



Town of Spring Hope

118 W. Railroad Street
Spring Hope, NC 27882
Phone: (252) 478-5186
Fax: (252) 478-7131

For office use only:
Application No. _____
Date Received: _____
Amount Received: _____

FOOD TRUCK PERMIT APPLICATION

Zoning Compliance Permit Fee = \$50
Site Plan May Be Required (tbd by Zoning Administrator)

This application pertains to planning and zoning requirements only. It is the responsibility of the applicant to verify that the proposed use is in compliance with all other applicable governmental agencies, including, but not limited to, the Nash County Department of Environmental Health (252-459-9829) and the North Carolina Department of Agriculture and Consumer Services (919-707-3231) prior to commencing the proposed use. Upon approval, this permit is in effect for one (1) calendar year. It will be the responsibility of the applicant to renew this permit annually to operate within the Town of Spring Hope.

SUBMITTAL REQUIREMENTS:

Only completed submittals will be processed. The following items are required in order for your application to be deemed complete:

- a valid Mobile Food Vendor Permit (*from any North Carolina county*)
- a valid Mobile Food Unit / Pushcart Application (*from any North Carolina county*)
- a valid Commissary Approval Form (*from any North Carolina county*)
- \$50.00 permit fee

FOOD TRUCK STANDARDS:

- (A) Applicability. These regulations apply to all instances of *food trucks* operating or being stored in the town, except that *food trucks* participating in a town-sponsored event, a fair or festival operated by a non-profit organization or otherwise permitted temporary or special event are considered to be part of that event for zoning classification purposes, and are exempt from these regulations. They would have to comply with any conditions of the event permit.
- (B) Location. *Food truck* operation is allowed with certain developmental standards in the CB, GB, LI, and HI districts, as well as on any street location having CB, GB, LI, and HI zoning on both sides of the street. *Food trucks* are also allowed on town park property with permission of the town and shall comply with these regulations.

Overnight storage of *food trucks* shall be on private property and shall conform to zoning regulations governing storage of a commercial vehicle.

- (C) Performance standards.
 - (1) Time limit. *Food trucks* shall operate in the permitted zoning districts from the hours of 7:00 a.m. to 9:00 p.m., except in a town park by permission of the town. A location is a single place with a radius of 150 feet.

- (2) Sound and lighting. No flashing lighting, music, amplified sound, or other noise designed to attract attention is permitted in connection with the operation of a *food truck*. Any generators on the *food trucks* shall be low noise generators.
- (3) No sales to motor vehicles. *Food truck* vendors may not solicit or conduct business from the *food truck* with persons in motor vehicles.
- (4) Clearance. The *food truck* shall not be operated so as to block, obstruct, or restrict the free passage of vehicles or pedestrians in the lawful use of the sidewalks or streets or access to abutting property.
- (5) Trash and objects. The *food truck* shall not discharge items from the operation onto any public or private property, and shall dispose of waste into a dedicated waste receptacle belonging to the *truck*. The operator shall pick up all refuse generated by the *food truck* before the unit is moved.
- (6) On streets. Every *food truck* shall comply with parking and standing regulations and vehicle operation laws on public streets. The vending unit shall not be positioned in areas where it may impede or inconvenience the public or create a traffic hazard.
- (7) On private or public property other than streets. Every *food truck* operating on private or public property other than streets shall obtain the written permission of the owner or lessee of the property. Each *food truck* operator must submit a site plan.
- (8) Limits on number. *Food trucks* shall be located at least 150 feet apart from any other *food truck*.
- (9) Licensing. Every *food truck* in operation shall have obtained applicable county health department licensing and shall meet county health department regulations.
- (10) *Food truck* operators must provide proof of general liability insurance in the amount of at least \$1,000,000.00 covering the operation of the *food truck*.
- (11) A zoning compliance permit fee of \$50.00 is required.
- (12) Each permit is for a 12-month period and is renewable with the resubmission of another application.

GENERAL INFORMATION

Location to Operate, Subject Property Street Address or PIN: _____

Business Name: _____ **Business Owner(s):** _____

Owner(s) Mailing Address: _____

Phone No. _____ **Cell No.** _____ **Email:** _____

COMMISSARY INFORMATION

Commissary Address: _____

Commissary Owner(s): _____

Phone No. _____ Cell No. _____ Email: _____

APPLICANT AUTHORIZATION

I HEREBY CERTIFY that the above information is true and correct and I am aware of the standards and requirements governing Food Trucks as stated and that I will comply with all applicable regulations of the Town of Spring Hope, Nash County, or the State of North Carolina.

Applicant Name (Print): _____

Applicant Signature: _____ **Date:** _____

Staff Use Only

Permit Effective Date: _____ **Permit Expiration Date:** _____

Staff Remarks: _____
