

Minutes
Spring Hope Board of Commissioners Meeting
January 6, 2014

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Drew Griffin and Daryl Emig. Commissioners William Newkirk and Lee Bissett were absent.

Also present were Town Manager John Holpe, Town Clerk Michele Collins, Chief Tim Denton and Dean Holmes from Envirolink. Town Attorney Mark Edwards was absent. Chilton Rogers from the Rural Center was also in attendance.

Newspapers present were Ken Ripley from the Spring Hope Enterprise and Amanda Clark from the Nashville Graphic.

Residents present James Long and Joyce Richardson

Mayor Gwaltney called the meeting to order.

Commissioner Emig made a motion to approve the minutes as written; Commissioner Griffin seconded and the motion passed unanimously.

Anthony Branch from Envirolink gave the monthly report. Commissioner Emig asked why there was such a difference in well production versus water sold. Mr. Branch said that he would check into the reason and get back to the board. Mr. Holpe asked if there was hydrant flushing in December, Mr. Branch said that there were two occasions of flushing. Commissioner Griffin asked about the wastewater differences; Mr. Branch said the rain and run off was the reason for the different numbers.

Town Attorney Mark Edwards had nothing new.

Mr. Holpe told the board that everything looked really good as far as the financial report. He said currently the revenues were higher than the expenditures as of the end of December. He also reminded the board of the dinner at the country club for the discussion on the implementation of the STEP projects. He said that he hoped it would generate more support. Mr. Holpe told the board that Eagle Scout candidate Jack Howell had completed his project at the Community Park. He said that Jack had also raised money for a donation to help with the park renovations.

Chief Denton told the board that he and the two new officers John Hillis and Jamie Cummings had been involved in a chase that ended in Franklin County. He said the deputies in Franklin took over and arrested the driver. Chief Denton said that some stolen property from the break-ins had been recovered. He also mentioned that two officers had responded to the fire at Northside Apartments and tried to get the resident out. He said that the heat was too much for the officers but that the fire department had gotten the resident out and that he was presently at the burn center in Chapel Hill. Chief Denton told the board that there were check points at all of the entrances into town and not just at the east end by Bachelors as someone had mentioned. He said that the Governors Highway and Safety Program was in full swing at the time due to the holidays and that there had been several arrests.

There was no new business

Minutes
Spring Hope Board of Commissioners Meeting
February 4, 2014

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Drew Griffin, Lee Bissett and Daryl Emig. Commissioner William Newkirk was absent.

Also present were Town Manager John Holpe, Town Clerk Michele Collins, Town Attorney Mark Edwards, Town CPA John Pollard, Chief Tim Denton and Anthony Branch from Envirolink.

Newspapers present were Ken Ripley from the Spring Hope Enterprise and Amanda Clark from the Nashville Graphic.

Residents present James Long and Joyce Richardson

Mayor Gwaltney called the meeting to order.

Commissioner Griffin made a motion to accept the minutes as written; Commissioner Walker seconded and the motion passed unanimously.

John Pollard presented the annual audit report for the fiscal year ending June 30, 2013. He gave the town a positive report for the second year in a row. He said that it was due to decreased spending and fiscally responsible reporting and recordkeeping. Mr. Pollard said that the financial staff of the town had done a great job and therefore he was giving the town a clean audit. Mr. Holpe said that he was thankful to the Finance Officer Michele Collins and Tax Collector Sandra Morris for all of their hard work and gave them the majority of the credit. He said they kept a watchful eye on the financial and spending reports throughout the year.

Mr. Holpe asked the board to considered appointing five members to the Tree Board so that it could become active again. He said that Warren Boone, Howard Weeks, Allen Barbee, Joe Wilkinson and Brenda Lucas had all agreed to serve.

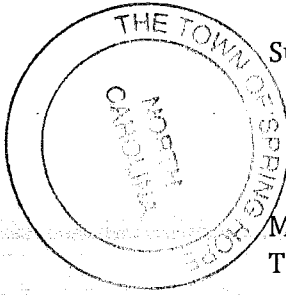
Commissioner Griffin made a motion to appoint the five suggested members to the Tree Board; Commissioner Emig seconded and the motion passed unanimously.

Anthony Branch from Envirolink read the monthly report. He said that they gave the town the information for the annual consumer confidence report which the town staff would then compile, copy and distribute to the public. Mayor Gwaltney asked why the non-billed gallons were so high. Mr. Branch said that he would check on what had happened. Mr. Branch reminded the board that this included water used at the treatment plant. Commissioner Griffin told Mr. Branch that he felt like the roads after the snowstorm looked really good and wanted to acknowledge Envirolink for the good job.

Mr. Holpe said that DOT was going to repave West Nash St. within the next couple of months. He also asked the board to make plans to go to state mandated ethics training. Mr. Holpe told the board that the solar farm company Ecoplexus was still waiting on Duke Progress to come through with the contracts. He also said that Pete Curtis was trying to arrange financing for the biomass plant.

Chief Denton told the board that the January snow event had not produced any problems as far as the town was concerned. He also said that there was some gun fire on Brantley Street which had caused

Commissioner Griffin made a motion to adjourn; Commissioner Walker seconded and the motion passed unanimously.



Submitted by:

Michele K. Collins

Michele K. Collins
Town Clerk

Attest:

J. Gwaltney
Mayor James Gwaltney



Town of Spring Hope

P.O. Box 87 • 118 West Railroad Street • Spring Hope, NC 27882
Phone: (252) 478-5186 • Fax: (252) 478-7131

The Board of Commissioners Meeting was cancelled on Tuesday, September 2nd, 2014 due to the lack of a quorum.

Minutes
Spring Hope Board of Commissioners Meeting
April 7, 2014

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Drew Griffin, and Daryl Emig. Commissioners William Newkirk and Lee Bissett were absent.

Also present were Town Manager John Holpe, Town Clerk Michele Collins, Town Attorney Mark Edwards, Engineer Kevin Varnell, David Harris from Harris Associates, Chief Tim Denton and Anthony Branch from Envirolink.

Newspapers present were Ken Ripley from the Spring Hope Enterprise and Amanda Clark from the Nashville Graphic.

Residents present were Veronica Cooper

Mayor Gwaltney called the meeting to order.

Commissioner Griffin made a motion to approve the minutes as written from the February meeting; Commissioner Emig seconded and the motion passed unanimously.

Mayor Gwaltney said he was going to change the order of the agenda so that a closed session could be held to speak with the town attorney.

Joe Wilkinson the newly appointed Tree Board Chairman told the board that they had their first meeting. He said that they were going to take a complete inventory of the trees in town and make recommendations on the results. He said that with the approval of the board the town maybe asked to contract someone to trim or cut down unwanted trees. Mr. Holpe said that he had put money in the upcoming budget to cover the removal of trees.

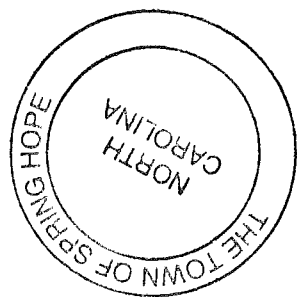
Commissioner Griffin made a motion to go into public hearing to discuss the possibility of obtaining a CDBG grant; Commissioner Walker seconded and the motion passed unanimously.

David Harris from RSM Harris and Associates told the board that there was grant money available for economic development and infrastructure. He said that there was about \$26 million dollars allocated for water and sewer improvements. He told the board that Mr. Holpe had contacted him about applying for a grant that would provide sewer service to Wilkins Street which was one of the last areas in town without sewer service. Mr. Harris said that there would be two rounds of grant applications that would be geared towards this kind of work. He said the first application would need to be in by May 1st and that the next deadline would be in September. He told the board that they would have to perform a survey of the residents of the street and that they would need to fit the criteria of the grant. He said after the survey there would have to be inspections and a small study done. Mr. Holpe asked what the cost would be to the town. Mr. Harris said it would just be the study, inspections and the cost of the public hearing notices. He made the board aware that after 2015 the General Assembly might take away this money. Mayor Gwaltney asked if the residents of Wilkins Street had any major problems with the septic systems, Mr. Holpe said that he wasn't aware of any. Mr. Harris said that it didn't have to be actual sewer leakage but just difficulties and he believed that the street would probably qualify.

slight damage to the outside of a home. Commissioner Griffin asked him if they had anyone arrested in connection with the robbery at PNC bank. The Chief said that they were following up on several leads including a similar robbery in Zebulon.

There were no new items from the Commissioners. Mayor Gwaltney said that he had been asked about a new switch for the generator at the Montgomery Lift Station. He told the board that a new switch would cost far less money than a new generator and mentioned a few companies for the manager to check.

Commissioner Griffin made a motion to adjourn; Commissioner Bissett seconded and the motion passed unanimously.



Submitted by:

Michele K. Collins

Michele K. Collins
Town Clerk

Attest:

James Gwaltney
Mayor James Gwaltney

decrease in administration health care would help with the cost. He also pointed out that cemetery costs increased but that the revenue in cemeteries had also increased leveling out that line item.

Mr. Holpe told the board that there was long term concerns pertaining to the maintenance of town buildings and that they needed to think about how these costs would be covered. He mentioned that a 6 cent tax increase would bring in an extra \$40,000.00 dollars that could be set aside for maintenance of the town owned buildings.

The board decided to have a budget session at 6:00pm on May 5th before the regular meeting.

Mr. Holpe reminded the board that everyone except Commissioners Walker and Newkirk had to attend ethics training. He said that there was a webinar available for purchase on Wednesday May 14th that the town could buy if everyone could attend. The board said that they would be getting back to him with answers about their availability. He told the board that there would be a Community Watch meeting on April 15th at 7pm and that Ricky Tucker would be giving a small presentation. Mr. Holpe told the board that there still was no contract from the state for the STEP program.

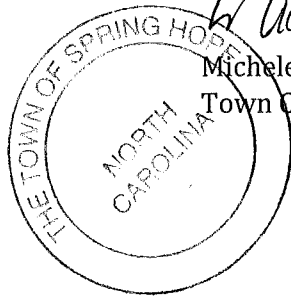
The Commissioner s had no new business.

Commissioner Walker made a motion to recess until April 28th for a possible public hearing on the CDBG grant; Commissioner Emig seconded and the motion passed unanimously.

Submitted by:

Michele K. Collins

Michele K. Collins
Town Clerk



Attest:

James Gwaltney
Mayor James Gwaltney

Veronica Cooper asked if this grant could help with some difficulties that they are having on Second St. at the Oakdale Apartments. She said that her management company said not to call the town with sewer problems because they fix it. She also said that they told her that the pipes they have run into the town's lines. Mr. Harris told her that the management company was correct and that the grant money could not be used on private property. Anthony Branch from Envirolink said that they could do a work order and check what is happening on the town's side.

Commissioner Griffin made a motion to exit the public hearing; Commissioner Emig seconded and the motion passed unanimously.

Commissioner Emig made a motion to allow RSM Harris and Associates to do a study and proceed with preparing information for the application and if needed to schedule a possible public hearing on April 28th; Commissioner Walker seconded and the motion passed unanimously.

Town Engineer Kevin Varnell told the board that the work for the Country Inn Lift Station abandonment project was slowly proceeding. He said that the maps were finished and that they were still trying to get some easements from property owners.

Mr. Varnell said that as far as Powell Bill funding was concerned that there were several streets in town that were in need. He went down a list that included Elm, Oak and Virginia Streets that were in the most need of repair and that would cost the most. He also mentioned School and Second Street which were smaller and would be less expensive. He said that the \$82,000.00 dollars could be split up in several ways. He told the board that they could either fix all the small streets now with the \$40,000.00 the town had or wait until the allocations for the new fiscal year arrived and do one of the larger streets. He said that they didn't have to make a decision right then but that it would be a good idea to discuss and decide something soon.

Police Chief Tim Denton told the board that they were still investigating the robbery that occurred at PNC Bank. He said that banks in Zebulon and Franklin County had the same kind of robbery and that he was working with other agencies to acquire more information. He told the board that he and the other officers were still working on their in service training and would be finishing in the fall. He also mentioned that they had assisted in finding a missing person in March and had received a thank you letter from the person's guardian. He said that the individual was autistic and that they were able to help the family with getting a tracking device for any future problems. Chief Denton introduced Officer Jamie Cummings to the board as one of the newest officers to work with the town.

Commissioner Griffin made a motion to go into closed session to speak with the town attorney; Commissioner Walker seconded and the motion passed unanimously.

Closed session

Commissioner Griffin made a motion to go back into open session; Commissioner Walker seconded and the motion passed unanimously.

Town Attorney Mark Edwards had no new business

Anthony Branch with Envirolink read the monthly report.

Mr. Holpe asked the board to look at the proposed budget and told them that there were very few changes from last year's figures. He mentioned that the revenues would be pretty much the same and that he felt like the proposed budget was conservative. He said that the expenditures would include a 3% raise as well a 10% increase in health care costs due to new federal regulations. He told the board that the

town. Commissioner Walker asked if there were any prospects for new business. Mr. Barbee said that he had personally talked to several pizza businesses and hardware places but did not have any firm commitments. He said that this would be a great incentive to present to the prospective business. Commissioner Griffin said that he thought it was a good idea since it would not be a major cost to the town.

Commissioner Griffin made a motion to participate in the incentive program for the five targeted businesses; Commissioner Emig seconded and the motion passed unanimously.

Anthony Branch with Envirolink gave the monthly report.

Town Attorney Mark Edwards had nothing to report.

Mr. Holpe told the board that the park was nearing completion and he felt like it was looking very good. He said that the project should be done within the next few weeks but definitely by the June 30th deadline. He said that the final reimbursement would be sent in and hoped that the funds would be received before the end of the fiscal year. He also mentioned that Michele and Sandra had taken over the final projects and were responsible for the project being so close to being finished.

Mr. Holpe said that he felt like the contract for the STEP program would come in soon. He said from the emails he received from the Department of Commerce as well as Chilton Rogers with the Rural Center it looked like the contracts would arrive within the next week or so. Mr. Holpe said that the town now had someone to keep the park clean on a daily basis as well as some other town maintenance.

Chief Tim Denton told the board that Strickland Industries had been broken into. He said that some copper had been stolen from property but that no damage had been done. He said that they had made several arrests from the driver's license checks that they had been doing.

Commissioner Emig said that he had gotten a report from a citizen that the second and third row in Oakdale cemetery was not in good shape. Mr. Holpe said that he had checked that area and that some stone had already been placed in those areas. Commissioner Griffin said that there was still a lot piles of yard debris in the cemetery that had been left there for two weeks. He also said that he wanted the town to look nice all year long not just at Pumpkin Festival time. He said he thought that Envirolink needed to do a better job at preventative maintenance. Mr. Holpe said that he would pass that along to Mike Meyers. Commissioner Walker said that she agreed that the house on Mclean St. was an eye sore and that something needed to be done. Mr. Holpe said that he would check on that and see if their building permits were still valid and let everyone know at the next meeting. Commissioner Bissett asked if the property on South Pine that was just out of the town limits had finished their clean up. Mr. Holpe said that he would call the county and see what kind of time frame they had for the completion. Sarah Perkinson asked if any of the commissioners were aware of the unsightly property next to the Oakdale cemetery. She commented that the area on the right side of the main road was a disgrace and that there needed to be something done about it. Mr. Holpe said that he had already started the violation process with the property owner. Mayor Gwaltney said that there was a problem with the bathrooms at that park and that there may be a need for a gate in front of it. He also said that there was a house on Walnut Street that was also very unsightly and that there needed to be something done.

Commissioner Bissett made a motion to recess the meeting to May 21st at 6:30pm for a budget session; Commissioner Emig seconded and the motion passed unanimously.

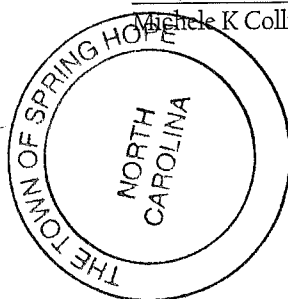
Submitted:

Michele K. Collins

Michele K Collins Town Clerk

Attest:

James F Gwaltney III
James F Gwaltney III Mayor



Minutes
Spring Hope Board of Commissioners Meeting
May 5, 2014

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Drew Griffin, Lee Bissett, and Daryl Emig. Commissioner Newkirk was absent

Also present were Town Manager John Holpe, Town Clerk Michele Collins, Town Attorney Mark Edwards, Chief Tim Denton, Engineer Kevin Varnell and Anthony Branch from Envirolink.

Newspapers present were Ken Ripley from the Spring Hope Enterprise and Amanda Clark from the Nashville Graphic.

Mayor Gwaltney called the meeting to order.

Commissioner Griffin made a motion to accept the minutes of the April 7th meeting as written; Commissioner Walker seconded and the motion passed unanimously.

Public Forum

Phillip Mills pointed out to the board that there were several properties in town that were either abandoned or in need of construction clean up. He said that there was a house on Mclean St. that had construction and remodeling material in the yard for at least 2 years and was unsightly. He mentioned that it was on the way to the school and presented a negative impression of the town. He also said that there was an abandoned property on South Ash Street that had not been lived in for at least 10 years and needed to be dealt with. Lastly he mentioned the old mason building on Poplar St. that was already crumbling and needed to be demolished. He encouraged the board to take action on these properties and thanked them for their time.

Bobby Browder said that even though he wasn't a town citizen he was very upset about the problems on Ash St. He said he didn't feel like much had been accomplished since the business that was there had been shut down. Commissioner Bissett said that he agreed and that it was unfair to the people who lived in the area. Mr. Browder suggested that the town make arrangements to get the proper resources to the police department to accomplish the task.

Engineer Kevin Varnell reminded the board of the need to select a street for repair the upcoming fiscal year. Mr. Holpe told the board that the worst streets were Oak, Elm and Virginia. He told the board that at the present time the town had \$40,000.00 dollars in Powell Bill paving funds. He said that additional funds will arrive in October and that it would probably cover one of the worst streets. Mr. Holpe asked the board if they wanted Kevin to go ahead and get bids for some of the streets now to get ahead of the weather and the closing of the asphalt plant. Mayor Gwaltney asked if the Powell Bill funds could be used to fix the sewer if it was the cause of the street's problems. Kevin said that Powell Bill funds were for street repair or drainage issues. Commissioner Emig said that he thought it was a good idea to go ahead and authorize Kevin to get bids on Oak and Elm Streets since they were in the worst condition. The rest of the board agreed and Kevin said that he would begin the process right away.

Joe Wilkinson from the Tree Board told the board that during the last meeting they discussed several issues. He said that they had made list of the trees in town as well as ordering tags to identify every tree. He said that many trees had been trimmed in the downtown area and that the merchants were very pleased. He said that they would also take a look at the cemeteries and make recommendations for the trees in them. Commissioner Griffin said that he wanted them to pay special attention to the low lying limbs and over grown shrubs in the cemetery.

Allen Barbee from Revitalization asked the board to approve a new business incentive program. He said that they had targeted five businesses and that the total would be an \$800.00 credit for the business. He said that the Chamber agreed to match the money and that it would actually be missed revenue and not an expenditure for the

Spring Hope Board of Commissioners
Recessed Budget Meeting
Wednesday, May 21, 2014
6:30 pm

A recessed budget meeting was held at 6:30pm in the Commissioners' Room at the Spring Hope Town Hall on Wednesday May 21, 2014.

Members present were Mayor Buddy Gwaltney, Commissioners Lee Bissett, Drew Griffin, Daryl Emig and Nancy Walker. Commissioner Bill Newkirk was absent.

Also present were Town Manager John Holpe and Town Clerk Michele Collins.

Newspapers present were; Amanda Clark from the Nashville Graphic and Ken Ripley from the Spring Hope Enterprise.

Mayor Gwaltney reconvened the meeting from May 5, 2014.

Mr. Holpe reminded the board of the PowerPoint regarding building maintenance given at the last budget session. He mentioned that there was only minimal amount of money set aside in the upcoming budget for building maintenance. He said that if the board would return to the .63 cents tax rate it would bring in an extra \$40,000.00 of revenue. He said that this money could help with getting town buildings back into good shape. Commissioner Griffin asked if the Community Building was included in the STEP program, Mr. Holpe said yes. Mr. Holpe said that there is a line item in the budget for maintenance and supplies but it has only a small amount of money in it. Commissioner Emig asked if Envirolink was able to do a lot the extra things that were pointed out in the PowerPoint, Mr. Holpe said yes that they do anything that the town asks.

Mr. Holpe said that the budget had not changed much from last year. He said that Water and Sewer was going to be very tight due to the increased utility bills at the Waste Water Treatment Plant.

Mr. Holpe told the board that one of the main concerns at this time for the budget was whether they wanted to increase the tax rate. He also asked them if they wanted to go ahead and schedule the budget public hearing for June 2, 2014. Mr. Holpe said that he would also like to go back to writing the checks for commissioners pay back to November due to accounting procedures. The board agreed to wait until November to get their pay.

Mayor Gwaltney said at first he was not for the tax increase but now he was concerned about the cost of fixing the problem with the streets. He said he feels like it is a problem with sewer lines. Commissioner Griffin said that he agreed there was a problem with the streets and the building maintenance issues. Commissioner Emig said that he wasn't sure about having a tax increase until the town was getting their money's worth out of the current spending, especially the money for Envirolink. He said it was wrong to ask for more money therefore he was against a tax increase at this time. The rest of the board agreed and decided not to increase the tax rate.

Commissioner Griffin made a motion to have the public hearing for the budget at the regular town meeting on June 2, 2014; Commissioner Bissette seconded and the motion passed unanimously.

Commissioner Bissette made a motion to adjourn; Commissioner Walker seconded and the motion passed unanimously.

Submitted by:

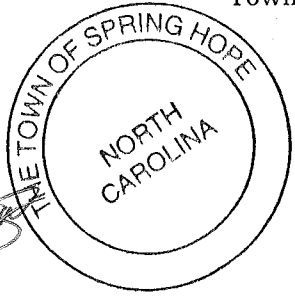
Michele K. Collins

Michele K. Collins
Town Clerk

Attest:

James Gwaltney

Mayor James Gwaltney



**RESOLUTION
ADOPTING AN AGREEMENT TO CONTINUE PARTICIPATION IN THE
NORTH CAROLINA SMALL TOWN MAIN STREET PROGRAM
2014-2015**

WHEREAS; the North Carolina Department of Commerce, Office of Urban Development has established a Small Town Main Street Program to provide technical assistance in downtown revitalization, utilizing the "Main Street Four-Point Approach®" of Organization, Design, Promotion and Economic Restructuring to selected small towns in eastern North Carolina; **and**

WHEREAS; towns selected to receive a more detailed level of service incorporating all of the "Main Street Four Points®"; **and**

WHEREAS; the Department of Commerce selected the Town of *Spring Hope* participate in the program and the Town wishes to continue its participation for an additional year; **and**

WHEREAS; both parties agree that a high level of community participation and commitment is required on the part of the Town and community in order to ensure that the program is as successful as possible: **and**

WHEREAS; reimbursement for travel related expenses will be required of the Town when Small Town Main Street staff travels to the Town for regular meetings or as requested by the Town;

THEREFORE, BE IT RESOLVED; that the Town agrees to continue its participation in the Small Town Main Street Program and to abide by the following conditions:

1. The Town will actively participate in the Small Town Main Street Program for an additional period of no less than twelve (12) months beginning July 1, 2014.
2. The Town will designate a contact person in the community for the technical assistance team to coordinate with in order to provide continuity and leadership for the program..
3. The Town will continue to maintain a volunteer committee and working subcommittees that are representative of the entire community, to provide focus for the program.
4. The Town will continue its support for the volunteer committee and will assist the committee and team in conducting community projects and any other necessary activities.
5. The Town will cooperate with the Small Town Main Street technical assistance team and support the community vision and plan of action.
6. The Town will continue to implement the plan of action to the fullest extent possible.
7. The Town will continue to develop and actively participate in local and regional partnerships and networks, and share resources and information gained through the program with other communities in the region.
8. The Town agrees to reimburse the Office of Urban Development for travel related expenses for any travel requested by the Town as submitted.
9. The Town agrees to join the National Main Street Center as an associate member by October 1st, 2014 and remain an associate member so long as the Town participates in the NC Small Town Main Street Program; and pay dues as required to the National Main Street Center, currently established as \$250 per year.
10. The Town agrees to send a representative to in-state training that may be requested by the North Carolina Main Street Center and to the Annual North Carolina Main Street Conference when scheduled.

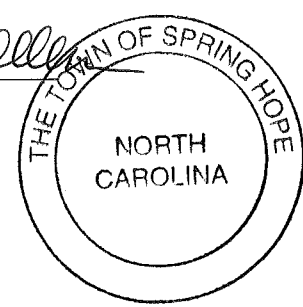
ADOPTED BY THE TOWN BOARD of *Spring Hope* THIS 2ND DAY OF ~~July~~ JUNE 2014

[Signature]

Mayor (SEAL)

[Signature]

Clerk



**TOWN OF SPRING HOPE
BUDGET ORDINANCE
FISCAL YEAR 2014-2015**

BE IT ORDAINED by the Governing Board of the Town of Spring Hope, North Carolina:

Section 1: The following amounts are hereby appropriated in the General Fund for the operation of the town government and its activities for the fiscal year beginning July 1, 2014, and ending June 30, 2015, in accordance with the chart of accounts heretofore established for this Town:

Governing Body	\$ 6,997
Administration	211,125
Buildings	133,500
Public Safety	371,418
Streets	84,500
Powell Bill	41,262
Sanitation	159,500
Recreation	7,000
Library	8,500
Cemetery	10,000
Museum	503
Total	\$ 1,034,305

Section 2: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2014, and ending June 30, 2015:

Ad Valorem Taxes	\$ 429,368
Other Taxes and Licenses	8,155
Motor Vehicles Taxes	42,721
Penalties & Interest	2,301
Permits and Fees	1,400
Powell Bill Funds	41,262
Franchise Fees	53,507
Sales Tax/Video Program	7,403
Local Option Sales Taxes	186,751
Hold Harmless Funds	39,000
Beer & Wine Tax	6,903
Rental on Buildings	15,975
Interest on Investments	4,402

Cable TV Franchise	900
Cemetery Revenues	17,257
Sales/Telecommunications	14,500
Garbage Fees	148,500
Other Revenues	14,000
Total	\$ 1,034,305.00

Section 3: The following amounts are hereby appropriated in the Water and Sewer Fund for the operation of the water and sewer utilities for the fiscal year beginning July 1, 2014, and ending June 30, 2015 in accordance with the chart of accounts heretofore approved for the Town:

Water and Sewer operations department	\$ 286,266
Water and Sewer maintenance department	<u>215,234</u>
Total	\$ 501,500

Section 4: It is estimated that the following revenues will be available in the Water and Sewer Fund for the fiscal year beginning July 1, 2014, and ending June 30, 2015:

Water usage charges	\$ 202,354
Sewer usage charges	261,404
Taps and connection fees	2,800
Other Revenues	<u>34,942</u>
Total	\$ 501,500

Section 5: There is hereby levied a tax at the rate of sixty cents (\$.60) per one hundred Dollars (\$100) valuation of property as listed for taxes as of January 1, 2014, for raising the revenue listed "Ad Valorem Taxes" in the General Fund in Section 2 of this ordinance.

This rate is based on a total valuation of property for the purposes of taxation of \$77,091,000.00

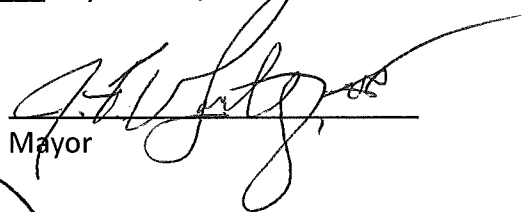
Section 6: The Budget Officer/Finance Officer is hereby authorized to transfer appropriations as Contained herein under the following conditions:

- a. He/She may transfer amounts between line item expenditures within a department without limitation and without a report being required. These changes should not result in increased in recurring obligations such as salaries.
- b. He/She may transfer amounts up to \$ 1,000 between departments within the same fund. He must make an official report on such transfers at the next regular meeting of the Governing Board.
- c. He/She may not transfer any amounts between funds, except as approved by the Governing Board in the Budget Ordinance as amended.

Section 7: The Budget Officer/Finance Officer may make cash advances between funds for periods not to exceed 60 days without reporting to the Governing Board. Any advances that extend beyond 60 days must be approved by the Board. All advances that will be outstanding at the end of the fiscal year must be approved by the Board.


Section 14: Copies of this Budget Ordinance shall be furnished to the Clerk to the Governing Board and to the Budget Officer/Finance Officer to be kept on file by them for their Direction in the disbursement of funds.

Adopted this 26th day of June, 2014

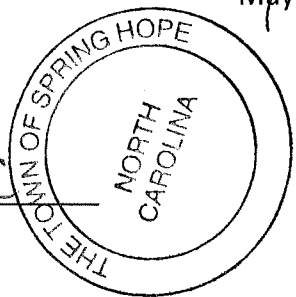


Mayor

Attest:



Town Clerk



Minutes
Spring Hope Board of Commissioners Meeting
June 2, 2014

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Drew Griffin, and Daryl Emig. Commissioners Newkirk and Bissett were absent

Also present were Town Manager John Holpe, Town Clerk Michele Collins, Town Attorney Mark Edwards, Chief Tim Denton, and Administrative Specialist Sandra Morris. Anthony Branch, Dean Holmes and Mike Meyers from Envirolink were also in attendance.

Newspapers present were Ken Ripley from the Spring Hope Enterprise and Amanda Clark from the Nashville Graphic.

Citizens present were Beth Baines, James Long, Phillip Mills, Scottie Phillips, Ollie Shepard, Veronica Cooper and Roger Warren.

Mayor Gwaltney called the meeting to order.

Commissioner Griffin made a motion to accept the minutes as written; Commissioner Emig seconded and the motion passed unanimously.

Public Forum

Veronica Cooper read a letter from Joyce Farmer who lives at 216 S Ash St and is concerned about a ditch and wooded area behind her house. She said that Ms. Farmer had seen snakes coming from this area and she thought it was due to the fact that it was an uncared for piece of land. Mr. Holpe told Ms. Cooper that he would ride down there in the morning and look at the property. He said that he would find out who owned it and get them to clean it up.

Commissioner Griffin made a motion to go into the budget public hearing; Commissioner Walker seconded and the motion passed unanimously.

Mr. Holpe told the board that the new 2014-2015 general fund budget was balanced at \$1,014,305.00 dollars which was \$1895.00 dollars less than the present budget. He said that the water and sewer budget was balanced at \$501,500.00 dollars which was a 1.8% increase from the current budget and would be kind of tight. He said that one reason water and sewer was tight was because of the new Waste Water Treatment Plant upgrades which used more electricity than the old one did. He also said that a new pump would need to be purchased which would run about \$16,000.00. Mr. Holpe said that even though it was tight it was very solid.

Commissioner Griffin said he thought that the concerns that the board had at the previous meeting about Envirolink could be ironed out. He said that he had been driving around town and realized that there was a large maintenance issue in the town. He said he also thought that there was not enough money to repair streets. Commissioner Griffin said that he did not want the town to touch the fund balance to repair these items especially since the balance of that fund had been borrowed from in the last 4 years and not been paid back. He said that he had reconsidered a tax rate increase to try and address some of the issues that that town was facing. He commented that he was not in favor of increasing taxes normally but that the town was in trouble and that a loss of previous revenue from a tax decrease was partly to blame. He said that it was not fiscally responsible to continue on the same path that the town was on and that in a very short time the town would be in even more trouble. Commissioner Emig said that the board needed to do some other tidying up first before the taxes should go up. Commissioner Walker said that she agreed that taxes needed to be raised before things got worse. Commissioner Griffin asked Mayor Gwaltney what he thought. Mayor Gwaltney said that he disagreed with the decision of the board when the decided to decrease taxes several years prior. He said that he thought a good compromise was to increase the rate slowly so that the town could at least be back to where it was when the decrease was done. The mayor invited the

public to voice their opinions. Roger Warren said he thought it was the duty of the town to take care of the citizens and protect the assets of the town. He said that he feels as though if there isn't some kind of actual revitalization of the town that it would become a liability. Ollie Shepard asked why it took so long for the board to see that there was a problem with not having enough resources to keep the town in good condition. Commissioner Griffin said that some of the reason was because of the slow economy and that things had been done to try to keep expenditures down and try to save money. He said that unfortunately that the conservative approach had not worked. Mr. Holpe said that if the tax went up at least .3cents it would generate approximately \$20,000.00. Commissioner Griffin said that the State of North Carolina had also reduced the amount of money that the town gets from them. Ken Ripley said that he thought that a .3cent increase would be a good idea; Beth Baines said that she also would be in favor of a tax increase to help with town maintenance issues.

Commissioner Emig made a motion to come out of public hearing; Commissioner Griffin seconded and the motion passed unanimously.

Commissioner Griffin made a motion to approve the budget as presented with an increase in taxes which would be .3cents per 100, and raise the tax rate to .60 cents and to put 2/3 of the money in streets and 1/3 in building maintenance; Commissioner Walker seconded and the motion passed unanimously.

Mr. Holpe told the board that it would be necessary to hold a short meeting at the end of the month to approve the end of the fiscal year budget amendments. He said that he would be on vacation at the end of the month but that the finance officer would present the amendments. The board decided to hold a recessed meeting on June 26th at 6:30pm.

Commissioner Griffin made a motion to approve advertising the delinquent property tax listing as well as approving the water bill and tax write-offs; Commissioner Emig seconded and the motion passed unanimously.

Mike Meyers from Envirolink said that maybe they could have communicated better with the town. He said that they have a plan and that they are willing to adjust the plans if it's necessary. He said that they were doing things that most people probably weren't aware of which included things like helping complete the park project and mowing extra places that were not originally documented. He said that they were doing many things that were out of the scope of the contract for no extra charge. Mr. Meyers said that he thought that they had helped improved the accuracy of record keeping and cash flow for the town. He mentioned that he thought the relationship between their company and the town was very good and that it was because of their organization that there was good communications now at the town office. He said that work orders were absolutely necessary for things that were out of the scope of the contract. Mr. Meyers said that because of Envirolink the town had a much better standing with DENR who were about to come down hard on the town before they started. He also mentioned that they are performing special duties for Spring Hope that they don't do for anyone else like having the water flushing at night and watching the storm basins. He ended with saying that they were going to do a rate study for the town at no extra charge.

Mr. Holpe asked the board to approve the Small Town Economic Prosperity Program (STEP) contract. He said that this contract was originally supposed to be ready in January but that the Department of Commerce had been delayed in getting it ready. He told the board that the only thing that was different in the contract was that the park no longer would be receiving money from STEP since it had to be done in the next few weeks. Mark Edwards said that he found a few typo's in the contract but that it seemed to be good.

Commissioner Griffin made a motion to accept the STEP contract with the typo changes; Commissioner Walker seconded and the motion passed unanimously.

Mr. Holpe told the board that it was time to renew the amendment to continue to be a part of the Small Main Street Program. He said that the only difference this year was that there was a small fee of \$250.00 but that the town would also be a part of an international program.

Commissioner Emig made a motion to approve the continuation of the Small Main Street Program; Commissioner Griffin seconded and the motion passed unanimously.

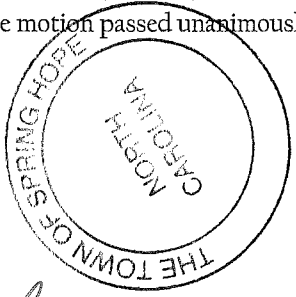
Town Attorney Mark Edwards said that he didn't have anything new.

Mr. Holpe told the board that the complaints about the properties around Oakdale Cemetery had been addressed by the property owners. He said that he felt that they had made an effort to work on the property's appearance and that it looked better. He also said that he was working on the situation with the house on Mclean Street and the fact that they had not obtained the proper permits for their home renovation. He said that they had until a specific time to comply or they would have to pay penalties. He said that the building on Poplar Street that was an old Masonic lodge did not have a clear owner. He said that the attorneys were working on finding an owner to be able to begin condemnation proceedings. He said that the county had posted warning notices on the building and that if the owners are not found it will cost \$4000.00 to \$6000.00 in fees for the town to remove the building. Mr. Holpe told the board that there was also a property on Bunn Lane that was in some disarray and that he had sent them a violation notice.

Mr. Holpe reminded the board that he would be on vacation until the Wednesday or Thursday before the Fourth of July.

Mayor Gwaltney asked if there were any comments or new business from the board. Commissioner Emig said the he was glad to hear that the town had new flags and that he was also looking forward to receiving a task list from Envirolink. Commissioner Griffin said that there was any area by Walnut Street apartments that had a lot of vegetation and on Branch St the grass needed to be cut down near the street. He also said the property on East Nash Street near the Country Inn had very high grass and that many of the sidewalks in town needed to be sprayed. He also said that the trees at the park needed to be trimmed. Commissioner Walker asked about the house by the Country Inn and if the town knew who owned it. Mark Edwards said that the house was not in formal foreclosure but that the heirs had lost the home. Sandra Morris said that she would send a letter to the owners and if they did not take care of the property the town would hire someone to clean it and then put the cost on debt service.

Commissioner Walker made a motion to recess until the June 26th meeting at 6:30pm; Commissioner Griffin seconded and the motion passed unanimously.



Submitted:

Michele K Collins
Michele K Collins Town Clerk

Attest:

James F Gwaltney III
James F Gwaltney III Mayor

Minutes
Spring Hope Board of Commissioners Meeting
June 26, 2014

A recessed meeting of the Town of Spring Hope Board of Commissioners was held at 6:30 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Drew Griffin and Daryl Emig. Commissioners Newkirk and Bissett were absent

Also present were Town Clerk/Finance Officer Michele Collins and Administrative Specialist Sandra Morris.

Mayor Gwaltney called the recessed meeting to order.

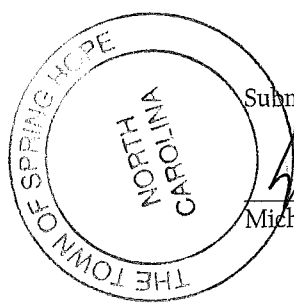
Finance Officer Michele Collins had furnished the board members with copies of the 2013-2014 budget amendments. She told the board that even though as a whole the General Fund Budget was good with revenues exceeding expenditures there were several entire account groups that were under funded. She told them that she had shifted funds in the amount of \$23,400.00 to balance the accounts that were lacking. She also explained that the revenues collected were a considerable amount more because of the extra revenue generated by the cemetery and the new state collection rate for motor vehicles. Ms. Collins also reminded them that the cemetery revenues are unpredictable and could not be counted on for extra money every year. Commissioner Emig asked why the expenditures for the cemetery were so high and the finance officer told him it was because of back payments that had not been made to the grave digger. She explained that miscommunication with Envirolink left the contractor not being paid, along with no monies being allocated in the budget for the services and therefore the town had to pick up the bill as they were receiving the revenue and requesting the work. She explained that this would not be a problem in the future as it was settled that the town would pay the gravedigger as they always did in the past and Envirolink would not be involved with the cemetery besides their contracted maintenance of the grounds.

Ms. Collins told the board that the Water and Sewer Fund was in much more trouble as the expenditures had exceeded the revenues. She told them that one of the biggest problems was that the utilities for the treatment plant had doubled and that there was no prior knowledge that this would occur. She also said that there were several underfunded line items and that it was severe enough that left unfixed would be a red flag to the Local Government Commission. Therefore she had to borrow money from the equity built up in water and sewer from the prior years to be able to balance the budget. She told them that this was not her preferred way to balance the budget and was not a solution to the budget problems.

Commissioner Griffin made a motion to accept the budget amendments as presented; Commissioner Emig seconded and the motion passed unanimously.

Commissioner Griffin made a motion to accept the resolution to continue participation in the Down East Home Consortium; Commissioner Walker seconded and the motion passed unanimously.

Commissioner Griffin made a motion to adjourn; Commissioner Walker seconded and the motion passed unanimously.



Submitted:

Michele K Collins
Michele K Collins Town Clerk

Attest:

James F Gwaltney III
James F Gwaltney III Mayor

BUDGET ORDINANCE AMENDMENT

BE IT ORDAINED by the Governing Board of the Town of Spring Hope, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

Account No.	Decrease	Increase
10-5100-0500 FICA	\$3000.00	
10-5100-7400 Capital Outlay	\$4000.00	
10-5100-7600 Police Car	\$8300.00	
10-6400-4500 Cemetery		\$15,300.00
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10-5100-0500 FICA	\$2100.00	
10-6200-1300 Recreation		\$2100.00
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10-5000-4500 Buildings	\$3000.00	
10-5800-4500 Sanitation		\$3000.00
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10-5000-4500 Buildings	\$3000.00	
10-5600-1300 Utilities (Streets)		\$3000.00

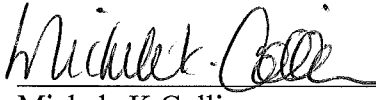
Section 2. To amend the Water and Sewer fund, the appropriations are to be changed as follows:

Account No.	Decrease	Increase
30-2990-0000 Water/Sewer Fund Balance		\$72,000.00
30-8100-7102 Sewer Improvements	\$ 6,000.00	
30-8100-0200 Salaries and Wages		\$ 7,500.00
30-8100-0400 Professional Services		\$ 2,500.00
30-8100-0700 Retirement		\$ 500.00
30-8100-0800 401 K		\$ 500.00
30-8100-1200 Postage		\$ 1,000.00
30-8100-1300 Utilities		\$30,000.00
30-8100-4500 Contracted Services		\$ 250.00
30-8100-4502 Contracted Services-other		\$ 6,000.00
30-8100-5300 license and permits		\$ 500.00
30-8100-7510 Computer Software		\$ 1,000.00
30-8100-9200 Water Tank Maintenance		\$ 250.00
30-8100-9920 USDA WWTP Closeout		\$ 28,000.00

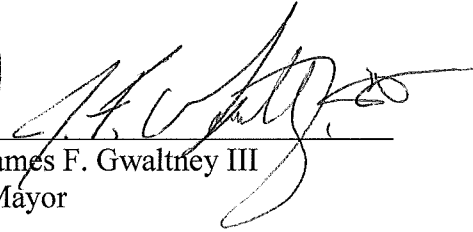
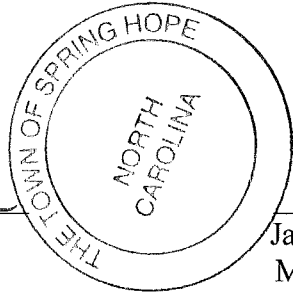
Section 3. Copies of this budget amendment shall be furnished to the Clerk to The Governing Board, and to the Budget Officer and Finance Officer for their direction.

Adopted this 26th day of June, 2014.

Attest:



Michele K Collins
Town Clerk



James F. Gwaltney III
Mayor

Minutes
Spring Hope Board of Commissioners Meeting
July 7, 2014

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Drew Griffin, Lee Bissett and Daryl Emig. Commissioner William Newkirk was absent.

Also present were Town Manager John Holpe, Town Clerk Michele Collins, Town Attorney Mark Edwards and Chief Tim Denton. Anthony Branch from Envirolink was also present.

Newspapers present were Ken Ripley from the Spring Hope Enterprise and Amanda Clark from the Nashville Graphic.

Commissioner Griffin made a motion to accept the June 2nd and 26th minutes as written; Commissioner Emig seconded and the motion passed unanimously.

Mayor Gwaltney called the meeting to order.

Public Forum

Rebecca Bonner who lives at 205 E Bunn Lane asked to address the board. Ms. Bonner said that she was having problems with Waste Industries not picking up her garbage for a few weeks in a row. She said that when her husband asked the driver why he missed their trash can he told Mr. Bonner that it was not out in time and proceeded to call Mr., Bonner a liar about putting it out. She said that they were very upset and wanted the board to do something about the situation. Mr. Holpe told her that he would call the lady that was in charge and explain the concerns. The board agreed that since it was not the first incident with the same driver that they wanted to get someone else to run the Spring Hope route.

Anthony Branch from Envirolink gave the monthly report and said that there were open work orders for the storm drains. He said that he has been paying special attention to the storm drains and actually cleans them out himself. Mr. Holpe asked if this was something that Envirolink needed to do on a regular basis; Anthony said that they were watching them as they pick up leaves and limbs.

Mark Edwards had no new business.

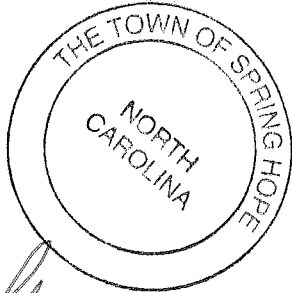
Mr. Holpe told the board that as far as the Masonic Lodge was concerned that an owner had not been found. He said that a hearing would be held on July 21st and that after the hearing he would issue an order to condemn. He said that he had a price of about \$4000.00 to do the demolition. Mr. Holpe said the cost to take it to the landfill was \$1800.00 and that was included in the price. He said that the owner of the house on Mclean St. had gotten some of the necessary paperwork and also had cleaned up some of the debris in the yard. He said that there were still some things that needed to be moved and that if the homeowner didn't adhere to the removal requests that further action including taking him to court may be necessary. Mr. Holpe said that the home on South Ash also needed to be removed. He said that the property owner was in agreement to get the old home demolished but would first need to have it inspected for asbestos. He also said that the property on Hopkins Street was inspected for asbestos and that they were waiting for the results. He said that the owners were interested in either having it burned by the fire department or removing it some other way. Mr. Holpe told the board that the grass at the house near the Country Inn had been cut and that he was still waiting for an answer on the house owned

by Mrs. Williams. Commissioner Emig said that he would bring up the subject of controlled burns for the Ash St. and Hopkins St. properties at the fire meeting he was going to attend.

Chief Denton told the board that they were paying a lot of extra attention to the business on Ash Street. He said that they were enforcing the town loitering ordinance. Mayor Gwaltney asked if the noise ordinance tickets were helping now that the process had changed. Chief Denton said that he thought it would soon now that it was a criminal offense instead of a civil one.

Commissioner Walker had no new business. Commissioner Griffin asked if the park work had been approved. Mr. Holpe said that the final inspection had to be completed but that the work was all done. Commissioner Emig said that he had received a schedule from Envirolink on what they would be doing and he said he thought it was an excellent start to be able to know when they have things scheduled. Commissioner Bissett had no new business.

Commissioner Bissett made a motion to adjourn; Commissioner Walker seconded and the motion passed unanimously.



Submitted by:

A handwritten signature in black ink, appearing to read "Michele K. Collins".

Michele K. Collins
Town Clerk

Attest:

A handwritten signature in black ink, appearing to read "James Gwaltney".

Mayor James Gwaltney

BUDGET ORDINANCE AMENDMENT

BE IT ORDAINED by the Governing Board of the Town of Spring Hope, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2015:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

Expenditures

Account No.	Increase	Decrease
10-4200-0200 Salaries	\$15,000.00	
10-4200-0500 FICA	\$ 2,300.00	
10-4200-0800 401K/State Retirement	\$ 2,700.00	
10-4200-0600 Health Insurance	\$ 3,600.00	

Revenues

10-3110-0500 Motor Vehicle Taxes	\$23,600.00
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Section 2. To amend the Water and Sewer, the appropriations are to be changed as follows:

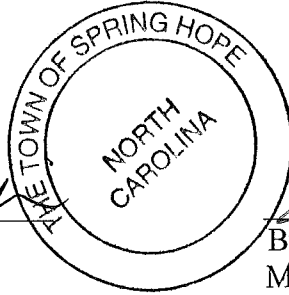
30-8100-0200 Salaries	\$15,000.00
30-8100-0500 FICA	\$ 2,300.00
30-8100-0800 401K/State Retirement	\$ 2,700.00
30-8100-0600 Health Insurance	\$ 3,600.00
30-8100-1300 Utilities	\$23,600.00

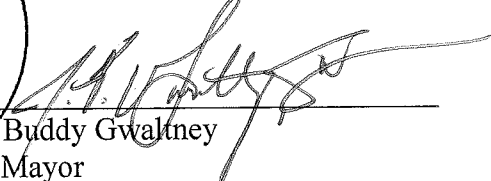
Section 3. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer for their direction.

Adopted this 4th day of August, 2014

Attest:


Michele K Collins
Town Clerk




Buddy Gwaltney
Mayor

Minutes
Spring Hope Board of Commissioners Meeting
August 4, 2014

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Drew Griffin, and Daryl Emig. Commissioners William Newkirk and Lee Bissett were absent.

Also present were Town Manager John Holpe, Town Clerk Michele Collins, Town Attorney Mark Edwards, Chief Tim Denton and Anthony Branch and Heather Adams from Envirolink.

Newspapers present were Ken Ripley and Clark Clifton from the Spring Hope Enterprise and Joanne Cooper from the Nashville Graphic.

Residents present were Veronica Cooper and Scottie Phillips.

Mayor Gwaltney called the meeting to order.

Commissioner Griffin made a motion to accept the minutes as written; Commissioner Walker seconded and the motion passed unanimously.

Commissioner Griffin made a motion to go into Public Hearing to consider a Special Use Permit for a family fun center; Commissioner Emig seconded and the motion passed unanimously.

Mr. Holpe told the board that the kind of business that was being proposed was allowed in that area of town with a Special Use Permit. He said that the Planning Board had suggested that the Commissioners approve the permit as long as there was no video gambling or poker games.

Elizabeth Hinnant; one of the proposed owners of the new Family Fun Center to be located at 116 Bunn Lane took the floor. She said that she had already talked with the police to see if they could help keep the place secure along with additional lighting around the building to help with being safe. She said that she and her parents wanted to provide the community with a safe and fun place to gather. Ms. Hinnant said that the center would house video machines as well as a snack bar. She also told the board that there would be no alcohol of any kind and that the business would close no later than 8:00pm during the week and would only be open from 1:00pm to 6:00pm on Sunday. She said that there would be no bad language, gambling or any kind of loitering along with the fact that young children would have to be accompanied by a parent. Veronica Cooper said that she was happy to hear of something different that may come to town.

Commissioner Griffin made a motion to come out of public hearing; Commissioner Emig seconded and the motion passed unanimously.

Commissioner Griffin made a motion to approve the Special Use Permit; Commissioner Emig seconded and the motion passed unanimously.

Commissioner Emig made a motion to go into public hearing to consider a Special Use Permit for a private club at 711 Nash Street; Commissioner Griffin seconded and the motion passed unanimously.

Mr. Holpe said that this club would be a member's only club. He said that they would gather to play pool, darts, watch television and that beer would be provided. He also said that the club would fit in the category of night clubs that permits private clubs. He said that there would be no outdoor entertainment

allowed and that the latest that they could be opened would be 1:00am and that any music played should not be heard from the outside.

Randy Perry said that he would be happy to answer any questions from the board. Commissioner Emig asked about the discrepancy with the street number and Mr. Perry said that he was incorrect when he first filled out the application. Commissioner Walker asked how someone would become a member and Mr. Perry said that each person would fill out an application and the board of directors would vote on the applicant. Chief Denton said that even though they had a board of directors that they owners would be the responsible party for anything concerning the business. Randy said that this was his first stop and that he had a long way to go before the club would become a reality.

Commissioner Emig made a motion to close the public hearing; Commissioner Walker seconded and the motion passed unanimously.

Commissioner Griffin said that since the club followed all the guidelines he thought that the club should be approved.

Commissioner Griffin made a motion to approve the Special Use Permit to run a private club at 711 Nash Street; Commissioner Emig second and the motion passed unanimously.

Mr. Holpe told the board that Faith Christian Ministries wanted to extend the lease that they are in with the town as it pertains to the rental of the building at 119 South Ash Street. The only thing that they wanted to change was the expiration time of the lease. He said that they wanted to extend the lease to November 5, 2020 instead of November 5, 2015. Mr. Holpe said that they want to do some exterior improvements and are requesting the go ahead on those as well as the extension of the lease.

Commissioner Griffin made a motion to approve the extension; Commissioner Walker seconded and the motion passed unanimously.

Mr. Holpe presented a budget amendment to the board. He told them that he wanted to move one employee out of Water and Sewer and put them in Administration. He also said that he was made aware of the fact that the revenue in General Fund was not appropriated correctly so he wanted to increase it to better reflect the amount of money expected. Commissioner Emig asked if the revenue was being increased in both funds; Mr. Holpe said no that it was only in General Fund and that the money in Water and Sewer was already there it was just being reshuffled.

Commissioner Emig made a motion to accept the motion; Commissioner seconded and the motion passed unanimously.

Mr. Holpe told the board that the NC General Assembly had done away with allowing cities and counties to charge a privilege license fee for businesses that did not have a store front. He said that this new law would prevent the town from issuing individual licenses to vendors at the Pumpkin Festival. He told the board that the town needed to still receive the funds from the Chamber therefore he had created the idea of a Special Events fee. He said that this fee would equal the amount of the license fee that that town would have received from the licenses. Mr. Holpe said that the town would approve a list of vendors for the Chamber but that there would not be an individual license issued.

Commissioner Griffin made a motion to approve the new Special Events Fee; Commissioner Walker seconded and the motion passed unanimously.

Mr. Holpe reminded the board that the next meeting was scheduled to be on September 1st but that it was the Labor Day holiday. The board agreed to move the meeting to the next day September 2nd.

Anthony Branch from Envirolink gave the monthly report. Commissioner Emig asked if all of the rain had affected the wastewater and Mr. Branch said yes along with the fact that school was out. Mayor Gwaltney asked when the new proposed street sweeping would begin. Anthony said that they planned on doing it four times a year including during the Pumpkin Festival. Heather said that they planned on beginning during the present month as well as three other times during the year. She said that the Pumpkin Festival would not be included in the four times but would be done just as the town usually had it in prior years.

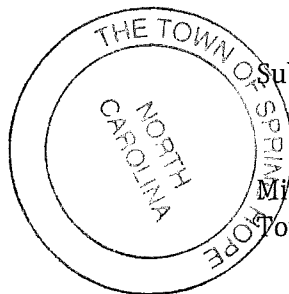
Town Attorney Mark Edwards told the board that he and Liz Fairman were continuing to work on the properties that were up for demolition.

Mr. Holpe said that he would have an ordinance drafted to have the Masonic Lodge demolished if there was no further information found on it. He also said that he felt like from his conversations with the owner and the progression of the work at 613 McLean Street the owners were complying with the requests from the board. He said that the property on South Ash St. was being inspected for asbestos and that if there wasn't any found that the fire department would burn it. Mr. Holpe said that the house on Hopkins Street was inspected for asbestos and that a small amount was found. He said that the owners were trying to come up with the funds to have it abated and hope to have it demolished.

Chief Denton gave his monthly activity report. He said that they had arrested a man that was trying to use someone else's debit card at the Food Lion. He also said that someone had reached across the counter at L&L and stole several lottery tickets. He said that the camera's there had caught the person and they were arrested. Chief Denton said that he was able to send several officers to additional training and that he was very pleased to be able to send them. Mayor Gwaltney asked if the new guidelines for the noise ordinance tickets were keeping people from playing loud music in their car. Chief Denton said he felt like it was quieter in town and wanted to keep it like that.

No new items from the board.

Commissioner Emig made a motion to adjourn; Commissioner Walker seconded and the motion passed unanimously.



Submitted by:

Michele K. Collins
Michele K. Collins
Town Clerk

Attest:

James Gwaltney
Mayor James Gwaltney



Town of Spring Hope

P.O. Box 87 • 118 West Railroad Street • Spring Hope, NC 27882
Phone: (252) 478-5186 • Fax: (252) 478-7131

The Board of Commissioners Meeting was cancelled on Monday, March 3, 2014 due to inclement weather.

Minutes
Spring Hope Board of Commissioners Meeting
October 20, 2014

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Drew Griffin, and Daryl Emig. Commissioners William Newkirk and Lee Bissett were absent.

Also present were Town Manager John Holpe, Town Clerk Michele Collins, Interim Chief Allen Proctor and Anthony Branch from Envirolink.

Newspapers present were Joe Burnette from the Spring Hope Enterprise and Amelia Harper from the Nashville Graphic.

Visitors were; Joe Wilkinson, Scottie Phillips, Warren Boone, Police Officers John Hillis, Kelsey Peele and Jamie Cummings.

Mayor Gwaltney called the meeting to order and lead the pledge of allegiance.

Commissioner Emig made a motion to approve the minutes from the September 2, 2014 meeting; Commissioner Griffin seconded and the motion passed unanimously.

Joe Wilkinson from the tree board told the board that they successfully trimmed the trees in the downtown area before Pumpkin Festival. He said that the rental of the machine for the trees along with taking other trees down had depleted most the money for tree removal. He asked the board to allocate another two thousand dollars to take down a tree on Walnut Street. Mr. Holpe told the board that he could find the money to do it.

Commissioner Griffin made a motion to give the extra money for tree removal; Commissioner Emig seconded and the motion passed unanimously.

The board told Mr. Holpe that they agree with going up on the cemetery fees but that they wanted him to come up with different prices. Commissioner Emig said that he did not want the town residents to end up paying more than non-residents. Mr. Holpe said that he would reconfigure the increase and come back in November.

Mr. Holpe told the board that the STEP Leadership team had voted to reallocate some of the grant funds to cover the approved projects. He told them that since the park was finished and didn't use the \$10,000.00 that was set aside the team wanted the money to go to the depot project. He also said that they wanted to put an extra \$5000.00 into the façade program and \$20,000.00 in to Community Building rehab which would come from moving around planning funds.

Commissioner Griffin made a motion to approve changing the budget line items for the STEP projects; Commissioner Walker seconded and the motion passed unanimously.

Anthony Branch from Envirolink gave their monthly report.

Mr. Holpe told the board that he had started doing the first round of interviews for the Police Chief's position. He said that according to privacy laws he could not comment on certain aspects of the interviews but may want them to sit in just to listen during the second rounds.

Interim Chief Allen Proctor told the board that Pumpkin Festival went well and that there were no incidents during the two days of activities. He also said that on October 11th the department implemented the new check point policy and would resume license checks immediately. Interim Chief Proctor introduced new officer Kelsey Peele and told the board that Adam Whitley had returned as a full time officer. Mayor Gwaltney asked if the police department needed anything as far as training went; Interim Chief Proctor said no that they had what they needed.

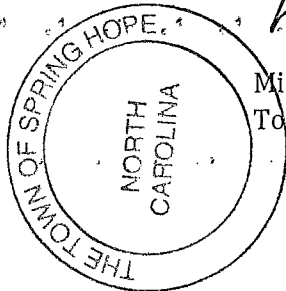
Commissioner Walker and Emig had no new business. Commissioner Griffin asked the town manager if he knew anything about the pipes that were being laid right before you get into town. He said that he had heard that natural gas was being made available. Mr. Holpe said that he had not been made aware of that but that he would check and let them know at the next meeting.

Commissioner Griffin made a motion to adjourn; Commissioner Emig seconded and the motion passed unanimously.

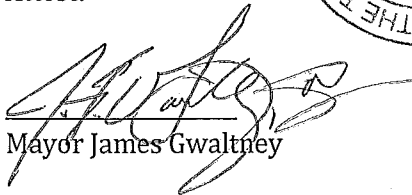
Submitted by:



Michele K. Collins
Town Clerk



Attest:



Mayor James Gwaltney

Minutes
Spring Hope Board of Commissioners Meeting
November 3, 2014

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Drew Griffin, Lee Bissett and Daryl Emig. Commissioner William Newkirk was absent.

Also present were Town Manager John Holpe, Town Clerk Michele Collins, Town Attorney Mark Edwards, Interim Police Chief Allen Proctor, Town Engineer Kevin Varnell and Anthony Branch from Envirolink.

Newspapers present were Ken Ripley from the Spring Hope Enterprise and Amanda Clark from the Nashville Graphic.

Also in attendance were Customer Service Representative Bridget Decker and Officer Jamie Cummings.

Citizens present were members of Spaulding Alumni that included; Bernard Howard, Lydia Davis, Carl Mills, Brenda Foster, Anne Perry and Minnie Deans. James Long and Joyce Richardson were also in attendance.

Mayor Gwaltney called the meeting to order and lead the pledge of allegiance.

Commissioner Emig made a motion to approve the minutes of the October 20th meeting as written; Commissioner Griffin seconded and the motion passed unanimously.

Mr. Holpe introduced Bridget Decker as the new Customer Service Representative, he told the board that she had grown up in Spring Hope and was glad to be working with the town.

Kevin Varnell from Stocks Engineering told the board that the Powell Bill projects on Oak and Elm streets were progressing and the patch repair was almost finished. He said that the trench where the street caved in on Oak Street was really bad and that about five feet of material had to be removed. He said that they had to rebuild it but that there was money in the budget for this so there would not be an extra cost. Mr. Holpe asked if there was an expected finish date; Kevin said it would probably be about two to three weeks.

Bernard Howard the President of the Spaulding Alumni Association told the board that they had gone to the Nash County School Board to modify the lease agreement for the Spaulding Gym. He said that the Alumni Association wanted to turn the gym into a senior center and that the school board was meeting to see if funds were available. He said that they would form a committee to come up with a way to convert the gym so that it would be available to all seniors in Nash County. He presented a list of repairs and equipment that they would need and said that it would take about six months. Mr. Howard told the board that they wanted to put several things in the center including Wi-Fi, exercise equipment, a indoor walking trail and cooling fans. Mr. Holpe said that he met with Mr. Howard and thought that this was a good idea but that it was a huge project. He said that he thought that the budget needed to be worked on and that he wanted to know about the financing resources. He also reminded them that they needed to get approval from the county building inspector and make sure they are ADA compliant.

Commissioner Bissett asked if they had talked to the county about the budget; Mr. Howard said that they were in the process of meeting with the county.

Mr. Holpe presented new prices for Oakdale and Meeks cemeteries. He asked for an increase in the opening and closing fees for both in town and out of town. Mr. Holpe proposed that the in town fees which was \$500.00 go up to \$600.00 and the out of town fees that were \$600.00 go up to \$840.00. He said that he wouldn't ask for the increase in plot purchase price until the new budget year. Commissioner Griffin asked why they would wait until March to increase the lot fees. Mr. Holpe said that he would like for them to do everything tonight if they felt comfortable with it. Commissioner Bissett said they he thought that was the right thing to do since Spring Hope was the lowest price in the area.

Commissioner Emig made a motion to increase in the opening and closing fees, the cremation fees and the plot fees; Commissioner Griffin seconded and the motion passed unanimously.

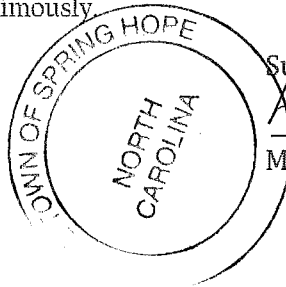
Anthony Branch from Envirolink gave the monthly activity report.

Mr. Holpe told the reminded the board that town hall would be closed for Veteran's Day on the 11th. He also told the board that a special assessment lien had been filed against the masonic lodge and if the property were to be sold the town would get back the money that was spent on the demolition. He mentioned that there were some new homes going up on North Pine Street. Mr. Holpe said that the Advance Auto store was coming along and that it would probably bring in an additional \$5000.00 in property taxes which would offset the loss of privilege license fees. He also told the board that some of the property owners in town had begun to use the façade money from the STEP program as well as the project for the deck on the Depot building would begin in the next few days. Mr. Holpe reminded the board that they would have to recess the current meeting so that they could sit in on the second round of interviews for the Police Chief. He said that he wanted them to meet the candidates even though he would be the one to make the final decision. They agreed to recess the meeting and go into close session the next week on Wednesday and Thursday.


Interim Police Chief Allen Proctor told the board that he had replaced some old computers with ones he got a good deal on. He said that he and Officer Peelé had assisted Middlesex Police in a DUI checkpoint and that several arrests had been made. He reminded the board that the next Community Watch meeting was on November 18th at 7pm at the community building. He told the board that the car that had been wrecked would be back in service within the next week.

Mayor Gwaltney asked if there was any new business from the board. Commissioner Bissett asked Mr. Holpe if there had been any progress with getting Jan Bryant to clean his property. He said he knew that it was a county issue but that it looked really bad over there. Mr. Holpe said that he would call Bill Hill from the county to get an update. There was no other new business.

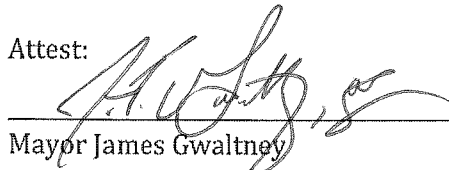
Commissioner Bissett made a motion to recess until November 12th at 6:30pm; Commissioner Griffin seconded and the motion passed unanimously.



Submitted by:


Michele Collins Town Clerk

Attest:


Mayor James Gwaltney

Minutes
Spring Hope Board of Commissioners Meeting
November 13, 2014

A recessed meeting of the Town of Spring Hope Board of Commissioners was held at 6:30p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Drew Griffin, Lee Bissett and Daryl Emig. Commissioner William Newkirk was absent.

Also present were Town Manager John Holpe and Town Clerk Michele Collins.

Mayor Gwaltney reconvened the November 12th meeting.

Commissioner Griffin made a motion to go into closed session; Commissioner Emig seconded and the motion passed unanimously.

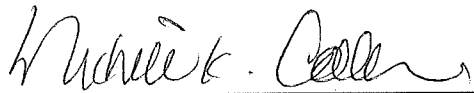
Closed Session.

Commissioner Emig made a motion to go back into open session; Commissioner Bissett seconded and the motion passed unanimously.

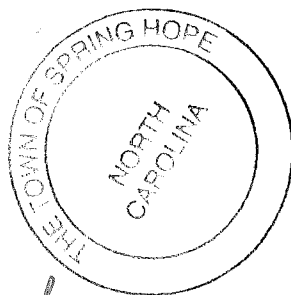
Commissioner Emig asked Mr. Holpe if he could get them a breakdown of what tickets each officer has written in the past month; Mr. Holpe said yes that he would ask the Interim Chief.

Commissioner Emig made a motion to adjourn; Commissioner Walker seconded and the motion passed unanimously.

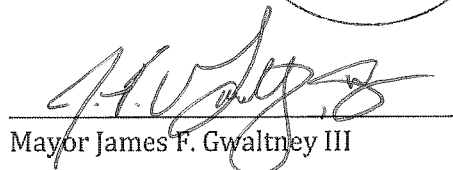
Submitted by:



Michele K. Collins
Town Clerk



Attest:



Mayor James F. Gwaltney III

Minutes
Spring Hope Board of Commissioners Meeting
November 12, 2014

A recessed meeting of the Town of Spring Hope Board of Commissioners was held at 6:30p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Drew Griffin, Lee Bissett and Daryl Emig. Commissioner William Newkirk was absent.

Also present were Town Manager John Holpe and Town Clerk Michele Collins.

Mayor Gwaltney reconvened the November 3rd meeting.

Commissioner Bissett made a motion to go into closed session; Commissioner Griffin seconded and the motion passed unanimously.

Closed Session.

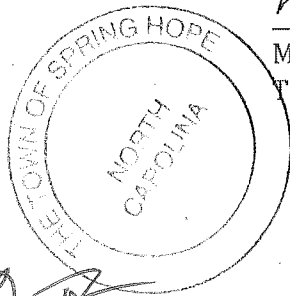
Commissioner Griffin made a motion to go back into open session; Commissioner Emig seconded and the motion passed unanimously.

Commissioner Bissett made a motion to recess the meeting until November 13th at 6:30pm; Commissioner Walker seconded and the motion passed unanimously.

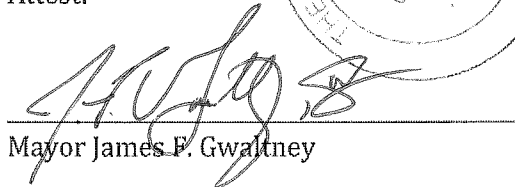
Submitted by:



Michele K. Collins
Town Clerk



Attest:



Mayor James F. Gwaltney

Minutes
Spring Hope Board of Commissioners Meeting
December 1, 2014

A regular meeting of the Town of Spring Hope Board of Commissioners was held at 7 p.m. in the Commissioners Room at the Spring Hope Municipal Building.

Members present: Mayor James Gwaltney, Commissioners Nancy Walker, Drew Griffin, and Daryl Emig. Commissioners William Newkirk and Drew Griffin were absent.

Also present were Town Manager John Holpe, Town Clerk Michele Collins, Town Attorney Mark Edwards, Interim Chief Allen Proctor and Anthony Branch from Envirolink.

Newspapers present were Ken Ripley from the Spring Hope Enterprise and Amanda Clark from the Nashville Graphic.

Visitor's present were; residents Veronica Cooper, Ruby Davis and Ricky Tucker. Police Officers Jeff Breedlove, John Hillis and Jamiè Cummings were also in attendance

Mayor Gwaltney called the meeting to order.

Town Manager John Holpe lead the pledge of allegiance.

Commissioner Emig made a motion to accept the minutes of November 3rd, 12th and 13th as written;

Commissioner Walker seconded and the motion passed unanimously.

Anthony Branch from Envirolink gave the monthly report. Commissioner Emig asked if the alarms on the lift station went off because of the rain and Anthony said yes.

Town Attorney Mark Edwards had no new business.

Mr. Holpe told the board that the employee Christmas party was set for December 5th. He also reminded the board that Christmas in Spring Hope would be held the following Friday on the 12th. He mentioned that Oak and Elm had been paved. Mr. Holpe told the board that the depot project was done and reminded everyone that it was the first major STEP project. Mr. Holpe asked the board to consider appointing Roger Warren to the vacant spot on the tree board. He said that the Christmas lights had been hung and that he thought they looked really good.

Commissioner Emig made a motion to appoint Roger Warren to the tree board; Commissioner Bissett seconded and the motion passed unanimously.

Interim Chief Proctor told the board that the department would be helping Middlesex with their Christmas Parade this month as well as participating in a DWI checkpoint with the Town of Whitakers police department. He said that the Thanksgiving click it or ticket campaign resulted in several citations.

Commissioner Bissett asked if there was anything new with the Jan Bryant situation. Mr. Holpe said no that the county was working on it. Commissioner Emig asked if there was any new news on the energy plant at the old Rockwool sight. Mr. Holpe said that he hadn't heard anything from the owners lately. Commissioner Bissett said that he knew that the people planning the plant were still working on getting all of their paperwork and permits. Mayor Gwaltney told the board that Commissioner Newkirk had resigned from the board due to an illness. Mr. Holpe asked the board if they would like to advertise the

open board seat and then appoint someone. Mark Edwards told the board that they can replace the person that resigns and can take the time that they need to find someone.

Break

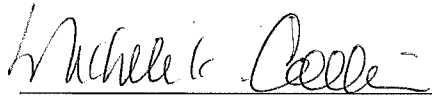
Commissioner Bissett made a motion to go into closed session; Commissioner Walker seconded and the motion passed unanimously.

Closed Session

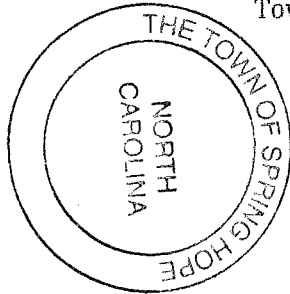
Commissioner Emig made a motion to go back into open session; Commissioner Bissett seconded and the motion passed unanimously.

Commissioner Bissett made a motion to adjourn; Commissioner Walker seconded and the motion passed unanimously.

Submitted by:



Michele K. Collins
Town Clerk



Attest:



Mayor James Gwaltney