

Town of Spring Hope
Board of Commissioners Budget Meeting
June 1, 2009
6:00 pm

Members present: Mayor Buddy Gwaltney, Commissioners Marion Clark, Stanley Hawley, Lee Bissett, Clyde Best and Bill Newkirk.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Ken Murchison, Spring Hope Enterprise; Amanda Clark, Nashville Graphic.

Mayor Gwaltney called the meeting to order.

John Holpe, Town Manager gave an overview of the Water and Sewer Proposed Budget Revenues and Expenditures.

John Holpe, Town Manager also went over the Proposed Pay and Classification Plan by each department.

John Holpe, Town Manager stated that there was a reassessment done last year and the valuation went up so there will be more property tax revenues for the 2009-2010 fiscal year.

It was decided to have the next Budget Meeting on Monday, June 8, 2009 at 6:00 pm before our regular meeting. There was a discussion of setting a Public Hearing date for the Budget Adoption. In order to advertise for a Public Hearing for two consecutive weeks and at least 10 days before the Public Hearing, the Public Hearing could be held on June 15th or June 22nd at 6:00 pm. It was decided to hold the Public Hearing on June 22nd at 6:00 pm.

John Holpe, Town Manager stated that he will go back and look at the pay increases and at dropping the tax rate for the next meeting.

Commissioner Best made a motion to recess the meeting until June 8, 2009, seconded by Commissioner Bissett and it passed unanimously.

Town of Spring Hope
Board of Commissioners
Recessed Budget Meeting
June 8, 2009
6:00 pm

Members present: Commissioner Marion Clark, Clyde Best, Stanley Hawley and Bill Newkirk.
Absent: Mayor Buddy Gwaltney and Commissioner Lee Bissett.

Also, present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Ken Murchison, Spring Hope Enterprise; Amanda Clark, Nashville Graphic.

John Holpe, Town Manager gave a budget update.

He stated the estimated 2009-2010 valuation due to Reassessment was \$ 78,475,000. The previous year valuation was \$ 70,711,056, which is a difference of \$ 7,763,944. If the tax rate remains the same, there would be \$ 48,136 more property tax, machinery, tools, and motor vehicles. Therefore, to remain revenue neutral a 7-cent tax decrease would be needed. Below are options available in order to reduce the proposed budget.

Deletion of the Public Works Superintendent-----	\$ 31,000
Fringe Benefits-----	3,000
Administration-Comp Vehicles & bldg-----	10,000
Bldgs-Music Jubilee-----	1,000
Police Equipment-----	2,000
Total-----	<u>\$ 47,000</u>

Discussion of Proposed Pay increases- Commissioner Best made a motion to go into a closed session regarding personnel, seconded by Commissioner Hawley and it passed unanimously. After some discussion, Commissioner Best made a motion to go out of closed session and enter back into the regular session, seconded by Commissioner Hawley and it passed unanimously.

There were three options available.

Commissioner Best made a motion to accept the pay increase proposal of Option # 3, of the pay & classification plan which is basically a 3% increase across the Board based on a five cent decrease from \$.62 to \$.57 per one hundred dollars for property taxes. Commissioner Hawley seconded the motion and it passed unanimously.

The meeting was adjourned. There was a break before the Regular Meeting at 7:00 pm.

Minutes
of the
Spring Hope Board of Commissioners
Regular Meeting
June 8, 2009
7:00 pm

Members present: Mayor Buddy Gwaltney, Commissioners Marion Clark, Clyde Best, Bill Newkirk, and Stanley Hawley. Commissioner Lee Bissett was absent.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Mark Edwards, Town Attorney; Ken Murchison, Spring Hope Enterprise; Amanda Clark, Nashville Graphic.

Mayor Gwaltney called the meeting to order and Commissioner Newkirk gave the invocation.

Commissioner Best made a motion to approve the minutes of the Regular Meeting of May 12, 2009 and the Budget Meeting of May 12, 2009. Commissioner Hawley seconded the motion and it passed unanimously.

There was no one present for the public forum.

Commissioner Best made a motion to approve the amended legal services agreement with Fields and Cooper Law Firm for periods from January 01, 2009 thru June 30, 2009 and from July 01, 2009 thru June 30, 2010. Commissioner Hawley seconded the motion and it passed unanimously.

Commissioner Best made a motion to approve the 1997 and 1998 tax write offs, and the 2009 water bills write offs. Commissioner Hawley seconded the motion and it passed unanimously.

Commissioner Newkirk made a motion to approve the Budget Ordinance Amendment for \$7,459.90 under Buildings, seconded by Commissioner Hawley and it passed unanimously. (attached)

Commissioner Best made a motion to approve the Budget Ordinance Amendment for \$ 15,026.62 for the Town Hall Drainage Project, seconded by Commissioner Hawley and it passed unanimously. (attached)

John Holpe, Town Manager received a letter from North Carolina Department of Environment and Natural Resources regarding underground storage tanks. Kevin Varnell with Stocks Engineering had received a proposal for soil samples from Soil & Environmental Consultant for \$ 13,000 and from Environmental Services Inc for \$ 6,000.

Commissioner Best made a motion to accept a donation for \$ 5,000 to be use for sound system equipment in the Spaulding Auditorium. Commissioner Hawley seconded the motion and it passed unanimously.

Before signing an agreement between the Town and Marshall Stephenson regarding operation of the Music Jubilee, the board agreed to table this until we see how much the town has put into it.

No action was taken on the Cemetery Perpetual Care

Commissioner Best made a motion to approve the Indemnity Agreement between Nash County and the Town of Spring Hope allowing the county to install, use, maintain and repair the facilities on the water tank located near the intersection of West Branch and Wilkins Street. Commissioner Hawley seconded the motion and it passed unanimously.

There will be a Public Hearing regarding Community Development Block Grant Application, June 17, 2009 at 6:00 pm. David Harris with RSM Associates was here to discuss the funding of the grant. He stated that he would find out before the meeting on June 17th if we get the grant. He stated that he would draft a letter for the mayor to sign to apply for stimulus money and we should know about 30 days where we would be eligible. Commissioner Best made a motion to approve the filing application for CDBG, seconded by Commissioner Hawley and it passed unanimously.

Commissioner Best made a motion to use the stimulus money for sewer extension on Wilkins Street. Commissioner Hawley seconded the motion and it passed unanimously.

Police Chief Tim Denton gave an update on the police department. He stated that the department had increased their patrols on Ash Street, working with the ABC with under age problems, still doing a background investigation on proposed applicant. He stated that there would be another Community Watch Program, June 16th.

After a short break, Commissioner Best made a motion to go into a closed session regarding a lease agreement, seconded by Commissioner Hawley and it passed unanimously.

After some discussion, Commissioner Hawley made a motion to go back in open session, seconded by Commissioner Newkirk and it passed unanimously.

There being no further business, Commissioner Best made a motion to adjourn, seconded by Commissioner Hawley and it passed unanimously.

TOWN OF SPRING HOPE
BUDGET ORDINANCE
FISCAL YEAR 2009-2010

BE IT ORDAINED by the Governing Board of the Town of Spring Hope, North Carolina:

Section 1: The following amounts are hereby appropriated in the General Fund for the operation of the town government and its activities for the fiscal year beginning July 1, 2009, and ending June 30, 2010, in accordance with the chart of accounts heretofore established for this Town:

Governing Body	\$ 6,997
Administration	228,951
Buildings	95,500
Public Safety	340,979
Streets	112,900
Powell Bill	43,374
Sanitation	180,869
Recreation	7,000
Library	8,500
Cemetery	11,000
Museum	<u>503</u>
	<u>\$ 1,036,573</u>

Section 2: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2009, and ending June 30, 2010:

Ad Valorem Taxes	\$ 392,350
Other Taxes and Licenses	3,050
Motor Vehicles Taxes	60,000
Penalties & Interest	3,000
Permits and Fees	1,210
Powell Bill funds	43,374
Franchise Taxes	52,000
Local Option Sales Taxes	243,742
Beer & Wine Tax	5,947
ABC Net Revenues	850
Rental on Buildings	21,550
Spaulding Music Jubilee	2,000
Sales Tax/Video Program	4,000
Cable TV Franchise	1,000

Cemetery Revenues	12,000
Sales/Telecommunications	20,000
Gasoline/Sales Tax Refunds	15,500
Garbage Fees	144,000
Investment Earnings	8,000
Other revenues	<u>3,000</u>
	<u>\$ 1,036,573</u>

Section 3: The following amounts are hereby appropriated in the Water and Sewer Fund for the operation of the water and sewer utilities for the fiscal year beginning July 1, 2009, and ending June 30, 2010, in accordance with the chart of accounts heretofore approved for the Town:

Water and Sewer operations department	\$ 275,917
Water and Sewer maintenance department	<u>167,723</u>
	\$ 443,640

Section 4: It is estimated that the following revenues will be available in the Water and Sewer Fund for the fiscal year beginning July 1, 2009, and ending June 30, 2010:

Water usage charges	\$ 199,500
Sewer usage charges	224,500
Taps and connection fees	940
Other revenues	<u>18,700</u>
	\$ 443,640

Section 5: There is hereby levied a tax at the rate of fifty seven (\$.57) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2009, for the purpose of raising the revenue listed “ Ad Valorem Taxes” in the General Fund in Section 2 of this ordinance.

This rate is based on a total valuation of property for the purposes of taxation of \$ 78,475,000.

Section 6: The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. He/she may transfer amounts between line item expenditures within a department without limitation and without a report being required. These changes should not result in increased in recurring obligations such as salaries.
- b. He/she may transfer amounts up to \$ 1,000 between departments within the same fund. He must make an official report on such transfers at the next regular meeting of the Governing Board.

- c. He/she may not transfer any amounts between funds, except as approved by the Governing Board in the Budget Ordinance as amended.

Section 7: The Budget Officer may make cash advances between funds for periods not to exceed 60 days without reporting to the Governing Board. Any advances that extend beyond 60 days must be approved by the Board. All advances that will be outstanding at the end of the fiscal year must be approved by the Board.

Section 14: Copies of this Budget Ordinance shall be furnished to the Clerk to the Governing Board and to the Budget Officer to be kept on file by them for their direction in the disbursement of funds.

BUDGET ORDINANCE AMENDMENT

BE IT ORDAINED by the Governing Board of the Town of Spring Hope, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2009:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

Acct. No	Decrease	Increase
10-5800-4500- Sanitation		\$ 6,000
10-5800-0200- Sanitation		7,000
10-5800-0500- Sanitation		1,000
10-5800-0700- Sanitation		1,000
10-5100-0600- Police	\$ 7,000	
10-5100-0200- Police	8,000	
10-6200-1300- Recreation		\$ 500
10-7100-0000- Miscellaneous	<u>500</u>	<u> </u>
	\$ 15,500	\$ 15,500
30-8100-0200- Water & Sewer		\$ 15,000
30-8100-4000- Water & Sewer		10,000
30-8100-4502- Water & Sewer		20,000
30-8100-9600- Water & Sewer	\$ 27,000	
30-8100-7100- Water & Sewer	<u>18,000</u>	<u> </u>
-	\$ 45,000	\$ 45,000

Section 2: Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer for their direction.

Minutes
of the
Spring Hope Public Hearing
June 17, 2009
6:00 pm

Members present: Mayor Buddy Gwaltney, Commissioners Marion Clark, Bill Newkirk, Stanley Hawley, and Lee Bissett. Commissioner Clyde Best was absent.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk

Mayor Gwaltney called the meeting to order.

The purpose of the Public Hearing was to discuss the Infrastructure Grant Application from the Community Development Block Grant and Improvements to the WWTP.

There was no Public Hearing held due to finding of the town's ineligibility as follows:

- Sewer improvements to benefit entire town
- Low to moderate income families need to be 51%
- Town-wide low, moderate income families 47%

Commissioner Newkirk made a motion to adjourn, seconded by Commissioner Hawley and it passed unanimously.

Minutes
of the
Spring Hope Board of Commissioners
Budget Public Hearing
June 22, 2009
6:00 pm

Members present: Mayor Buddy Gwaltney, Commissioners Stanley Hawley, Marion Clark, Clyde Best, and Bill Newkirk. Commissioner Lee Bissett was absent.

Also present: John Holpe, Town Manager; Betsy Boykin, Town Clerk; Ken Murchison, Spring Hope Enterprise; Amanda Clark, Nashville Graphic.

Citizens present: Mr. & Mrs. Don Stalls.

John Holpe, Town Manager went over the proposed changes in the budget.

Commissioner Hawley made a motion to open the Public Hearing, seconded by Commissioner Newkirk and it passed unanimously.

After some discussion, Commissioner Hawley made a motion to close the Public Hearing, seconded by Commissioner Newkirk and it passed unanimously.

Commissioner Best made a motion to adopt the tax levy and Budget Ordinance for Fiscal Year 2009-2010 for General Fund and the Water and Sewer Funds. Commissioner Hawley seconded the motion and it passed unanimously. (Attached)

Commissioner Best made a motion to approve the proposed budget amendments for fiscal year 2008-2009. Commissioner Hawley seconded the motion and it passed unanimously. (Attached)

Commissioner Hawley made a motion to adjourn, seconded by Commissioner Newkirk and it passed unanimously.