satisfied with the legal issues. Mr. Kim said that there was a representative from the new company Veteran Waste Solutions present if anyone had a question. There were no questions.

Commissioner Emig made a motion to approve the contract with Veteran Waste Solutions; Commissioner Walker seconded and the motion passed.

Town Attorney Mark Edwards said he had business for closed session.

Chief Puckett told the board that two chainsaws were stolen from a back porch of a house on Northeast St. He also said that a subject had been arrested and taken to Nash County Jail for trespassing at L&L and spitting at an officer. Chief Puckett also said that there had been arrests for a DUI of the subject who damaged the fire hydrant on Pine Street and a separate arrest for a separate subject charged with possession of drug paraphernalia. He said there was also an arrest for assault on a female when a woman was punched in the face by her boyfriend.

Josh Bennett from Envirolink gave the monthly report. He said that there was approximately 800,000 gallons flushed in the town during the prior month and that a lot of it was on Barbee Street. He told the board that there was still a lot of air in the lines and that they were checking on it constantly, Mr. Bennett told the board that he would be in contact with Becky Perniciaro to coordinate the cemetery clean up.

Mr. Kim told the board that the Country Inn Lift Station project was still waiting on the notice to proceed which would give permission to begin spending funds. He said that the Powell Bill project had begun and that Second St. was currently blocked off as they were starting the repaving. Mayor Gwaltney asked if the work on Mclean Street would be finished before school started. Mr. Kim said that it would be as long as there were no problems.

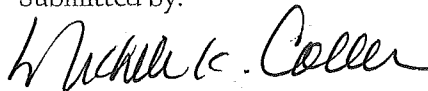
Commissioner Emig made a motion to go into closed session; Commissioner Walker seconded and the motion passed.

Closed Session

Commissioner Lucas made a motion to go back into open session; Commissioner Walker seconded and the motion passed.

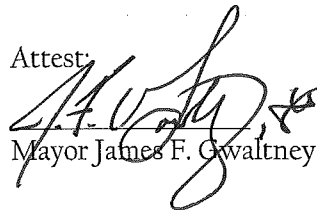
Commissioner Emig made a motion to adjourn; Commissioner Walker seconded and the motion passed.

Submitted by:

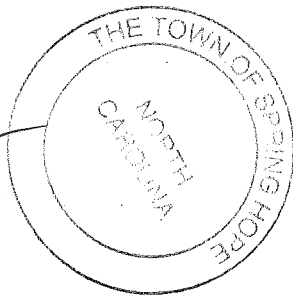


Michele K. Collins
Town Clerk

Attest:



Mayor James F. Gwaltney



Minutes
Spring Hope Board of Commissioners Meeting
August 7, 2017

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Brenda Lucas and Daryl Emig. Commissioner Lee Bissett was absent.

Also present were Town Manager Jae Kim, Town Clerk Michele Collins, Town Attorney Mark Edwards, Engineer Kevin Varnell, Chief Anthony Puckett and Josh Bennett from Envirolink.

Newspapers present were Joe Burnett from the Spring Hope Enterprise and Kendra Jones from the Nashville Graphic.

Visitors present were; Brenda Blue, Mary Penny Kelly Chamber President, Brent Cone and Officer Tim Bell.

Mayor Gwaltney called the meeting to order and led the pledge of allegiance.

Commissioner Walker made a motion to approve the minutes from the July 10th meeting; Commissioner Lucas seconded and the motion passed.

Public Forum

Local property manager Brenda Blue approached the board with concerns about the fees associated with having the water turned on. She said that she didn't realize that every time she calls to have water turned on at a property to clean up that they were charged \$50.00. Ms. Blue said that she is then charged the minimum bill of \$46.25 for the water usage. She said she didn't understand how she is charged for sewer and garbage when they don't use it. She said that she felt like it was a lot of money for a property manager to have to pay especially since there can be a high turnover at the apartments. She said that the City of Wilson only charges \$25.00 plus what they use and asked if the board could either lower the fee or waive it for property managers.

Mr. Kim said that the town staff had called around to the other municipalities of the same size and that they also charged a connection fee plus water usage. He noted that several other towns have a time limit for the property managers and that some even charge a deposit. He also said that every one that has an account pays for trash due to the availability of the service. She said she felt like the town was getting double the money because she paid and then the new tenant also paid the connection fee. Mr. Kim told her that since this was a utility and that the town could not have special fees for management companies that were different from what residents would be charged. Commissioner Emig asked how long she normally has to have the water on. Ms. Blue said that she usually needs 2 to 4 days depending on how much cleaning needs to be done.

Mayor Gwaltney asked Dean Holmes from Envirolink if they take readings when the water is turned on and off, Dean said yes. Mayor Gwaltney said that it was the cost of doing business

and that the sewer was used every time they cleaned and that they can use the garbage cans when they turn on since they were paying. Commissioner Griffin said that the board would take her concerns under consideration but that they were not prepared to take any action during the meeting.

Mr. Kim presented a contract for engineering services with Stocks Engineering for the Country Inn Lift station project. He said that Town Attorney Mark Edwards had reviewed the contract.

Commissioner Griffin made a motion to approve the contract with Stocks Engineering; Commissioner Walker seconded and the motion passed.

Mr. Kim presented Resolution #2017-06 and told the board that it was to receive funds from the state to make state owned intersections ADA compliant. He said that the town would be responsible for the upkeep but that the state was paying for all the initial costs.

Commissioner Griffin made a motion to approve the DOT Resolution; Commissioner Lucas seconded and the motion passed.

Mr. Kim told the board that the town still owned quite a few of the original green garbage cans and that the new company would not be picking up any garbage in them. He asked the board to declare the cans surplus property and approve Resolution #2017-07 so that they can be disposed of properly.

Commissioner Griffin made a motion to declare the old cans surplus property and give the manager the authority to dispose of the cans; Commissioner Emig seconded and the motion passed.

Mary Penney Kelly from the Chamber told the board that they were currently heading up a project to help business owners obtain signs for their store. She said that they also want to change the directional sign and design a new brochure for Spring Hope. Ms. Kelly said that their current office manager would be expanding the hours that she is in the office to better assist people with whatever they needed from the Chamber. She said that the DOT had rejected the first attempt to get a DMV license agency but that they would continue to try to get it. She thanked Dennis Perkerson and Michelle Boesen for their work on the new mulch in the depot area. She mentioned that it will need to be maintained and that the Chamber would be willing to split cost with the town in the future for that purpose. Lastly she said that they may want to do a sidewalk sale so that the merchants can put out wares.

Dean Holmes gave the report from Envirolink. He said that they were behind on yard debris pick up due to a truck that had broken down.

Chief Puckett told the board that there was shopping lifting charge at Dollar General. He said that SHPD assisted with a probation call that resulted in one person beginning arrested and charges of marijuana possession. He said that there had been a community meeting held at Bethel AME Church and he thanked Pastor Orr for holding the event. He also mentioned that there was a blood drive at the fire department and that there were medicine lock boxes available at the police department. He said that there was a probation officer that was stationed at the department and that it was working out well.

Mr. Kim said that the new waste management company Veteran's Waste Solution delivered new carts during the weekend of the 28th to all listed account holders. He said that people can obtain large recycle bins for an additional ten dollars a month.

Mr. Kim said that within the last few days the town had issued new zoning permits for the housing development on Thornberry drive. He said that the builder was Wade Journey Homes.

Mr. Varnell mentioned that the speed tables had been placed on Mclean Street as part of the Powell Bill Project. He said that there was also a hold up on Second St. due to waiting for materials.

Mr. Kim said that the state was requiring a Capital Project Ordinance to be able to go forward with the County Inn Lift station work.

Commissioner Griffin made a motion to approve the Capital Project Ordinance; Commissioner Emig seconded and the motion passed.

Commissioner Emig made a motion to go into closed session; Commissioner Walker seconded and the motion passed.

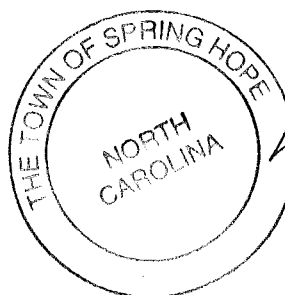
Closed Session

Commissioner Emig made a motion to go back into open session; Commissioner Griffin seconded and the motion passed.

Mr. Kim presented the fourth and final amended audit contract for the 2015-2016 fiscal year auditors.

Commissioner Griffin made a motion to approve the amended contract; Commissioner Emig seconded and the motion passed.

Commissioner Griffin made a motion to adjourn; Commissioner Lucas seconded and the motion passed.



Submitted by:

A handwritten signature in black ink, appearing to read "Michele K. Collins".

Michele K. Collins
Town Clerk

Attest:

A handwritten signature in black ink, appearing to read "James E. Gwaltney".
Mayor James E. Gwaltney

Minutes
Spring Hope Board of Commissioners Meeting
September 5, 2017

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Brenda Lucas and Daryl Emig. Commissioner Lee Bissett was absent. *DREW*

Also present were Town Manager Jae Kim, Town Clerk Michele Collins, Town Attorney Mark Edwards and Chief Anthony Puckett.

Newspapers present were Joe Burnett from the Spring Hope Enterprise and Kendra Jones from the Nashville Graphic.

Visitors present were; Ricky Tucker

Mayor Gwaltney called the meeting to order and led the pledge of allegiance.

Commissioner Griffin made a motion to accept the August 7th minutes; Commissioner Walker seconded and the motion passed.

Town Manager Jae Kim presented Resolution 2017-08; declaration of surplus property. He said that there were extra items down at the public works building that could be sold for scrap metal. He said they were parts that were no longer usable and that the only value was as scrap.

Commissioner Griffin made a motion to accept Resolution 2017-08; Commissioner Lucas seconded and the motion passed.

Mr. Kim presented Resolution 2017-09 and 2017-10; water and sewer I&I Asset and Inventory grants. He said that they were separate grants each for \$150,000.00 dollars. He said the grant would include mapping, inventory of lines and infrastructure. Mr. Kim said it would help with future grants.

Commissioner Emig made a motion to accept Resolution 2017-09; Commissioner Griffin seconded and the motion passed.

Commissioner Emig made a motion to accept Resolution 2017-10; Commissioner Griffin seconded and the motion passed.

Town Attorney Mark Edwards had no new business.

Envirolink did not have a representation and Town Manager Jae Kim said he would send out the report that they sent him. He said that the new regional manager was JP McCann and that he would start coming to the meetings.

Chief Puckett told the board that there was an assault on a female on North Pine. He also said that there was a break in at Sylvia's hairstyling but that they did not have any suspects. Chief Puckett said that during the booze it or lose it campaigns there were 25 charges including 10 for

speeding. He said that Officer Tim Bell had completed CIT training and was awarded a completion certificate. Lastly he said that the task force investigations had led to two arrests of suspects who were arrested for drug charges. He thanked Ms. Lucas for her help with altercation on Gum Avenue as well as the Nash County Sheriff's task force.

During the Managers report Mr. Kim told the board that Powell Bill project was progressing and that South Poplar and Mclean were completed. He said that the portion of Second Street still needed paving but would be done within the next couple of weeks.

He told the board that he had been working with a small group trying to hire an economic development recruiter that would work with the small towns in Nash County.

Mr. Kim told the board that Phase 1 of the Thornberry Subdivision had been completed with permits being issued from the county.

Commissioner Emig asked Mr. Kim if the old dump clean-up that the state was performing was close to completion. Mr. Kim said that he was told that currently the project was only about 10% done. He also said that when they are finished it would be the town's responsibility to maintain the area therefore he would speak with Envirolink about the maintenance.

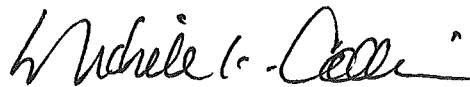
Mr. Kim asked the board about sending a letter of interest for a grant that would pertain to Hazard Mitigation. He said that this grant would require a 25% match and would allow for permanent generators at the lift stations. He reminded the board that the town had also been a co-applicant in another grant with Nash County that would also help with Hazard Mitigation. Mayor Gwaltney asked how many generators were needed; Mr. Kim said that there were five needed. Commissioner Griffin asked if there was a match associated with the grant with the county; Mr. Kim said no and that if they were awarded the first one then this seconded one would be declined.

Commissioner Griffin made a motion to allow the manager to send a letter of interest for the Hazard Mitigation Program; Commissioner Lucas seconded and the motion passed.

No new business from the Commissioners. Mayor Gwaltney mentioned that he knew that there were staff members interested in going to training and asked the manager if that was possible. Mr. Kim said that he would be happy to send the staff to school.

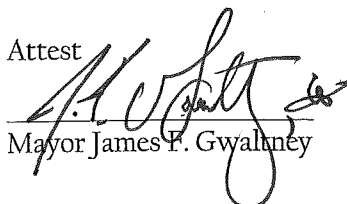
Commissioner Griffin made a motion to adjourn; Commissioner Walker seconded and the motion passed.

Submitted

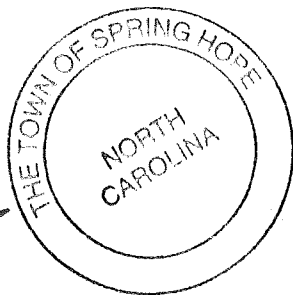


Michele K Collins Town Clerk

Attest



Mayor James F. Gwaltney



Minutes
Spring Hope Board of Commissioners Meeting
October 2, 2017

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Brenda Lucas, Drew Griffin and Daryl Emig. Commissioner Lee Bissett was absent.

Also present were Town Manager Jae Kim, Town Clerk Michele Collins, Town Attorney Mark Edwards and Lt. Allen Proctor.

Newspapers present were Joe Burnett from the Spring Hope Enterprise and Kendra Jones from the Nashville Graphic.

Visitors present were; Antonio Toney Jr., Julius Wiggins, Shirley Toney, Ricky Tucker, Brent Cone, Spider Hayes, Cecil Rhodes and JP McCann from Envirolink and Kevin Varnell from Stocks Engineering.

Mayor Gwaltney called the meeting to order and led the pledge of allegiance.

Commissioner Walker made a motion to accept the September 5th minutes with a correction; Commissioner Lucas seconded and the motion passed.

Public Forum

Mr. Toney said that he was looking for a letter that had been written by Mr. Wiggins and sent to the town. He said that the town could not find it and that he wanted a copy. Mayor Gwaltney said that he would refer the subject to Mark Edwards the town attorney as he believed the matter that the letter was concerning was still in litigation. Mr. Toney said that he didn't believe that it was concerning his case and that the letter had been sent in 2014. Mr. Edwards said that matter was still in litigation and that any communication concerning the matter would be between the attorneys. Mr. Toney said all he wanted was a copy of the letter and that he was speaking on Mr. Wiggins behalf who wanted the no loitering signs near his business taken down. Mr. Edwards said once again that the response for a copy of any letter regarding the business on Ash Street would come from the attorney. Mr. Toney said that it didn't have anything to do with his lawsuit against the town or police officers. Mayor Gwaltney asked Mr. Toney to approach the podium so that he would no longer raise his voice. Mr. Edwards tried to explain that according to law some documents are not public and must be obtained through legal channels.

Ms. Toney said that she had originally brought the letter to the town for Mr. Wiggins and that she was told the signs were unconstitutional by attorneys. Mr. Edwards and the Mayor told her that the town had an ordinance whether there were signs or not that loitering was not allowed in Spring Hope. Mayor Gwaltney said that the letter would be sent to Mr. Wiggins and that he could distribute it as he pleased. Mayor Gwaltney said that he would be happy to set up a meeting with the SHPD to explain what was meant by loitering. Ms. Toney said that they see people at Showside outside at tables with alcoholic beverages. She asked if it was different on

the north side of the track. Mayor Gwaltney said that the small area the tables are set up in front of Showside actually belong to the store owner. He said that the area in front of J's Place where the no loitering signs were is town property and that it was documented in owner's deeds kept by the county.

Mayor Gwaltney closed the Public Forum.

Town Manager Jae Kim asked the board to look at the proposed water and sewer rate increase. Cecil Rhodes from Envirolink was there and went through a short presentation that included a rate change and possible improvement plans for water and sewer. He said that the rate increase would help fund the plans as well as the money that the town had in reserve. He said that the rates would increase every year for several years in small increments. Mr. Rhodes suggested that the town use the water and sewer fund balance which would take it basically to zero. He said that it would show in the audit and that the rate study would show that there would be a way to increase it again.

Kevin Varnell pointed out the projects that needed to be done which included, manhole repair, water and sewer line replacement and lift station rehab or abandonment. He said the rate hike would be money that could be set aside for future plans.

Mr. Kim said that he would be coming back to the board every year to update and increase the amount of the rates. Commissioner Griffin asked how the increase would compare to towns of the same size. Mr. Rhodes said that the town's rates would still be below the average of other towns.

The board decided to table the discussion in order to have more time to look at the proposed increase.

Mr. Kim asked the board for the go ahead to submit a USDA Grant/Loan application for new police cars. He told them that the police department had several cars that needed to be pulled from the rotation and that this was a way to begin to have newer vehicles in the fleet. He said that the best two older vehicles would be kept as spares.

Commissioner Griffin made a motion to give permission to submit the USDA Grant/Loan
Commissioner Emig seconded and the motion passed.

Town Attorney Mark Edwards had no new business.

JP McCann from Envirolink introduced himself as the new Program Manager. He said that the company was going through restructuring and that there would be several new people being presented. Commissioner Griffin said that he appreciated all the work that Envirolink does during the Pumpkin Festival but that he would like to see it maintained all year. Commissioner Emig asked why the amount of water used was so different from the amount pumped. Mr. McCann said he would research it and find out the answer.

Lt. Proctor told the board that during the month of September there was two fraud cases reported in town. He said that there were 4 arrests at J's Place and it was this incident that reignited the conversation about the no loitering signs. He said that the new portable radio's which would be compatible with the new NCSO communication consulate had arrived and

would go live Wednesday at midnight. Commissioner Lucas said she had several complaints and wanted to make sure that the police department stayed right and followed whatever the law said without variation.

Manager Report

Mr. Kim said that the Powell Bill project had been completed. He said the only concern was by a single resident as it pertained to drainage issues on Second Street.

Mr. Kim said that the AIA grant application had been completed by town personnel and was submitted by Envirolink. He reminded the board that the grants were for \$150,000.00; one for sewer and one for water. He said that the decision would be made in early spring.

Mr. Kim said that the old landfill project that the state is conducting by Meeks Cemetery is about 60% completed. He said when it was finished it would just be a hill that Envirolink would have to maintain with light landscape duties.

Lastly he reminded the board that Cycle NC would be coming through town as a rest stop on Thursday October 5th. He said that there would be festivities in the depot area sponsored by the Chamber. He also mentioned that Saturday the 7th would be the annual Pumpkin Festival and that town personnel had coordinated with Veteran's Waste and Envirolink to get the town ready for the one day event.

Commissioner Emig made a motion to go into closed session; Commissioner Griffin seconded and the motion passed.

Closed Session

Commissioner Griffin made a motion to return to open session; Commissioner Emig seconded and the motion passed.

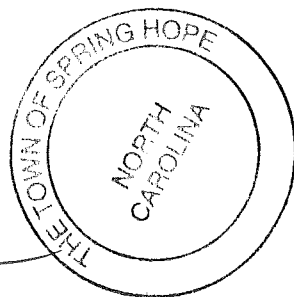
There was no new business by the board.

Commissioner Griffin made a motion to adjourn; Commissioner Emig seconded and the motion passed.

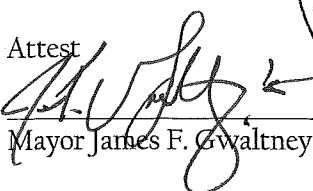
Submitted



Michele K Collins
Town Clerk



Attest



Mayor James F. Gwaltney

Minutes
Spring Hope Board of Commissioners Meeting
November 6, 2017

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Brenda Lucas, Drew Griffin and Daryl Emig. Commissioner Lee Bissett was absent.

Also present were Town Manager Jae Kim, Town Clerk Michele Collins, Town Attorney Mark Edwards and Lt. Allen Proctor.

Newspapers present were Joe Burnett from the Spring Hope Enterprise and Kendra Jones from the Nashville Graphic.

Visitors included Ken Ripley, Brent Cone, Anthony High, Kevin Varnell from Stocks Engineering, Anthony Branch from Envirolink, Spaulding Alumni members and Spaulding President Bernard Howard.

Mayor Gwaltney called the meeting to order and led the pledge of allegiance.

Commissioner Walker made a motion to accept the minutes as written; Commissioner Emig seconded and the motion passed.

Public Forum

Anthony High said he had made a formal complaint about speeding on residential streets through an email to the town manager. He said he was very concerned and proposed that either he or the town purchased some new safety signs for the streets. He said that on Railroad Street where he resided he had noticed a lot of cars traveling well above the posted speed limit. Mr. High said that there were a lot of children as well as adult that walk on his street and all over town. Mayor Gwaltney told Mr. High that the Spring Hope Police Department was currently checking into changing the speed limit in town from 35 to 20 miles. He asked Mr. High if he would like to join in the conversation with the SHPD to further explore which areas needed the change in the speed limit. Mr. High said he would like to be a part of the process and said that the town manager had all of his contact information.

Mayor Gwaltney closed the public forum.

Bernard Howard from the Spaulding Alumni Association read the letter that he had written to the board concerning the Spaulding School. He asked the board to interrupt the bidding process that was currently going on as it pertained to the purchase of the Spaulding campus. He said that he had done the necessary research and that only a government entity such as the town could stop the process. He asked if the town could buy the buildings, lease it to the alumni who would in turn pay for all of the improvements as well as provide insurance. Mayor Gwaltney asked Mr. Howard if the alumni were interested in the whole property; Mr. Howard said that they would like the entire campus if it was possible. Mayor Gwaltney said that he knew that Spaulding had been an asset to the community for years and that everyone in the room had some

kind of tie to the school. The board agreed to allow the town manager and town attorney to speak with the attorney for the school board to see about the process of stopping the bidding.

Mr. Kim presented a budget amendment to the board. He said that these budget changes were due to FEMA and Police grant reimbursements.

Commissioner Griffin made a motion to approve the amendments; Commissioner Lucas seconded and the motion passed.

Mr. Kim asked the board to look at the Inter-local agreement with Braswell Library that the Spring Hope Library board was asking the commissioners to sign. He explained that Spring Hope would become part of the county wide system and not an arm of Braswell. He said that Braswell would be the lead in all of the county libraries but that the Spring Hope library board would still be consultants. He also said that it was an agreement that covered the operation of the library only and that the town would still have control over the building and grounds. Mr. Ripley said that signing the agreement would allow the library access to new software that would greatly benefit Spring Hope. Mayor Gwaltney said he wanted some words changed in the contract to ensure that the town did not give up the rights to the area surrounding the building.

Representatives from Braswell Library told the board that the Spring Hope library board would be consulted before anything major would happen and that the town board would have approval over these kinds of activities. The board wanted the changes made to the wording in the contract therefore they tabled the vote on the contract until the December meeting.

Mr. Kim asked the board to again consider the purposed changes to the water and sewer rates. He pointed out that the board had tabled the discussion at the last meeting to better familiarizer themselves with the new rates. Mayor Gwaltney stated that in the past week the town had incurred low water pressure due to a branch that fell on power lines and cut electricity to the Ash St. well. He said that 80% of the town's water was supplied by this well and when it went down the other wells struggled to keep up. He said that it resulted in the water tanks being drained which led to the low water pressure. He explained that emergencies like this can be lessened by the town having other wells to pick up the slack as well as an electrical upgrade. He commented that the town could no longer wait and that items in the water and sewer system needed replacing. He said these kinds of projects were the reason for the rate hike.

Commissioner Griffin made a motion to accept the rate increase and to update the fee schedule; Commissioner Walker seconded, Commissioner Lucas asked when the rate increase would begin. Mr. Kim said the new rates would start in January. After the discussion from the board the motion passed unanimously.

Mr. Varnell from Stocks Engineering said that the average increase would be from \$3.00 to \$4.00 dollars a month depending on the amount of water usage.

Town Attorney Mark Edwards had nothing new.

Anthony Branch from Envirolink gave the monthly report. Commissioner Emig asked why there was such a large difference between the amount of water pumped and the amount billed. He said he felt like the 30% water loss was too high. Anthony said that he wasn't sure but that the report reflected what the meters read. Mr. Kim asked how much of that could be due to I and I

loss. Anthony said that was a huge problem and that a lot of the loss could be attributed the failure of that part of the system. Anthony also commented that the town could change the meters but that it would be at the expense of the town. Commissioner Emig said that it was frustrating especially since they had just voted to increase the water bill amount. He also said that he felt like the board had asked the same question about water loss in the past without a good explanation. Commissioner Griffin said that they were not accusing Envirolink of any wrong doing but needed to know if they had any other ideas besides changing the meters. Officer Radford and the clerk both said that they were aware of several leaks that the town had suffered in the past month. Commissioner Griffin asked if Envirolink could do some research to see what kinds of water loss other towns suffer; Anthony said he would check into it. He introduced Ashley Dunn the new public works supervisor.

Lt. Allen Proctor told the board that there were six motor vehicle accidents during the month but no injuries reported. He said that during the Pumpkin Festival in October that officers from other agencies were present to help and he thanked them. Lt. Proctor said that an individual turned in some guns to Officer Radford who in turn ran the serial numbers. He said that one of the guns came back as a firearm that was stolen in Los Angeles in the 1970's. He also said that the law enforcement activity which included the ALE at J's Place during the month was a result of inspection and alcohol permit violations. He said that during traffic stops performed by Officer Gwaltney probable cause was established on one vehicle and the driver was charged for possession of cocaine. He said in a separate incident that a vehicle was spotted at Community Park and an odor of marijuana was present which established probable cause for a search of the vehicle. He said during the search several guns were found and that there was an arrest for weapons of mass destruction due to the modification of a shot gun. He said that the Police Department was sponsoring sports events for kids in the community and that it was possible with a grant they had received.

Mr. Kim told the board that the Town of Spring Hope would remain active in the Small Main Street program. He said that he met with the director of Small Main Street and that he wanted to use the money that the town is receiving from the state sales and use economic distribution to fund some programs. He said that he is seeking volunteers and would be meeting with them in the near future.

Mr. Kim said that the large mound near Meeks Cemetery is due to the cleanup work of an old dump site that the state is undertaking. He said that they are about 90% done and that they had repaired part of the road access to the WWTP that their equipment had damaged.

Commissioner Griffin made a motion to go into closed session; Commissioner Lucas seconded and the motion passed.

Closed Session

Commissioner Griffin made a motion to return to open session; Commissioner Lucas seconded and the motion passed.

Commissioner Walker made a motion to accept three changes to the Town Managers current contract; the car allowance from 125.00 to 150.00 a month, a telephone allowance of 100.00 a

month and changing the severance pay to add an additional 1 month for every two years worked beginning on January 1st 2018; Commissioner Griffin seconded and the motion passed.

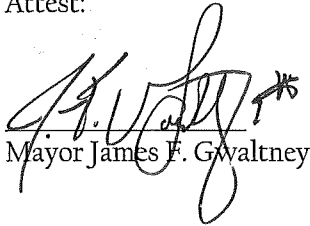
Commissioner Walker made a motion to adjourn; Commissioner Griffin seconded and the motion passed.

Submitted by:

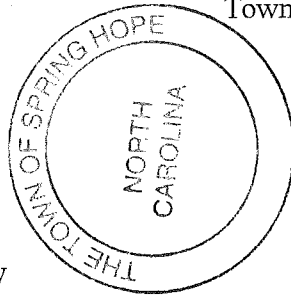


Michele K. Collins
Town Clerk

Attest:



Mayor James F. Gwaltney



Minutes
Spring Hope Board of Commissioners Meeting
December 4, 2017

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Brenda Lucas, Daryl Emig and Drew Griffin. Commissioner Lee Bissett was absent.

Also present were Town Manager Jae Kim, Town Clerk Michele Collins, Town Attorney Mark Edwards and Lt. Allen Proctor.

Newspapers present were Joe Burnette from the Spring Hope Enterprise and Kendra Jones from the Nashville Graphic.

Visitors present were; Envirolink Representatives Anthony Branch and Ashley Dunn residents James Long, Joyce Richardson, Kevin Moore and Ruby Davis. Also in attendance were; newly elected Commissioner's Ricky Tucker and Brent Cone.

Mayor Gwaltney called the meeting to order and led the pledge of allegiance.

Commissioner Emig made a motion to approve the minutes of the November 6th meeting; Commissioner Walker seconded and the motion passed unanimously.

Public Forum

Ruby Davis told the board that she felt as if the town had a problem with Envirolink. She said she thought that the incident with the lack of water during the prior month was their fault for not checking the pump and well stations daily. She read the article that was in the newspaper to the board and said that she agree that something had to be done to change the way the town and Envirolink watched the wells.

Kevin Moore told the board that he was also upset that the town had to shut water down several times in the past year. He said that it was an inconvenience to the residents and believed that there should be a better way to fix the issues. He also told the board that the playground equipment was not being maintained and that it was becoming a hazard. He said that there was trash everywhere and that he knew that the county was now taking care of the area but he wanted the board to be aware of the problems. Finally he told the board that they were thankful for the new speed tables on Mclean St. but that cars were still traveling at a speed above the posted limit.

Mayor Gwaltney closed Public Forum

Commissioner Emig made a motion to approve the amended contract with the town manager; Commissioner Griffin seconded and the motion passed.

Lt. Allen Proctor gave the oath of office to Mayor Gwaltney.

Mayor Gwaltney gave the oath of office to newly elected board members Commissioner George R. Tucker and Commissioner Brent Cone. The new members took their seats and Mayor Gwaltney thanked out going member Daryl Emig for his service to the town.

Commissioner Griffin made a motion to have Commissioner Lucas continue as the liaison with the Transportation Advisory Committee; Commissioner Walker seconded and the motion passed.

Commissioner Cone made a motion to appoint Town Manager Jae Kim to serve as the town representative for the fire board; Commissioner Lucas seconded and the motion passed.

The Chamber President-elect Jan Mills reminded that Christmas in Spring Hope would be held at the end of the week on December 8th. She said that during their first meeting of the new year they would be talking about the things that they wanted to accomplish during 2018 at the Chamber. She also said that she hoped that the Chamber and the town board could work together to help Spring Hope grow economically and in population. She said she noticed that many of the new residents that were moving into town were coming from the Raleigh area. She thanked the board for listening and said she was looking forward to what was ahead for the town.

Mayor Gwaltney reminded the board that the library agreement still needed to be voted on. He said that the changes in the wording that the town wanted had been made.

Commissioner Griffin made a motion to accept the library agreement with the changes; Commissioner Lucas seconded and the motion passed.

Anthony Branch from Envirolink gave the monthly report. He told the board that he had ordered the two pumps that the town had given permission to buy for the Waste Water Treatment Plant. Anthony said that there were two major leaks in town in the prior month; one on Nash St. and that the other one was at Spaulding Gym.

Lt. Proctor told the board that there had been several accidents during the month. He also said that Officer Bell had witnessed a drug deal in the parking lot of Food Lion. He said Officer Bell searched the vehicle and found prescription drugs and a firearm. Lt. Proctor pointed out the toys displayed in the room and said that they were collected during the annual toy drive at Dollar General. He stated that the SHPD would be having Shop with a Cop on December 16th. Mayor Gwaltney asked if the people that were arrested for the drug sales were from Spring Hope; Lt. Proctor said no that they were from Greenville.

Mr. Kim told the board that the work at the Country Inn Lift Station was delayed due to a tree that was in the way blocking the property. He said that he was arranging to have the tree removed so that the work could begin on the area.

Mayor Gwaltney asked for a consensus from the board to change January's meeting date. The board agreed to move January's meeting to Tuesday the second.

Commissioner Griffin made a motion to go into closed session; Commissioner Walker seconded the motion passed.

Closed Session

Commissioner Cone made a motion to go back into open session; Commissioner Griffin seconded and the motion passed.

Commissioner Cone made a motion to send a letter to the Nash Rocky Mount school board to interrupt the bidding process as it pertained to the sale of the Spaulding School; Commissioner Walker seconded and the motion passed unanimously.

Commissioner Griffin made a motion to adjourn; Commissioner Lucas seconded and the motion passed.

Submitted by:

Michele K. Collins

Michele K. Collins
Town Clerk

Attest:

James Gwaltney
Mayor James Gwaltney

